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ABSTRACT

A broad selection of materials for teaching English as a second language to students from the age of 11 on is described in this annotated bibliography. The period covered extends from 1968 to 1979. Teaching methodologies and materials for teaching English for special purposes are excluded. The bibliography is divided into the following sections: courses, language practice, aids, reading, speaking and listening, and dictionaries and reference books (including grammars). Appendices describe materials on English for special regions and language groups, books and courses for self-study, and specialized bibliographies available from the English Teaching Information Centre. Publishers' addresses are included. (JB)

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Information Guide 3
Materials for Teaching English to Speakers of Other Languages

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INTRODUCTION

This Information Guide replaces and updates two previous ETIC guides, "English for Speakers of Other Languages" and "Recorded Materials for Teaching English". It is aimed specifically at the practising EFL teacher and is designed to provide descriptions of a broad selection of English teaching materials for general classroom use with students from the age of 11 onwards.

Although the range of materials contained in this Guide cannot claim to be exhaustive, effort has been made to ensure that the selection does include all up to date materials that have proved to be effective in the classroom. An attempt has been made also to reflect current trends in teaching methodology which stress communicative competence as a primary aim. However, more traditional structurally-based textbooks are included where these have proved popular and useful. As a general rule, no materials dating from before 1968 are included unless they are considered of particular value.

It will be noted that no ESP texts, materials for young learners or methodology books are included in this Guide. This is because these areas are covered in other ETIC Information Guides; for further details of these please see page 5.

Readers searching specifically for books to be used for the Cambridge examinations should note that these are marked throughout The Guide with the designations (FCE) (Cambridge First Certificate) or (CPE) (Cambridge Proficiency in English) against the appropriate entry titles. Books specifically suitable for particular sections of these examinations will be entered under the corresponding sections of the Guide. e.g. Listening Comprehension, composition, structure, etc.

Appendix 1 "English for Special Regions and Language Groups" is a selection of available materials. For the complete Lists, please write directly to the publishers; addresses appear at the end of this Guide.

The following abbreviations have been used throughout the Guide:

FCE	Cambridge First Certificate in English examination.
CPE	Cambridge Proficiency in English examination.
ELBS	English Language Book Society.

N.B. Prices quoted are correct at the time of writing (July 1977).

SECTION 1: COURSES

Access to English
M Coles and B Lord
Oxford University Press 1975-77
Secondary/adult; beginners/intermediate

Starting Out

Students' Book £1.00

or

Part A (Chapters 1-10) 50p

Part B (Chapters 11-20) 50p

Teacher's Book £3.00

Tapes (five 5-inch reels) £30.00 (set)

or

Cassettes (five C-90 cassettes) £20.00 (set)

Filmstrips 1-10 £35.00 (box)

Filmstrips 11-20 £35.00 (box)

Workbook A (Chapters 1-10) 50p

Workbook B (Chapters 11-20) 55p

Test Pack 1 £1.75

Getting On

Students' Book about £1.30

or

Part A (Chapters 1-10) 70p

Part B (Chapters 11-20) 70p

Teacher's Book about £4.00

Tapes (five 5-inch reels) (30.00 (set)

or

Cassettes (five C-90 cassettes) £20.00 (set)

Filmstrips 1-10 £35.00 (set)

Filmstrips 11-20 (forthcoming) about £35.00 (set)

Workbook A (Chapters 1.10) about 75p

Workbook B (Chapters 11-20) about 75p

Test Pack 2 about £2.00

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Turning Point

Students' Book £1.80

Teacher's Book about £3.50

Tapes (five 5-inch reels) about £35.00 (set)

or

Cassettes (five C-90 cassettes) £25.00 (set)

Workbook (forthcoming) about £1.30

Test Pack 3 (forthcoming) about £2.00

Open Road (forthcoming in January 1978)

Students' Book

Teacher's Book about £3.00

Tapes (five 5-inch reels about £35.00 (set)

or

Cassettes (five C-90 cassettes) about £25.00 (set)

Workbook about £1.30

Test Pack 4 about £2.00

A new course for secondary-school and young adult beginners, with no previous knowledge of English assumed. Each book is intended to provide material for a year's work. Various parts may be used (intensively and extensively), giving flexibility to the course as well as adaptability, according to the target skills required of the student. The basic coursebook at each level can be supplemented with a number of audio-visual aids, details of which are given above. The books are illustrated in an up-to-date lively style and add stimulus to oral practice. Particular emphasis is given to oral/aural akills, and the language used is natural and idiomatic. The structure of the first two books is based on the daily life and adventures of a young man. It is presented in the form of narrative/descriptive texts and a dialogue for each lesson. The story-line is continued through the next two books, but the units are more thematic and topic-oriented. 'Starting Out' and 'Getting On' cover the basic structures and vocabulary of the language. Each book contains twenty chapters, consisting of an illustrated narrative/descriptive text, dialogue, comprehension questions, short oral drills and written exercises. The filmstrips, available at this level contain approximately seventeen frames for each lesson and provide stimulus for oral drill and practice; they can be used for introducing or recalling structures or as a basis for composition work. The Teacher's Books offer various suggestions for oral presentation and practice of new material, and there are detailed notes for each lesson together with complete texts of the drills and a key to exercises. Supplementary oral and written exercise material is provided in notebooks which set out the new structures and vocabulary for each lesson. The Test Packs, containing vocabulary,

structure and comprehension tests, can be used either for achievement or placement purposes. The texts, dialogues and drills are recorded for use in the language laboratory or class. The next two books in the course, 'Turning Point' and 'Open Road' bring students up to the level of the Cambridge First Certificate in English. 'Turning Point', already available, concentrates on the consolidation and development of basic structures, written communication skills, and the acquisition of more advanced patterns and vocabulary. The fifteen chapters contain reading passages, dialogues, vocabulary and comprehension tests, structural and transformational drills, exchanges for role-playing, dictation passages and written exercises (including guided and free composition). 'Open Road' is due to be published early in 1978. Further details are available from the publishers.

Active Context English

E Brinton and others
Macmillan Education 1971-73
Secondary/adult; beginners/pre-intermediate

Pupils' Book 1 £1.40

Teacher's Book 1 £1.85

Reader 1 25p

Pupils' Book 2 £1.40

Teacher's Book 2 £1.85

Reader 2a 31p

Reader 2b 40p

Wall Pictures 1 and 2 £1.50

Pupils' Book 3 £1.40

Teacher's Book 3 £1.85

Reader 3a 30p

Reader 3b 45p

Tapes and cassettes for Book 1 £12.00 (set)

Tapes and cassettes for Book 2 £16.00 (set)

Tapes and cassettes for Book 3 £18.00 (set)

Language Laboratory Drills Tapescript £2.50

Tapes and cassettes for Language Laboratory Drills ££60.00 (set)

Song-sheet (forthcoming)

This course, at three levels, is based on an oral approach to language-learning. Each of the three books contains twenty lessons, providing one year's work. The course is flexible, and the material can be used intensively for short language courses. The language structures are

contextualised, the theme running through the courses being about the daily life of two young people in London. Each lesson consists of a text and dialogue, with comprehension questions and short exercises for oral and written practice of the language structures. Guided oral and written composition work is included. Further practice can be gained by use of the Wall Pictures for Books 1 and 2. The main recording consists of text, dialogues and examples of structure drills. A separate language-laboratory set of drills is also available. The graded readers link up with the course but introduce new and varied situations. Each story is followed by a multiple-choice comprehension test. The Teacher's Book contains general advice about the course, detailed notes on each lesson, suggestions for handling the material, a guide to pronunciation and intonation, further ideas for testing, dictation, supplementary exercises, and oral drills. A record of songs in a modern folk-rock idiom will shortly be available for use with this course, each song exemplifying a common surface-structure. Further details may be obtained from the publisher.

Broader Context English (FCE)

C White and P Davies
Macmillan Education 1975
Upper secondary/adult; intermediate/advanced

Book £1.80

Key to exercises £1.25

This comprehensive course reinforces and extends the basic grammar and vocabulary taught in 'Active Context English' but can be used independently of the ACE course at an intermediate level and as preparation for the FCE. Each of the eighteen units consists of: 1) a lively dialogue in everyday English followed by various exercises for oral practice of new language forms and functions; 2) a photograph with questions and topics for discussion, providing material for conversation; 3) further exercises for written practice of the language forms found in the main dialogue; 4) guided composition practice, including guidance on sentence structure, paragraph-writing and letter-styles; 5) reading-comprehension text followed by multiple-choice exercises on comprehension, vocabulary and the use of English exercises. A tape of the dialogues and exercises is expected to appear late in 1977.

Bruton English Course

J C Bruton
Nelson 1967-69
Adult; beginners/pre-intermediate

Books 1-3 £1.20 each

Workbooks 1-3 27p each

Teacher's Books 1-3 £1.30 each

Tapescripts 1-3 £1.30 each

Bruton English Course (continued):

Bruton Tests 50p each

Dialogues and Songs Book 95p

The following recorded material is manufactured by Tutor Tape Company Limited:

Book 1 Presentation Texts (four C-60 cassettes)

Book 1 Language Laboratory Drills (ten C-60 single-track cassettes) £12.00

Book 2 Presentation Texts (three C-60 cassettes) £10.00

Book 2 Language Laboratory Drills (eight C-60 single-track cassettes) £20.00

Book 3 Presentation Texts (three C-60 cassettes) £10.00

Book 3 Language Laboratory Drills (six C-60 single-track cassettes) £10.00

Dialogues and Songs (two C-60 cassettes) £7.00

This three-stage course for beginners provides three years' work. As the material is flexible, it can be used intensively on shorter language courses. Each stage includes the Students' Book, the Teacher's Book, the Students' Workbook, recorded language-laboratory drills, presentation texts and an accompanying tapescript. The language work is contextualised in the first section of each lesson and follows a continuous theme throughout the course: the daily life of a group of foreign students learning English, their teacher and his family. Book 1 consists of 42 lessons. A dialogue, or dialogue and short text in the form of a narrative or a letter is followed by practice work on the structures it includes, mainly in the form of oral drills and sentence-filling. Each lesson contains pronunciation drills and a vocabulary. Book 2 follows a similar pattern, consisting of 22 lessons with longer and more complex reading passages and more exercises and drills for practice in the various structures. Both oral and written language work is carefully guided, and free single-sentence composition work is introduced. The final section contains sixty revision exercises. Book 3 consists of seventeen lessons, beginning with a reading passage followed by various structural exercises, in particular more complex verb structures and prepositional uses. Word-study and pronunciation exercises are included. Composition work consists of longer-sentence construction and greater opportunity for free sentence-writing. The course is completed with 42 revision exercises and a section of ten reading-comprehension passages. Workbooks provide additional exercises and practice work linked with the coursebooks. Presentation tapes contain most of the material to be found in the Students' Books. Examples for each drill are provided for listening purposes. The separate language-laboratory drills give extensive practice in the structures and vocabulary learnt in each unit. There are from ten to

twelve drills for each lesson. A recent addition to this course is the coursebook of dialogues and songs. Intended for use with Book 1, it provides additional stimulating revision practice for use with Books 2 and 3. The Teacher's Book at each level provides detailed guidance and suggestions for classroom procedure. Besides the revision tests in Books 2 and 3, a book of progress tests, using multiple-choice and completion questions, is available.

Choosing Your English

T S Creed and J Haycraft
BBC Publications 1973
Adult; advanced

Textbook £2.50

Discs (fourteen 7-inch 33-rpm discs)
or
tapes (eight)
or
cassettes (four)
£12.00 (any set)

In this course for advanced learners who wish to extend their knowledge of the spoken language, the main dialogue of each lesson demonstrates style and idiom appropriate for various situations and moods - eg fury, curiosity, persuasion. Vocabulary and use of idiom are explained, and exercises offer further practice in the structures used. Oral and written composition work is provided in the form of dialogue-writing. The dialogues, together with further oral drills and practice material, are recorded. The principal characters appearing in the situations are the same as those in 'Getting On in English'.

Colloquial English

M Coles and B Lord
Oxford University Press 1970
Adult; intermediate/advanced

For details of this course, which consists of ten tapes and a workbook, see the main entry in Section 5.2.

Contact English

C Granger and T Hicks
Heinemann 1977
Adult; beginners/intermediate

Contact 1 Teacher's Book £5.00

Contact 1 Students' Book £1.60

Pack of tapes (recorded drills, dialogues and oral tests) £15.00

Contact English (continued):

Cassettes £12.50

Wallcharts for Books 1 and 2 £7.50 (set of ten)

('Contact English' 2 will appear late in 1977.) Contact 1 of this new intensive course - in two books, from absolute beginners to intermediate level - is now available. Each book is divided into 33 units (about six hours' classroom work). The Teacher's Book includes: detailed lesson plans for presenting the new language; oral lesson practice; blackboard drawings; presentation of dialogues, recorded drills and improvisation for free conversation. Recorded dialogues, drills and wallcharts supplement the material in the Students' Book, which presents the new language in pictorial form to contextualise the structure (practised orally with substitution tables). Written practice takes the form of several short, carefully guided exercises (with additional picture prompts). Language drills are introduced with pictures and are recorded. The recorded dialogues are printed in the Students' Book (with comprehension questions) and alternate units contain reading passages, newspaper articles, followed by comprehension and vocabulary exercises. The oral and written work in 'Contact English' 1 is strictly controlled, while 2 introduces freer responses and the exercises are more complex. Constant revision, with regular oral and written tests are provided throughout the course. (The oral tests are also recorded.) 'Contact English' is suitable for use either as a complete intensive course or as a shorter, part-time course.

English Alive

S Nicholls and others
Arnold 1977
Adult; beginners +

Students' Book 1 £1.30

Cassette/tape 1 £5.00

Teacher's Book 1 (forthcoming)

Books 2 and 3 are forthcoming

This new course in three books with accompanying teachers' books and recorded material is designed for beginners up to intermediate level. 'English Alive 1' is already available. The Students' Book consists of twenty units, each consisting of four pages (two-page presentation material, clearly illustrated, and two-page practice papers). The material is based on the activities of a small group of people, covering various situations. Realistic spoken English is emphasised throughout, and both the presentation and practice material provide natural examples of modern dialogue. The presentation dialogues are available on tape or cassette. The course provides a firm structural base and teaches the essential language skills, while enabling students to communicate in English at a very early stage.

English Fast
A Wakeman
Rupert Hart-Davis Educational Publications 1967-72
Adult; beginners

Students' Book 1 £1.50

Students' Books 2-4 85p each

Students' Workbooks 1-3 25p each

Students' Workbook 4 45p

Teacher's Manual 1 £2.75

Teacher's Manuals 2-3 £2.00 each

Teacher's Manual 4 £1.75

Tape 1 (dialogue) £2.25

Tapes 2-4 (dialogue) £1.75 each

Tape 1 (language-laboratory)

Tapes 2-4 (language-laboratory) £35.00 each

This course consists of 36 units presented at four levels, each unit beginning with a dialogue recorded on the dialogue tape as well as on the language-laboratory tape. The language-laboratory version is extended into a repetition drill. The dialogues are followed by various structure and structure and vocabulary drills - often of a completion or substitution type - and short writing exercises. The written language material starts halfway through Level 1. Each unit opens with a short text followed by oral-comprehension questions, which precede the dialogues. Written questions and summary work are provided in the Student Workbooks. At Level 4 the Workbooks' guided-composition exercises lead on to free composition work. The Teacher's Manuals provide detailed step-by-step guidance to each lesson. The material is flexible and can be used with a tape-recorder or as a complete intensive language-laboratory course. Teachers are offered various methods for introducing the structures orally and for encouraging spoken English wherever possible.

English in Mind
C Ttofi and T S Creed
Macmillan Education 1974
Secondary/adult; intermediate

See Section 2.4 for the main entry of this multi-purpose material.

English in Situations
R O'Neill
Oxford University Press 1970
Secondary/adult; intermediate +

English in Situations (continued):

Book £3.00

Tape £5.00

This was designed for use on intensive refresher-courses. Eleven basic concepts of English are dealt with at three different levels of difficulty. Situations and vocabulary cover such topics as work, entertainment, marriage and politics. The tape provides a variety of practice material at three levels in the form of drills, invention exercises, problem situations and many short conversations. The material can also be used for supplementing normal intermediate and advanced courses. A new two-volume alternative edition for use with 'false beginners' and pre-intermediate students is due to appear early in 1978. Further details are available from the publishers.

English 901

P Strevens and English Language Services Incorporated
Collier Macmillan 1968
Adult; elementary onwards

Textbooks 1-6 55p each

Workbooks 1-6 35p each

Teacher's Manual 90p

Tapes (six sets of ten) £20.00 each set

The whole course with tapes £126.30

This integrated course provides two year's intensive work. Each textbook offers material for about three months' work in the classroom and the language laboratory. Each book is divided into ten study units and covers basic grammar and vocabulary. The supplementary Workbooks and tapes, or discs, are integrated, unit by unit, with the texts and provide intensive practice with the various language skills. The Workbooks are self-instructional; together with the tapes, they can be used for individual study. The course can be started at any of the six levels and can be taught at two different rates of intensity. The Teacher's Manual is fully comprehensive and offers particular advice on the use of audiolingual techniques in the classroom. Although the course is designed for adults and in particular professional people, it can be used for older, serious secondary-school pupils.

English 903

P Strevens and English Language Services Incorporated
Collier Macmillan 1977-
Secondary; beginners/intermediate

Book 1 £1.50

Books 2 and 3 £1.75 each

English 903 (continued):

Books 4 - 6 £2.00 each

Workbooks 1 - 2 95p each

Teacher's Manual 1 - 2 £1.75

Teacher's Manual 3 - 4 and 5 - 6 £2.00 each

Tapes (Books 1 - 6) £35.00 + VAT

This integrated course follows closely the format and is a development of 'English 901' (see above), the major innovation being that it is aimed at the secondary school student rather than the adult. This has resulted in an increased use of situations and contemporary colloquial English. To stimulate motivation, playlets, puzzles, original exercises and functional illustrations have been added. Modifications have been made to the "Questions and Answers" and "Substitution Drills" sections. Although inductive principles (ie grammar learnt through usage and experience) are used, some grammatical explanation is introduced from Book 3 onwards. Teachers wishing to introduce grammatical material earlier than this can discover what points are made in each unit by consulting the Teacher's Manual. Each book contains 10 units, each centred on 15 base sentences with accompanying exercises, practice material, activities, wordlists, taped material and a corresponding unit in the self-correcting Workbook. At the time of writing only Books 1 and 2, Workbooks 1 and 2 and Teacher's Manual 1/2 are available.

Getting On in English
J Haycraft
BBC Publications 1964
Secondary/adult; intermediate

Textbook
English, Chinese and Vietnamese editions £2.50

Textbook
Arabic, French, German, Hebrew, Italian and Spanish editions
£3.00

Discs (nine seven-inch 33-rpm)
or
Tapes (three 3¾-ips)
or
Cassettes (three)
£9.00

Drills and Oral Exercises (eight audio-active cassettes) £16.00

Tapescript £1.00

This forty-lesson course describes the amusing experiences in England of a business man from abroad who has invented an inflatable umbrella. Each

lesson consists of a grammar dialogue, word-list, grammar-notes and from two to five short exercises. Lessons 13, 25 and 40 include revision exercises on the preceding lessons. A key to the exercises appears at the end of the book together with a vocabulary indicating the pronunciation. The dialogues are recorded. A three-hour series of drills and oral exercises is also available on cassette.

In English Please

J Parry
Nelson 1973
Adult; beginners

Books 1-2 £1.20 each

Teacher's Guide £1.50

This introductory course in two books of fifteen units each is suitable for use on a short intensive language course, with 'false beginners', and as back-up material. The units are divided into three or four sections, each consisting of a situation in text or dialogue form, followed by short exercises giving oral practice in the basic structures of the language together with extensive practice in conversational English. Emphasis is laid on English heard in ordinary work situations. Introductions, shopping, office routine, travel, business meetings, simple car-repairs and the like are covered here. The written exercises mainly consist of the in-filling type. In Book 2 examples of formal writing include letters, reports of meetings, and memoranda.

Kaleidoscope: English for Juniors

University of York in association with Macmillan Education
Macmillan Education 1976-
Early secondary (8-12 years); beginners

Introducing 'Kaleidoscope' £2.60

Teacher's Kit (excluding Pupils' Tape and Teacher's Tape) £22.00

Teacher's Kit (including Pupils' Tape and Teacher's Tape) £32.00

Pupils' Tape 1 £5.00

Teacher's Tape 1 £5.00

Pupils' Book 1 90p

Workbook 1 60p

Teacher's Step-by-Step Guide 1 £2.80

Teacher's Tapescript 75p

Songs, Rhymes and Games £2.10

This course for children learning English for the first time offers, as the title implies, many different topics and various methods of teaching the

language associated with them. The material is presented in a lively and imaginative way in order to induce the learner to use a restricted but natural spoken and written English, thereby communicating effectively. The course resorts to activity and discovery methods of learning and is divided into 24 units (six per stage). Abundant supplementary material and aids form an integral part of the course. The Pupils' Book, containing comic strips, photographs and other illustrations, introduces and recalls language. The Workbook, through the use of a variety of practice material in the form of pencil-and-paper and crayon puzzles, games and activities, exploits the language work and structures. At later stages they will include the principal reading-matter of the course. The taped material varies: the early units consist of sounds, words, expressions and songs, introducing the visual material and language structures. For the comparatively inexperienced teacher and those who are accustomed to using more traditional language courses, 'Introducing 'Kaleidoscope' describes the aims and methods of the new approach. The material for the teacher includes a step-by-step guide to every lesson and a tape giving recorded extracts from simulated classroom lessons to demonstrate the course in action and assist pronunciation, general conduct of the lesson, and speed of question-and-answer techniques. Stage 2 of the course, with corresponding prices for each item, has recently become available.

Kernel Lessons Plus

R. O'Neill and others
Longman 1972-74
Upper secondary/adult; post-intermediate

Students' Book £1.25

Teacher's Book £1.50

Students' Tests 50p

Teacher's Tests 48p

Tapes 1 (set of two) £8.50 (set of two)

Cassettes 1 £6.00 (set of two)

Tapes 2 £24.00 (set of five)

Cassettes (C-90) 2 £16.00 (set of three)

Laboratory Drills and Tapescript 75p

This follow-up to Kernel Lessons Intermediate provides a graded progression of structures and patterns at the pre-advanced level with systematic revision and an integrated variety of learning activities at different levels of intensity. Each of the fifteen units includes a theme of adult interest: 'Crime and Punishment'; 'Inflation'; 'Traffic in Our Cities'. The units are divided into two parts: 1) texts and pictures on the theme, grammar exposition and exercises, and 2) intensive listening, a short-story exerpt (continuous theme), dialogue, grammar summary, and revision. The teacher

can treat parts of a unit intensively or extensively, according to the language skills envisaged. The course can be adapted to the needs of small or large groups. The material is recorded in two parts. Tapes or cassettes for Set 1 contain dialogues and intensive-listening interviews; Set 2 consists of fifteen units of language-laboratory material recorded in three-phase drills. The Teacher's Book provides detailed notes on each unit as well as suggestions for handling the material. The first two units are fully set out as lessons. An entry-test and five progress-tests are included in the test-booklet.

Kernel Lessons Intermediate

R O'Neill and R Kingsbury
Longman 1971
Upper secondary/adult; post-elementary/remedial

Students' Book £1.25

Teacher's Book £2.75

Students' Tests 30p

Teacher's Tests 45p

Tapes 1 £8.50 (set of two)

Tapes 2 £13.50 (set of three)

Tapes 3 £33.00 (set of seven)

Cassette (C-90) 1 £5.00

Cassettes (C-90) 2 £8.00 (set of two)

Cassettes (C-90) 3 £20.00 (set of four)

Tapescript 60p

This highly flexible course can be used with classes of 'false beginners', elementary students who have followed a beginners' course, and intensive refresher-courses for intermediate students. The lessons reintroduce the basic essentials of language structure, using them as a basis for new work on more advanced structures. According to the skills aimed at, parts of each lesson can be treated either intensively or extensively. The course consists of 25 units, each of six pages. Section A consists of a set of pictures and cues for the presentation of language structures provided in the form of short dialogues and questions. Section B sets out the formation and manipulation of the structures in tabular form. Section C relates an episode in a detective story which continues through all the units. Section D provides further oral practice in the form of guided conversation and a short lively dialogue. Sections E and F summarise the language structures and functions and suggest written exercises for homework, including guided-composition and transfer exercises. The recorded materials offer a wide choice of aural/oral practice. The set of drills is recorded in four phases: 1) practice in listening to conversation; 2) pronunciation and

intonation practice with drills of parts of the conversation; 3) student repetition of one part of the conversation; 4) various three-phase drills from the conversation, including transformation exercises. The situations and dialogues are recorded separately, as is the story. The Teacher's Book contains all the material in the Students' Book and provides step-by-step guidance to the lessons. It also offers suggestions as to how to encourage maximal oral participation from the students.

Let's Speak English
BBC Publications 1976
Adult; elementary

See Appendix 1 for details of this course.

Living in England
B Harrison
European Schoolbooks Publishing Limited 1972
Upper secondary/adult; intermediate +

Coursebook £2.25

Tapes £30.00

The course is made up of 29 lesson-units and offers material for a year's work. Each unit contains a dialogue followed by comprehension questions, oral structure drills of structures included in the dialogue, and a few short written exercises. Reading passages are also included. Each unit is well illustrated with photographs. The material is based on a year's events in the lives of two young English people and a foreign friend of theirs in London. Such varied activities are introduced as the theatre, the restaurant, opening a bank account, local government, and trips to the country. The book can also be usefully applied as back-up for discussion on life in Britain, thereby supplementing other courses.

Mainline
L G Alexander and others
Longman 1973 -
Secondary/adult; pre-intermediate/intermediate

'Mainline' is a variant of L G Alexander's 'New Concept English' scheme. The uniform grading within the scheme's frame work facilitates transfer from one course to another. Each of the 'Mainline' levels consists of two books, A and B. The course is cyclically graded, and either Stage A or B or both can be studied at each level, depending on the target skills of the class and the length of the course. Each book consists of thirty units (four pages) with two lessons (sixty lessons in all). The first lesson of each unit consists of a text or dialogue with oral exercises and guided conversation. The second lesson gives further oral drills, pattern drills and written exercises. The Teacher's Books give a detailed introduction to the course and to the use of materials, demonstration lessons with lesson-notes, music for songs,

suggestions for games, texts for listening comprehension, dictation, and achievement tests and answers. Further details of particular courses and material are given below.

Progress A

Students' Book £1.15

Tapes £35.00 (set of eight)

Cassette (C-90 twin-track)

Tapescript 75p

Tests £2.25

Answer Sheets: Tests 1-3 23p each

Progress B

Students' Book £1.15

Tapes £35.00 (set of eight)

Cassette (C-90 twin-track) £4.50

Tapescript 65p

Tests £2.25

Answer Sheets: Tests 1-3 23p each

Teacher's Book Progress A and B £1.65

Skills A

Students' Book £1.45

Teacher's Book £1.50

Tapes £30.00 (set of five)

Cassettes (C-90) £25.00 (set of five)

Tapescript 90p

Test Package £2.50

Answer Sheets: Tests 1-2 34p each

Skills B forthcoming

Mainline Progress
Pre-intermediate

The material is recorded in five or six phases: 1) texts recorded once at normal speed for listening only; dialogues recorded twice - first for listening, the second time, exploded for repetition; 2) three-phase questions about text or exploded dialogue; 3) pattern drills based on pictures in the Students' Book; 4) sound-drill; 5) intonation drill; 6) note-taking drills; student participates in simulated conversation. Cassettes containing only

the texts and dialogues are also available. The level of the course corresponds to that of 'Practice and Progress'. The oral exercises consist of oral comprehension and composition (based on the text or dialogue), listening comprehension, role-playing, discussion topics and six songs. The written exercises include comprehension of the text or dialogue, sentence-structure practice, guided summary and composition writing, and dictation. Units cover such topics as 'The Rat-Race', 'Great Events' and 'Do It Yourself', each amply illustrated with picture strips, photographs, charts and advertising matter.

Mainline Skills (FCE)
Intermediate

The level of this course corresponds to that of 'Developing Skills'. (It provides suitable material for students preparing for the Cambridge First Certificate examination.) The various texts cover a range of stylistic registers. Topics include 'Fear', 'Festivals', 'A Glimpse of the Past', 'Women's Lib' and 'Early Marriage or More Education'. The appearance of the lessons resembles that of 'Mainline Progress', but reading-comprehension texts with multiple-choice questions, structure, vocabulary and use-of-English exercises are added.

'Mainline Beginners' is due for publication late in 1977. Full details are available from the publishers.

New Concept English
L G Alexander
Longman 1967-
Secondary/Adult; beginners/advanced

This audiovisual course consists of four books which lead the beginner on to fluent English through an aural/oral approach to language-learning. Each book can be used independently, and short diagnostic tests occurring in each book help the teacher to place new students. Texts are multi-purpose as they are intended to be used as a basis for work on aural comprehension, oral practice, reading and composition, and at the later stages controlled comprehension, dictation, precis, composition practice and written grammar exercises in recall. Recorded material and supplementary written exercises are available for use with each book. Filmstrips accompany the first course. The Teacher's Books for the first two courses contain all the material in the Students' Book, providing a detailed description of the course and its methodology. A step-by-step guide to each lesson is given as well as drills, detailed lesson-plans and suggestions for further extension and exploitation of the material and structures. Details are given below of the four courses ('First Things First', 'Practice and Progress', 'Developing Skills' and 'Fluency in English').

First Things First
Beginners

Students' Book £1.00

Students' Book Parts 1-2 72p each

Teacher's Book £3.00

Supplementary Written Exercises 40p

Recorded Drills Tapescript 40p

Tapes (drills) £26.00 (set of six)

Tapes (recorded passages) £8.00 (set of two)

Cassettes 1 £15.00

Cassettes 2 £5.00

Filmstrips £25.00 (set of 13)

This course contains 72 teaching units, each of two parts. Each page is illustrated with black-and-white strips or a large central picture used as visual stimulus and prompt for dialogue and language practice. The recorded material is available in two sets: a) language-laboratory drills based mainly on the illustrations in the coursebook; and b) dialogues and texts. The filmstrips include the picture sequences in the coursebook and can be used for introducing the dialogues and texts or as recall material.

Practice and Progress
Pre-intermediate

Students' Book £1.20

Students' Book Parts 1 and 2 80p each

Teacher's Book £1.50

Supplementary Written Exercises 50p

Recorded Drills Tapescript 50p

Tapes (drills) £33.00 (set of eight)

Tapes (recorded passages) £14.00 (set of four)

Cassettes 1 £20.00

Cassettes 2 £9.00

This course is divided into four units, each consisting of 24 short passages. The texts are specially written and include a specific language structure or function. Passages in the first section are of the simple-sentence pattern, followed by comprehension questions and simple precis and guided simple-sentence composition. Throughout the next three stages, compound and complex sentence structure is introduced in the form of sentence-linking,

letter-writing and paragraph-writing, gradually leading the student on to freer precis and composition writing. Each text is illustrated. The Teacher's Book offers suggestions for aural/oral practice and drills for the language structures. The recorded material is available in two sets (drills and texts).

Developing Skills (FCE)
Intermediate

Book 95p

Supplementary Written Exercises 40p

Tapes (drills) £16.00 (set of four)

Tapes (recorded passages) £18.00 (set of five)

This course is divided into three units, each consisting of twenty lessons. Layout resembles that of 'Practice and Progress'. Each text is followed by a short comprehension passage, vocabulary work, precis and letter-writing. The key structures of each passage are set out together with other vocabulary or usage which may cause difficulty. Multiple-choice exercises on comprehension, structure and vocabulary are included in the Supplementary Written Exercises. The course can also be used by classes preparing for the Cambridge First Certificate in English examination.

Fluency in English
Advanced

Book £1.35

Recorded Drills Tapescript 75p

Tapes £26.00 (set of six)

This course is divided into six units, each consisting of ten lessons. A reading passage followed by comprehension and vocabulary work for intensive study constitutes the main part of each lesson. Unlike the earlier stages, the texts in 'Fluency in English' are selected from various sources and provide a range of styles. A photograph illustrates each text. Recorded material consists of contextualised three-phase drills devoted to usage. Patterns drilled are derived from structures and patterns included in the main course.

New Present Day English
E F Candlin
Hodder and Stoughton (previously published by University of London Press) 1972-
Upper secondary/adult; beginners/intermediate

Students' Book 1 70p

Students' Book 2 75p

New Present Day English (continued):

Students Book 3 80p

Teacher's Book 1 95p

Teacher's Book 2 £1.00

Teacher's Book 3 95p

Work Books 1A, 1B, 2A, 2B and 3 35p each

Key to Exercises 1-2 15p

Key to Exercises 3 20p

Tape 1 £20.00

Tape 2 £22.00

Tape 3 £20.00

Tapescript 1 70p

Tapescript 2 85p

Tapescript 3 75p

Recording of Dialogues and Reading Passages 1 £8.50

Recording of Dialogues and Reading Passages 2 £9.00

Recording of Dialogues and Reading Passages 3 £9.50

Pronunciation Tape £12.00

Tests A1-9: Years 1-2 (traditional) £1.20 each

Key to Tests A 25p each

Tests B1-9: Years 1-2 (objective) £1.70 each

Tests B: Answer Sheets: Years 1-2 £1.10 each

Tests B: Teacher's: Year 1 £2.00 (set)

Tests B: Teacher's: Year 2 £2.25 (set)

Stage 4 materials are in preparation

This comprehensive course in three stages is intended to cover three years' work. A fourth (higher) stage, to take students up to advanced work, is in preparation. The first three Students' Books are supported by two Work Books at each level, containing additional exercise material, language-laboratory drills on tape, recorded dialogues with reading passages, and sets of traditional objective tests for measuring attainment and achievement. The Teacher's Books provide detailed lesson-notes and keys to exercises. Book 1 is divided into nineteen units, each consisting of a short reading passage followed by a more colloquial dialogue and comprehension questions together with a list of new words. A set of sentence patterns and

a few exercises practising new structures or revising material already covered completes each lesson. Class-participation and students' talking time is emphasised in the teaching notes at this level. A set of slides for vocabulary extension and structure drill is available for Book 1 as well as a tape of pronunciation drills. Book 2 contains fifteen units following a similar pattern to that of Book 1. The reading texts and dialogues are longer and more complex. There are more exercises, which offer considerable practice in guided composition leading to free composition in a controlled situation, either descriptive, narrative or in the form of letters. Book 3 offers more advanced practice in language structures and functions. The main text and dialogue provide practice in intensive and extensive comprehension. Written composition is freer, based on oral preparation. Greater attention is given to the various styles of English and the different spoken and written registers. A set of readers is envisaged for the course. One title, already published, 'Rock On', is to be used with students beginning Book 2.

On We Go

J C M Trim (linguistic adviser)
BBC Publications 1974
Secondary (eleven to thirteen years); elementary

Books 1-3 £1.50

Teacher's Notes 75p

Cassettes £9.00 (set of three)

(Also available are thirty fifteen-minute 16mm (also Super 8mm) colour films, nine video-cassettes, and sixty fifteen-minute radio-programmes.) 'On We Go' presupposes at least one year of English. The first twelve titles revise basic structures and establish a central vocabulary. The remaining films introduce and practise new language items. The structure of the scenes is modular and can be filled in with teaching explanations and presented in various ways. The scenes take place in a London suburb where three young people, just starting work, and a student, are lodgers in the house of a middle-aged couple. (For further details of prices, English by Radio and Television, BBC, should be consulted. See the address at the end of the Guide.)

People You Meet

R Quirk (linguistic adviser)
BBC Publications 1973
Senior secondary/adult; advanced

Book £1.50

Discs

or

Cassettes £6.00 (set of two)

(Also available are 26 fifteen-minute 16mm (also Super 8mm) colour films, and eight video-cassettes.) In this intermediate series, the language items are demonstrated in comic sketches about life in Britain. Each sketch is complete in itself, and each film consists of three units, following a pattern of initial presentation, recapitulation and development. The modules can be punctuated by teaching explanations. The handbook contains teaching notes, extracts from the film-script, exercises and illustrations. Discs or cassettes carry the dialogues. (For further details of prices, English by Radio and Television, BBC, should be consulted. See the address at the end of the Guide.)

Realistic English

B Abbs and others
Oxford University Press 1977; 2nd edition
Secondary/adult; intermediate

Dialogues 1 £1.60

Tapes (1-5) 1 £25.00

Cassettes (1-5) 1 £25.00

Drills (Students' edition) 1 £1.50

Drills (Teacher's edition) 1 £2.50

Tapes (6-15) for Drills 1 £40.00

Cassettes (6-15) for Drills 1 £40.00

(Parts 2 and 3 are forthcoming towards the end of 1977.) This is a completely revised and updated version of the course first published in 1968. The full course consists of thirty units divided into three parts: Part 1 is at the intermediate level; Part 3 progresses to the advanced level. The recorded material is the same as for the first edition except that the dialogues and drills have been separately recorded. The material in the books has been reorganised and expounded to include more activities such as role-play, group-work and project-work, and is now available in three books at each level. The Dialogue Book includes, besides the text of the dialogues, an introduction to each unit as well as questions; there are also notes on cultural, lexical and grammatical points, and suggestions for activities. Drills (Students' edition) is divided into sections which cover the grammatical points in the units and a brief explanation. Examples of each drill are printed in full, and there are some follow-up exercises; Drills (Teacher's edition) contains all the material of the Students' edition as well as the complete tapescript and an index of the structures practised. The situations present various everyday, business and international events. The material is intended to develop fluency in spoken English and can be used as the basis for an oral/aural course or as a means of providing back-up language-laboratory work for students wishing to concentrate on conversational English.

Slim John
BBC/British Council 1970
Secondary/adult; elementary

Discs £6.00 (set of two)

Books 1-2 £2.00

(Also available are 26 14½-minute films in black and white and 26 15-minute radio-programmes.) This is an integrated course in which the language is presented by means of a serial story (with short interruptions for the language drills on film). The method is modern, using a modified form of transformational grammar as a basis for the language work, with a great deal of additional practice in the fully illustrated books. Further exercises are provided on the two discs. A robot is the subject of this piece of science fiction. (For further details of prices, English for Radio and Television, BBC, should be consulted. See the address at the end of the Guide. As to special language editions, see Appendix 1.)

Say What You Mean in English
J Andrews
Nelson 1975
Adult; elementary +

Pupils' Book 1 £1.15

Teacher's Book 1 £1.75

Cassettes (set of two) £3.50 each

This book can be used on intensive refresher courses, at an elementary level, or with 'false beginners'. The emphasis is on spoken English: by using a common core of language, the learner is encouraged to communicate even at quite an elementary level. Book 1 contains 25 units, each consisting of a set of clear illustrations introducing the structure for oral presentation, speaking and listening practice, simple substitution tables and dialogues. All the listening and speaking sections are recorded. The Teacher's Book contains the same material as the Pupils' Book - with teaching notes at the end on preparation and follow-up work for each unit. A workbook containing 75 exercises - three to each unit - is also available. A second-level book, suitable for use at the intermediate level, with workbook and recorded material, is due to be published in June 1977. It will build on material presented in Book 1 and is intended to enhance comprehension and fluency in the social use of English.

Strategies
B Abbs and others
Longman 1977
Upper secondary/adult; pre-intermediate

Students' Book £1.70

Strategies (continued):

Teacher's Book £1.60

Tapes £45.00 (set of six)

Cassettes £37.00 (set of six)

Songs - Skyhigh (disc) £2.50

Cassette (C-60: dialogues) £4.50

Cassette (C-60) £4.00

Tape with Songsheet £5.50

StructuralCrossword Puzzles: Stages 3-4 33p each

Structural Crossword Puzzles: Stage 5 40p

Structural Crossword Puzzles: Stage 6 42p

Structural Patterns of English £1.10

Structure of English £1.75

Structure of Technical English £1.00

Studying in English (book) £1.25

Tapes (twin-track) £12.00 (set of two)

Sunday Afternoons (disc) £2.60

Sunday Afternoons (C-60 cassette) £3.50

Sunday Afternoons (tape) £5.00

Teacher's Notes 36p

'Strategies' introduces a new approach to language-learning for pre-intermediate students. The material presented does not take the form of the traditional structurally graded textbook and is encouraging to the student. Language items are amply illustrated in various genres: strips, photographs, diagrams, advertising matter, cut-outs, and the like. These are practised in a series of realistic human and social situations. The theme running through the book is the adventures of young people and their acquaintances and relatives in London. The Students' Book is divided into fifteen units, each with four double-spread pages comprising: a main dialogue; oral exercises and creative speaking and writing exercises intended to practise specific language functions presented in the dialogues; for example, identifying people and places, expressing personal tastes, opinions, giving information, and the like. Written work includes descriptive writing (letters, short narratives and reports), an open dialogue and a role-playing dialogue. The style of the exercises and oral work encourages paired and group work. Depending on the skills aimed at, the teacher can use parts of each unit intensively or extensively. Each unit contains a song, which further exploits the language functions of the main

dialogue. The recorded material consists of: the main dialogues (recorded twice, the second time in an exploded version for listening and repetition); oral exercises recorded on a three-phase principle; open dialogues recorded with pauses for student response; role-playing dialogue recorded in two parts, the first for listening and comprehension and the second with pauses to be filled by the student. The songs ('Skyhigh') are available both on disc and cassette. The Teacher's Book provides guidance, step by step, to each unit and exercise. Full transcripts of all the dialogues are given together with general advice on handling each section of oral and written material. 'Starting Strategies', a language scheme for beginners, is due to be published late in 1977. Full details of this new course are available from the publishers.

Success with English

G Broughton (editor)
Penguin Education 1969
Upper secondary/adult; beginners

Coursebooks 1-2 95p each

Coursebook 3 £1.10

First Reader 50p

Tapes (3¾ ips) 1 £60.00 (set of eighteen)

Tapes (3¾ ips) 2 £60.00 (set of fifteen)

Tapes (3¾ ips) 3 £60.00 (set of twelve)

Wallcharts:
1: 'In the Country'
2: 'In the Street'
3: 'In the Shop'
4: 'In the House'
5: 'In the Playground'
£10.00 (set)

Objective Test Books 1-3 25p each

Tapescripts 1-3 £1.75 each

Cassettes (fifteen tapes) £35.00 (set)

Each book of this three-stage language course for beginners offers a year's work (six teaching hours a week). Depending on the skills aimed at and the time available, the material can be treated intensively or extensively. Book 1 consists of 36 units, each of which introduces the main structures to be practised, with drawings to elicit responses and up to five introductory exercises, mainly for oral practice, followed by a text consisting mainly of dialogue, comprehension questions, further exercises and drills, with visual prompts. Oral answers are encouraged, as is paired oral practice. Written work is controlled (practised in the form of sentence-completion exercises,

substitution tables and sentence-building. Book 2 consists of thirty units and follows the same pattern, with oral introductory drills for the structures contained in the main dialogue or text. Guided composition work based on the main story or additional situation is introduced, and considerable practice is provided in paired oral work and conversation. A crossword-book containing sixty puzzles is available for use with Book 2, as are two readers ('Science at Work' and 'Artists Talking'). Book 3 contains 24 teaching units. The emphasis is on written English, and the exercises concentrate more on guided and free composition with the aid of notes and models. Additional exercises on word-families and collocation are provided. Intensive comprehension of reading passages is introduced at the end, practice being given in interpreting uncontrolled reading matter. Six Readers provided at this level are, among others 'Old Mali and the Boy', 'The 'Loved One' and 'Animal Farm'. Additional notes are available with the Readers. The recorded material consists of language-laboratory drills practising structure and pronunciation at Stage 1. Stages 2 and 3 include recordings of the dialogues and structures and provide aural practice and question-and-answer. Tapescripts are available for all three books. A set of Wallcharts for use with the three books also forms part of the course. The illustrations are selected enlargements of those included in the Students' Books. The Teacher's Books provide a detailed introduction to the course, suggestions for handling the various types of material and exercises, and teaching notes on each lesson. Books of objective tests are also available.

Success with English
G Broughton
Penguin Books (new edition) 1977-

The Coursebooks, Teacher's Handbook, tapes and tapescripts have been completely revised and brought up to date. The emphasis is on spoken English as it is used in everyday situations. Some of the material is already available, the rest is due late in 1977 and 1978. (For further details the publishers should be consulted.)

Talk English
T C Jupp and others
Heinemann 1970

(For details, see the main entry in Section 5.2.) This course consists of 47 dramatic dialogues for practice in listening to, and in understanding, spoken English.

Target
L G Alexander and others
Longman 1972-75
Secondary; beginners

Pupils' Book 1 92p

Target (continued):

Teacher's Book 1 92p

Filmstrips 1 £14.50 (set of six)

Tapes 1 £22.50 (set of five)

Cassettes 1 £14.50 (set of three)

Tapescript 1 46p

Tests Package 1 £3.00

Answer Sheets for Tests 1-3 1 30p each

Pupils' Book 2 92p

Teacher's Book 2 92p

Filmstrips 2 £18.00 (set of six)

Tapes 2 £27.50 (set of five)

Cassettes 2 £14.50 (set of three)

Tapescript 2 50p

Tests Package 2 £4.20

Answer Sheets for Tests 1-3 2 37p each

Pupils' Book 3 £1.12

Teacher's Book 3 92p

Tapes 3 £33.00 (set of six)

Cassettes 3 £16.75 (set of three)

Tapescript 3 60p

Tests Package 3 £5.50

Answer Sheets for Tests 1-3 3 48p each

Three workbooks and an Arab World edition are forthcoming

This three-stage audiovisual course is suitable for children in the first three years of secondary school. No previous knowledge is assumed. The course covers the same structural ground as 'New Concept English First Things First. Material is treated in depth, with extensive language practice. The adventures of three teenagers constitute the theme in which topical and realistic language-practice materials are presented. Ample illustrations in various styles provide stimulus for oral expression. Magazine and television material is included in the second stage to encourage discussion. The guided conversation and oral work of the first two books lead to free language activity by the end of Book 3. Each unit contains various exercise material on oral and written skills and games, songs and crosswords are included. The Teacher's Book is particularly helpful to the inexperienced

teacher. Detailed guidance to the course is given, including demonstration lessons and lesson notes. The tapes and tapescript are optional either for the classroom or for the language laboratory.

Topic English
J Harrison and others
Macmillan Education 1974
Secondary/adult; intermediate +

A highly flexible remedial/revision course for intensive or extensive use. (See Section 2.4 for details of the book and recorded material.)

The Turners
British Council/Longman 1969

Tapes A (dialogues) £80.00 (set of fifteen)

Tapes B (drills) £90.00 (set of seventeen)

Filmstrips (set of thirty) and Teacher's Book £75.00

Teacher's Book £6.00

Students' Book 45p

This intensive audiovisual course provides one year's work for students who have some knowledge of English. The emphasis is on the oral aspect, with a brisk review of the main structural features of the language. The course is divided into forty stages. Taped material suitable for use in the classroom or the language laboratory is included. The recorded dialogues (Set A) belong with the filmstrips, and the recorded drills (Set B) reinforce the structures introduced at each stage. The Students' Book contains pictures from the filmstrips for drill-work as well as the text of the recorded dialogues for role-playing. The Teacher's Book is comprehensive, giving full instructions on how to use the material and set up a lesson. 'The Turners' is also suitable for use with refresher courses for students who wish to improve their aural/oral skills.

William in London
B Deakin
BBC Publications 1969
Secondary/adult; intermediate

Textbook £1.50

Discs (7-inch, 45 rpm) £5.00 (set of six)

This course is intended for students visiting Britain or wishing to extend their knowledge of spoken English. It can also be used as back-up. The course has as its theme the adventures of a fifteen-year-old English schoolboy visiting London. The situations include: asking the way; getting about on buses; buying presents; ordering food from a menu; and the like. The lively dialogues, constituting the main part of the book, are followed

by a brief explanation of the grammatical structures, and exercises provide further oral practice. Short dictation and composition exercises are included but without any guidance as to procedure.

SECTION 2: LANGUAGE PRACTICE

2.1 Grammar, Structure and Use of English, Drills and Practice Materials, Tests and Dictation

2.2 Composition, Paragraph, Summary and Letter-Writing Skills

2.3 Comprehension and Reading Texts with Exercise Material

2.4 Multi-Purpose Books for General Language Practice, Including Reading, Writing and Oral Skills, Remedial and Revision Courses

2.1 Grammar, Structure and Use of English, Drills and Practice Materials, Tests and Dictation

An Advanced English Grammar
P Christophersen and A O Sandved
Macmillan Education 1969

£2.50

Paper £2.00

This reference grammar for post-intermediate students is also a useful introduction to linguistics. A descriptive analysis of areas of the language which cause difficulty is provided together with an examination of the systems of sounds and structures, with examples drawn from everyday speech.

Advanced English Practice (CPE)
B D Graver
Oxford University Press; 2nd edition 1971
Senior secondary/adult; advanced

Book with key £1.50

Book without key £1.40

This language-practice book of the traditional type is designed for advanced students preparing for written papers of the Cambridge Proficiency examination. Grammar and the use of English revision is formally presented. There are explanations, definitions and ample exercise material.

Advanced Use of English (CPE)
C Robinson
Hamish Hamilton and St George's Press 1977
Upper secondary/advanced

£2.00

This advanced coursebook contains structure-based texts with ample exercise and test material, including systematic vocabulary-building. The book is suitable for general course use and preparation for higher examinations.

Complete English Practice Book
J G Bruton
Nelson 1972
Secondary/adult; intermediate

90p

This companion to the 'Bruton English Course' (see the entry in Section 1) provides further practice material and is useful for self-study (with the course) for students who encounter difficulties in particular areas.

Cue for a Drill
S Harkness and J Eastwood
Oxford University Press 1976
Upper secondary/adult; intermediate

£1.75

Drill and exercise material to practise various grammatical structures is divided into twelve sections, each dealing with some aspect of grammar known to cause difficulty (tenses, modals, prepositions and pronouns). A map, table, diagram or other illustration contextualises each drill. A useful feature of this book is that after initial guidance each drill can be carried out by the students themselves without intervention from the teacher and can also be used for paired and group work.

English for Translation (FCE)
D Chamberlin and G White
Cambridge University Press 1975
Secondary/adult; intermediate +

£1.20

The passages in this graded course for classes in modern translation cover various recent uses of English but include several more traditional literary passages. Supplementary exercises deal with difficult structures. Several passages are of the kind found in Cambridge First Certificate examinations and others at that level. A more advanced course by the same authors is due for publication in July 1977: 'Advanced English for Translation'. The passages are suitable for use at Cambridge Proficiency level as well as for people who need to use English at work.

English Language Units
C E Nuttall (general editor)
Longman for the British Council 1968-

Unit 1: Contrast of Present Simple and Present Continuous
Teacher's Book £1.70
Students' Book 28p
Tapes £19.00 (set of four)

Unit 2: Contrast of Present Perfect and Past Simple Tenses
Teacher's Book £1.70
Students' Book 28p
Tapes £18.00 (set of four)

Unit 3: Conditional Clauses of Unreal Condition
Teacher's Book £1.70
Students' Book 28p
Tapes £19.00 (set of four)

Unit 4: 'Must', 'Need' and 'Have to'
Teacher's Book £1.70
Students' Book 28p
Tapes £21.50 (set of five)

Unit 5: Structures Used with Phrasal Verbs
Teacher's Book £1.70
Students' Book 28p
Tapes £12.00 (set of three)

Unit 6: The Past Perfect Tense
(Including Contrast with Past Participle)

Teacher's Book £1..70
Students' Book 28p
Tapes: £19.00 (set of four)

Unit 7: 'Can', 'Could' and 'Be Able to'
Teacher's Book: £1.70
Students' Book: 28p
Tapes: £19.00 (set of four)

Unit 8: The Infinitive of Purpose
Teacher's Book £1.70
Students' Book 28p
Tapes £13,00 (set of three)

Unit 9: The Infinitive without 'to' after Certain Verbs
Teacher's Book £1.70
Students' Book 28p
Tapes £13.00 (set of three)

English Language Units (continued):

Unit 10: Tense in Subordinate Clauses of Future Time
Teacher's Book £1.70
Students' Book 28p
Tapes £15.00 (set of three)

Unit 11: Word Order in Indirect Questions
Teacher's Book £1.70
Students' Book: 28p
Tapes: £17.50 (set of four)

Unit 12: Contrast of Past Continuous and Past Simple
Teacher's Book £1.70
Students' Book 28p
Tapes £15.00 (set of three)

Unit 13: 'For', 'Since' and 'Ago'
Teacher's Book £1.70
Students' Book 28p
Tapes £18.00 (set of four)

Unit 14: Elided Forms (Auxiliaries and Anomalous Finites, Affirmative)
Teacher's Book £1.70
Students' Book 28p
Tapes £17.00 (set of four)

Unit 15: Elided Negatives (Auxiliaries and Anomalous Finites)
Teacher's Book £1.70
Students' Book 28p
Tapes £15.00 (set of three)

Unit 16: Relative Clauses
Teacher's Book £1.70
Students' Book 28p
Tapes £11.00 (set of two)

Unit 17: Question Tags
Teacher's Book £1.70
Students' Book 28p
Tapes £11.00 (set of two)

Unit 18: Determiners: Articles
Teacher's Book £1.70
Students' Book 28p
Tapes £14.00 (set of three)

Unit 19: Adjective + Infinitive
Teacher's Book £1.70
Students' Book 28p
Tapes £10.00 (set of two)

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English Language Units (continued):

Unit 20: Gerunds and Infinitives (as Objects)
Teacher's Book £1.70
Students' Book 28p
Tapes £15.00 (set of three)

Unit 21: Tense-Forms after 'Wish' (including 'Wish' and 'Hope' in contrast)
Teacher's Book 1.70
Students' Book 28p
Tapes £15.00 (set of three)

Unit 22: Comparison of Adjectives and Adverbs
Teacher's Book £1.70
Students' Book 28p
Tapes £19.00 (set of four)

Unit 23: Determiners: Quantifiers
Teacher's Book £1.70
Students' Book 28p
Tapes £11.00 (set of two)

Unit 24: 'It' and 'There'
Teacher's Book £1.70
Students' Book 28p
Tapes £11.00 (set of two)

Unit 25: Structural Problems of Regular Tense-Forms
Teacher's Book £1.70
Students' Book 28p
Tapes £11.00 (set of two)

Unit 26: 'Used to'
Teacher's Book £1.70
Students' Book 28p
Tapes £16.00 (set of three)

Unit 27: Indirect Statements (Part One)
Teacher's Book £1.70
Students' Book 28p
Tapes £11.00 (set of two)

Unit 28: The Passive (Part One)
Teacher's Book £1.70
Students' Book 28p
Tapes £11.00 (Set of two)

Unit 29: Question-Word Questions
Teacher's Book £1.70
Students' Book 28p
Tapes £15.00 (set of three)

English Language Units (continued):

Unit 30: Answers to Negative Questions
Teacher's Book £1.70
Students' Book 28p
Tapes £11.00 (set of two)

Unit 31: Indirect Statements (Part Two)
Teacher's Book £1.50
Students' Book 27p
Tapes £16.50 (set of three)

Unit 32: The Passive (Part Two)
(forthcoming)

Unit 33: Determiners (Part Three): 'Some', 'Any', 'No', 'Either', 'Neither'
Teacher's Book £1.50
Students' Book 27p
Tapes £12.00 (set of three)

Unit 34: Determiners (Part Four): 'All', 'Both', 'Every', 'Each'
(forthcoming)

Unit 35: Indirect Commands, Requests, etc
(forthcoming)

These have been designed for students who require remedial/reinforcement/revision work English. Students are assumed to have a vocabulary of 1500 to 2000 words and a passive acquaintance with most of the important structures - but a weak grasp of these when required to use them. Each unit consists of a set of drills and dialogues on tape, a Teacher's Book containing the script of the taped material, Teaching Notes, and suggestions for supplementary work. There is also a book for the student which contains the script of the dialogues and written work.

English Structure Manipulation Drills

M A Tatham
Longman 1968
Secondary/adult; lower intermediate +

Book 95p

Tapes £29.00 (set of seven)

Each set in this collection of oral pattern drills concerns a specific point of grammar or idiom. Vocabulary is kept to a minimum, and the grammatical structures are simple. Each drill is in four phases (model, student response, model response, and second student response).

English to Get On With

A Baker
Heinemann 1975
Secondary/adult; intermediate

90p

This situational and structural approach to the teaching and practice of the commonest forms of prepositional/phrasal verbs in use concentrates mainly on conversational English.

First Certificate English (FCE)

W S Fowler
Nelson 1973-5
Secondary/adult; intermediate

Book 1: Language and Composition 80p

Book 2: Reading Comprehension 75p

Book 3: Use of English 90p

Book 4: Listening Comprehension 60p

(Also available are the Teacher's Guide to Books 1-4, two cassettes for Book 1, a cassette for Book 2, a cassette for Book 3, and two cassettes for Book 4.) Book 1 offers a comprehensive text of revision material for students preparing for the Cambridge First Certificate examination. Each chapter consists of a text with exercises on the structures and language items included in the passage as well as a short text. The final section contains examples and exercise material in the types of composition required for the examination. The cassettes provide language drill and other material. Book 3 summarises the structures and idiomatic usage covered in Book 1. Section 1 provides exercises on the conversion of structures, word-building, and the revision of the use of tenses; Section 2 consists of ten use-of-English text papers. The recorded material provides further practice drills in the use of English. (For details of Book 2, Reading for Comprehension, see the entry in Section 2.3; for details of Book 4, Listening Comprehension, see the entry in Section 5.3. Book 5, Interviews, is due for publication early in 1978. See also the entry 'Proficiency English' (W S Fowler) in this Section.

From Recall to Fluency

A P Weaver
Oxford University Press 1971
Secondary/adult; intermediate

Book 50p

Key 25p

Thirty passages, each about 250 words in length, offer practice in the use and practice of words. A number of nouns, verbs, adjectives and adverbs

have been omitted from each passage (for the student to fill in). Recall of passive vocabulary is encouraged.

Get It Right

R J Hill
Longman 1975-6
Secondary/adult; intermediate +

Book 88p

Key 50p

The 375 sentences included, designed to correct and prevent mistakes, are graded - starting with revision work and progressing to upper-intermediate level. Most of the sentences test and practise more than one area of error. They are useful for quick error analysis with classes doing revision for examinations.

Get Your Tenses Right

R Barnes
Cambridge University Press 1976
Secondary/adult; intermediate

Book £1.50

Cassette £5.00

Each unit of this oral review of English tenses presents tenses to be practised - or contrasted - through an illustrated dialogue followed by intonation practice, using the tenses and further oral practice. The book includes a section on aural comprehension, and written exercises are appended to each unit. A summary of tenses, with their uses and rules, is also provided. The recorded material contains the dialogue, intonation model for practice, and comprehension extracts.

Graded Dictation Exercises

L Stone
Macmillan Education 1962
Secondary/adult; intermediate

20p

There are sixty such exercises: ten with simple sentences, twenty with simple and compound sentences, and thirty with simple, compound and complex sentences. Pause and stress marks are included for the teacher's guidance.

Graded English Test Papers

J B Heaton and J P Stocks
Longman 1965
Secondary/adult; intermediate +

Graded English Test Papers (continued):

Intermediate Book 29p

Senior Book 32p

The books are intended to give overseas students practice up to the standard required in 'O' level examinations. As each book contains sixty texts, there is enough material for one test a week to be set in the first few years of secondary education and two tests a week in the examination year.

Graded Tests in Structures and Use of English (FCE)
K Brittan
Hamish Hamilton and St George's Press 1975
Secondary/adult; intermediate

£1.00

This comprehensive series of tests is intended for students preparing for the Use of English Paper of the Cambridge First Certificate examination.

A Handbook of English Grammar
R W Zandvoort
Longman; 7th edition 1975
Upper secondary/adult; advanced

£2.25

This standard work on grammar is divided into nine parts: verbs; nouns; pronouns; adjectives and adverbs; sentence structure; order of words; concord; conversion; and word-formation.

Interlock (FCE)
J C Templer
Heinemann 1976
Secondary/adult; intermediate

75p

Intensive structure and usage practice is provided. Part 1 consists of fifteen units, each demonstrating and testing a language item: articles, tenses, preposition/phrasal verbs, reported speech, etc. Part 2 consists of a hundred exercises in passage or single-sentence form. Various question styles are used. The book is particularly suitable for students preparing for the Cambridge First Certificate Use of English Paper.

Living English Structure
W S Allen
Longman 1974; new edition
Secondary/adult; elementary/advanced

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Living English Structure (continued):

Book £1.20

Key 40p

This standard language-practice book first appeared in 1947 and has gone through many editions since. Key points in the structure of English are clearly presented. Traditional-style exercises (graded, elementary, intermediate and advanced) provide plenty of practice. The book is supplemented with useful material for homework or class practice and revision.

Living English Structure for Schools
W S Allen
Longman 1958

Book 65p

Key 25p

A shortened, simplified version of 'Living English Structure'.

Nelson English Language Tests
W S Fowler and N Coe
Nelson 1976
Secondary/adult; pre-elementary/advanced

Book 1: Elementary 95p

Book 2: Intermediate 95p

Book 3: Advanced £1.10

Teacher's Book £1.10

This material covers ten levels, with four tests to each level. The test-batteries include structure, the use of English and vocabulary. Multiple-choice, in-filling and sentence-completion techniques are used. The average length of a text is 45 minutes. The material is useful for placement-testing, mid-course progress, and end-of-course examinations. The Teacher's Book provides the answers and gives guidance in applying the results for placement and error diagnosis.

Objective English Tests
A R B Etherton
Longman 1972

Elementary Level 24p

Pre-Intermediate Level 28p

Intermediate Level 40p

Key 37p

This book is designed to measure the comparative attainment of particular pupils in such areas as agreement, word-order, the use of tenses, the use of articles and prepositions, and aspects of spoken English.

Objective Tests in English as a Foreign Language
T Bloor and others
Macmillan Education 1970
Secondary/adult; elementary/advanced

Book 1: Verbs, Articles and Sentence Structures 75p

Book 2: Prepositions, Particles and Mixed Tests 50p

Book 3: Instructions and Answers 45p

Over 2000 questions, divided into test-batteries for elementary, intermediate and advanced levels, appear in Books 1 and 2. Multiple-choice and in-filling questions are used. The books are suitable for diagnostic and placement tests.

A Practical English Grammar
A J Thomson and A V Martinet
Oxford University Press 1969

£1.50

ELBS edition 30p

This reference grammar book is suitable for advanced private study. A detailed treatment of points which commonly cause difficulty introduces: a comprehensive section on tense-forms and verb combinations; a chapter on spelling rules; guidance on the difference between ordinary conversational usage and strict grammatical form; and a comprehensive index. Explanations are written in simple English, with numerous examples. The book is supplemented by the following exercise books (available separately or in two combined volumes): 1) Present and Past Tense; 2) Future and Conditional Tenses; 3) Gerund, Infinitive and Participle; 4) Verb + Preposition/Adverb Combinations; 5) Auxiliary Verbs; 6) Indirect Speech and Passive Voice; 7) Articles, Prepositions and Relative Pronouns; 8) Present, Past and Past Perfect Tenses; 9) Future Forms and Reported Speech; 10) Conditionals and Unreal Pasts, Gerund, Infinitive and Passive. Grammar structure drills for oral practice are a recent addition to this grammar. The five sets are: 1) Auxiliary Verbs; 2) Present, Past and Perfect Tenses; 3) Future Forms; 4) Conditional Sentences; 5) Requests and Expressions of Preference, Using Conditionals. The exercises and drills are graded for elementary, intermediate and advanced practice and are cross referenced to the grammar book. The revision and practice material is useful for private study besides being suitable as back-up for class use.

Practical English Grammar Exercises 1-10
Oxford University Press

With key or without 30p each

Combined Exercises: Volumes 1-2 90each

Combined Exercises: Volumes 1-2 in ELBS edition 25p each

For further details, see above

Practical English Grammar Structure Drills 1
Oxford University Press

Book £1.00

Tapes £30.00 (set)

Cassettes £24.00 (set)

For further details, see above.

Practice Tests for First Certificate English (FCE)
M Archer and E Nolan-Woods
Nelson 1975-
Secondary/adult; intermediate

Students' Books 1-2 69p each

Teacher's Books 1-2 80p

There are five sets of practice examination papers for the Cambridge First Certificate examination in each of the books. Each examination papers deals with: composition; reading; comprehension; use of English; listening comprehension; and interview. Answers are to be found in the Teacher's Books. Book 3 is due for publication early in 1978.

Prepositions and Adverbial Particles
J B Heaton
Longman
Secondary/adult; advanced

£1.30

This practical guide to usage is intended for the advanced student. Workbooks are also available. (see the entry 'Using Prepositions and Particles' in this Section.)

Proficiency English (CPE)
W S Fowler
Nelson 1976-
Secondary/adult; advanced

Book 1: Language and Composition £2.00

Teacher's Guide to Book 1 95p

This is the first stage of a four-book course for students preparing for the Cambridge Proficiency examination. Section 1 of Book 1 contains fifteen texts and exercises covering essential structures and connectors at the advanced level; Section 2 examines sentence construction; Section 3 concentrates on modern English and composition practice; and Section 4 provides further composition practice on a wider variety of themes and language styles. Book 2 (Reading Comprehension) is due for publication in July 1977. Book 3 (Use of English) and Book 4 (Listening Comprehension) are due early in 1978. (See also the entry First Certificate English' (W S Fowler in this Section.)

Think and Decide (FCE)
K Ferguson
Evans
Secondary/adult; intermediate

Book £1.20

Answer Book 60p

These are graded English tests for students preparing for the Use of English Paper of the Cambridge First Certificate examination. In each paper the first part consists of a passage with words and phrases omitted for the student to complete, and the second part consists of answers based on the passages to which the student must find the appropriate questions. Various exercises give further practice in structures. The Answer Book is combined with 'Listen and Choose'. (See the entry in Section 5.3.)

A University Grammar of English
R Quirk and S Greenbaum
Longman 1973
Adult; advanced

£3.50

The first part of this comprehensive but compact presentation of English grammar concerns varieties of English according to subject, medium and attitude. The main analysis concentrates on the common core of the language. Constructions distinguishing the spoken from the written and the formal from the informal are indicated. This book is based on 'A Grammar of Contemporary English' which is more suitable for the university and college of education. (See below.)

A University Grammar of English Workbook
R A Close
Longman 1974
Adult; advanced

£1.25

Exercise material is provided.

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Use of English Test Papers (PCE)
G Land
Oxford University Press 1975
Secondary/adult; intermediate

Book £1.20

Key (free)

Intensive practice is provided with the commonest tenses and more advanced forms, as well as the '-ing' forms, question-tags, reported speech, passives and conditionals. Annotated examples are followed by exercises and an index of common irregular verbs is included. The book is suitable for revision and private study. A companion volume, 'Using Essential English Grammar', provides practice in the use of adverbial phrases, pronouns, relative clauses, indefinites and prepositions, and is also suitable for revision and private study.

Using Prepositions and Particles
J B Heaton
Longman
Secondary/adult; advanced

Workbooks 1-2 31p each

Workbook 3 38p

Key to Workbooks 1-3 45p

(See also the entry Prepositions and Adverbial Particles in this Section.) The Workbooks provide practice material and are suitable for remedial and brief revision work for advanced students revising for examinations.

SECTION 2.2: COMPOSITION, PARAGRAPH, SUMMARY AND LETTER-WRITING SKILLS

Advanced English Composition (CPE)
S Kanelli
Evans 1977
Secondary/adult; advanced

£1.30

In this new practical guide to essay-writing from the initial planning stage to the final writing, sample compositions are analysed to show ordering and connexion of sentences - within paragraphs - and paragraph-linking. The compositions are followed by extensive vocabulary exercises, making it useful practice in reading comprehension. Further reading material has been included to stimulate class discussion on various subjects. The guide is particularly suitable for students preparing for the Composition and Reading Comprehension Papers of the Cambridge Proficiency examination.

Practice is also provided for the Interview Paper. Further uses of the guide are writing and reading practice with advanced classes, and class discussion.

Essay and letter writing
L G Alexander
Longman 1965
Secondary/Adult; elementary/advanced

60p

A variety of material in two parts: Part 1, for elementary students, provides two to three years' work and covers sentence types, narrative and descriptive essays, personal and business letters and elementary literary essays; Part 2, for intermediate students, provides two years' work on short-story writing, the reflective essay, the argumentative essay, and the advanced literary essay. The complete course leads up to advanced-level essays.

Frames for Written English
K W Moody
Oxford 1974
Secondary; elementary/intermediate

£1.00

This set of 22 guided-composition exercises is intended to develop the learner's control over basic patterns of English. The frames provided require the student to think carefully about what he writes but at the same time prevent him from making mistakes in structure. The structural control is gradually relaxed until there are hints to guide the learner to originate his own paragraphs.

From Paragraph to Essay
M Imhoof and H Hudson
Longman 1975
Secondary/adult; advanced

72p

This book concentrates on the skills required for organising material at the paragraph and essay level. Passages for analysis are followed by written exercises. The book is suitable for foreign learners unaccustomed to or out of practice at writing formal essays with clearly defined paragraphs.

Guided Course in English Composition
T C Jupp and J Milne
Heinemann 1969
Secondary/adult; intermediate +

Book £1.00

Teacher's Handbook 72p

This course provides guidance in language and subject-matter. The language work for each composition is based on an important type of complex sentence, and students are given extensive and fully contextualised language practice, with sample compositions to exemplify the language point in use. Personal expression is also encouraged; students are guided towards orderly expression of their own experiences and opinions. The Teacher's Handbook contains detailed step-by-step teaching notes for each composition and an introduction to the methods underlying both this course and 'Guided Paragraph Writing'. (See below.)

Guided Paragraph Writing
T C Jupp and J Milne
Heinemann 1972
Secondary/adult; elementary +

70p

This book is intended to lead the learner from simple sentences to the planning and writing of a complete paragraph on straightforward personal subjects. There are eighteen sections, each based on a single subject and giving extensive practice with three or four particular structures. The method involves: oral practice; written exercises; rewriting and adapting sample paragraphs; vocabulary study; the student writing his own paragraph - with personal details and local information; and consolidation exercises. (See above.)

In Other Words
L G Alexander and C Wilson
Longman 1974
Secondary/adult; intermediate

61p

These twenty guided composition exercises are designed to develop students' writing skills. The work is carefully guided, with short model compositions provided for the student to rewrite, using different structures. Mistakes are thus kept to a minimum. Suggested versions of rewritten compositions are included at the back of the book as a separate pamphlet. The exercises provide suitable preparation work before free composition at the intermediate level.

Longman Integrated Comprehension and Composition (series)
L G Alexander (general editor)
Longman 1971-
Secondary/adult; beginners/intermediate

For details of this series, see the main entry in Section 2.3.

SECTION 2.3: COMPREHENSION AND READING TEXTS WITH EXERCISES MATERIAL

Beyond Words (PCE)
A Maley and A Duff
Cambridge University Press 1976
Secondary/adult; intermediate

(For full details of this course, see the main entry in Section 5.3.) Each reading text of this new course in reading and listening skills is followed by various exercises to encourage active language discussion practice, oral discussion and the extension of vocabulary.

Note-Taking Practice
L A Hill
Oxford University Press 1968
Secondary/adult; intermediate/advanced

Book 50p

Tapes 1-3 £4.50 each

The contents consists of sixteen lectures for note-taking practice. (See Section 5.3 for details of this recorded material.)

Paragraph Writing
F Chaplen
Oxford University Press 1970
Secondary/adult; intermediate

Students' Book 95p

Teacher's Book £1.60

The basic requirements of paragraph writing are discussed in detail and illustrated with many examples. The exercises and writing assignments cover a variety of topics.

Practical Letter-Writing
I Gordon
Heinemann 1967
Secondary/adult; intermediate

65p

This book revises the necessary structures and provides extensive practice in writing the commonest forms of letter.

Put It in Writing: A Natural Approach to Writing English
A Howatt
Oxford University Press 1970
Secondary; pre-intermediate
90p

This book gives composition exercises a subject, purpose and audience by providing students with a continuous story about an adolescent and his friends and by asking them to identify themselves with the characters in writing letters, postcards, telegrams, diaries and articles. The book is intended for students from fifteen to eighteen; it was originally published in Sweden.

Sixty Steps to Precis: A new Approach to Summary-Writing for Overseas Students

L G Alexander
Longman 1970; 2nd edition

50p

The three-year course is divided into two parts. Part 1 presents graded, specially written narrative pieces and gives summary-writing exercises a context. Multiple-choice questions on content, structure and lexis, exercises on sentence structure and various composition exercises are included. Part 2 introduces exercises from modern authors. Compound sentence structure is practised, and the precis-writing is less controlled, consisting of longer extracts.

Wall Pictures for Guided Composition

G Fleming and Fougasse
Hodder and Stoughton 1959
Secondary/adult

For details of this set of wall pictures using amusing Fougasse cartoons, see the entry in Section 3.

Comprehension for Proficiency (CPE)

J McClafferty
Hamish Hamilton and St George's Press 1975
Secondary/adult; advanced

£1.00

This collection of modern texts with multiple-choice and open-ended comprehension and vocabulary questions is intended for students preparing for the Cambridge Proficiency examination.

Comprehension Practice for Proficiency (CPE)

L Peterson and others
Heinemann 1975

1: Work and Leisure
2: Our Environment

75p each

Each book contains fifteen photographs from British and American sources with accompanying photographs, cartoons and other illustrations. Various

styles (those of novels, magazines and advertisements) are instanced, and comprehension, vocabulary work, and suggestions for discussion and composition are provided. The books are particularly suitable for students preparing for the Reading Comprehension Paper of the Cambridge Proficiency examination.

Constructive Comprehension
D Cobb
Longman 1969
Secondary/adult; intermediate

56p

This book is intended for students of English with a minimum of three years' experience. Section 1 consists of thirty comprehension passages with multiple-choice and free-response questions on content together with exercises on structures and composition work; Section 2 contains fifteen dictation passages based on passages in Section 1; and Section 3 offers fifteen passages to give practice for verbs and their forms used in Section 1 passages.

Creative Reading and Writing
F Merat and M Fabre
Collier Macmillan 1976
Adult; intermediate/advanced

£1.75

British and American authors, with comprehension, vocabulary, grammar and composition exercises.

Easy Comprehension Practice in English (FCE)
J Marchant
Hamish Hamilton and St George's Press 1975
Secondary/adult; lower intermediate

£1.00

The 25 test passages, with multiple-choice questions and answers, lead up to the level required for the Cambridge First Certificate.

English for Proficiency (CPE)
D H Spencer
Oxford University Press 1975; 2nd edition
Adult; advanced

£1.90

The articles in this collection of sixteen reading passages taken from the The Listener and originally broadcast by the BBC between 1958 and 1960 are of considerable length and present modern English prose in various styles. Each passage is followed by ten exercises, including multiple-

choice comprehension questions, open-ended question, vocabulary practice, use of English exercises, and composition work of various forms. The collection is suitable for students preparing for the Reading Comprehension and Use of English Papers in the Cambridge Proficiency examination as well as for advanced language work in a general course.

English in Mind (FCE)
C C Ttofi and T S Creed
Macmillan Education 1974
Secondary/adult; intermediate

Study Guide 40p

Tape and cassette £6.00

Each of the eighteen units of this practice-and-revision coursebook includes: an introductory dialogue suitable for role-playing; structure practice; extracts for listening comprehension; use-of-English practice; oral work based on a photograph; reading-comprehension texts with multiple-choice questions for lexis-building and comprehension; and written composition exercises. Each unit has as its theme an aspect of living in Britain (such as looking for a room or going on holiday). The Units may be taken in any order. The book gives useful preparation for all five papers of the Cambridge First Certificate examination.

The English We Use
R A Close (compiler)
Longman 1971; 2nd edition
Adult; intermediate/advanced

Book 95p

Key 35p

Tapes (twin-track) £20.00 (set of three)

Tapes Handbook 50p

This collection of 51 short reading passages taken from 'The Listener' and originally broadcast by the BBC offers greater variety of subject-matter and style than in the previous edition and includes passages suitable for intermediate and advanced students alike. The introduction offers guidance to the teacher in presenting the passages. Exercises for oral and written work accompany each text. The tapes and handbook provide additional practice in summary-writing, and note-taking exercises.

First Certificate English (FCE)
W S Fowler
Nelson 1973-5
Secondary/adult; intermediate

Book 2: Reading Comprehension 75p

(A Teacher's Guide to Book 2 and a cassette are also available.) In Book 2 of this course for the Cambridge First Certificate examination, identification of the correct word in a particular sentence is practised as well as the comprehension of passages of modern English prose. Exercises train students to distinguish between commonly confused words. Tests papers of multiple-choice questions follow each passage (to test vocabulary and content). The reading passages are recorded. (For information on the other Books, see the entry in Section 2.1.)

First Steps in English Comprehension
J Finch
Hamish Hamilton and St George's Press 1971
Secondary/adult; pre-elementary +

75p

Passages in colloquial English exemplify some of the basic idioms and structures. The passages are for use at the beginner/elementary level, but they may satisfy such other purposes as reading, conversation and dictation. Exercises in comprehension, structure and vocabulary are also provided.

First Certificate Themes (FCE)
D Case and others
Heinemann 1975-
Secondary/adult; intermediate

Book 1 'Discovery and Inventions' 95p

Book 2 'Life and Relationships' £1.25

Notes for Teachers (for both books) 75p

These two new books provide comprehension-and-communication practice. Each book consists of ten units with two test papers and a structural index appended. Each unit consists of: a reading passage with multiple-choice questions for comprehension; structure and usage sections where major points are explained and practised in various exercises; a further reading passage expanding the subject-matter of the earlier passage; a language section explaining and practising vocabulary and other language features occurring in the text; and topics for discussion and composition. The subject-matter is varied and provides examples of different styles and registers. Photographs and other visual materials reflect the theme and provide stimulus for language practice and discusison. The books are particularly suitable for students preparing for the Cambridge First Certificate examination and for any intermediate class.

Functional Comprehension
D Byrne
Longman 1977
Secondary/adult; pre-intermediate
Book 90p

This collection of narratives, dialogues, letters, reports and advertisements often interlinked - illustrates the language used for describing, persuading, complaining, excusing, etc. The exercise material provides both comprehension and oral practice aimed to develop communication skills through guided oral and written work. The collection is suitable for group or classwork.

A Higher Course of English Study: 1 and 2
R Mackin and D Carver
Oxford University Press 1968-

Books 1-2 £1.25 each

Tapes £4.00 each (set of seven)

This traditional comprehension-based course for intermediate and advanced students consists of unsimplified materials. In Book 1, thirty passages are arranged in fourteen chapters in such a way that two or more passages deal with a similar subject in contrasting styles. The passages are annotated to elucidate lexical and structural difficulties and form the basis for exercises on comprehension, vocabulary, pronunciation, grammar and style. Book 2 is of similar form, though the passages are markedly more difficult than in Book 1. Exercises range from tests of comprehension to free composition.

Inside Meaning (CPE)
M Swan
Cambridge University Press 1975
Secondary/adult; advanced

(See Section 4.5 for details of this Proficiency reading comprehension material.) As well as developing advanced reading skills, the book includes a section on the writing of summaries and presents various reading texts.

Longman Integrated Comprehension and Composition (series)
L G Alexander (general editor)
Longman 1971-
Secondary/adult; beginners/intermediate

Wave 1

Fiction

'Fred Smith' (Stage 1)
'Quick and Slow' (Stage 2)
'Pets for Sale' (Stage 3)
35p each

'The Search' (Stage 4)
'First-Year Student' (Stage 5)
'Dr Bruce' (Stage 6)
40p each

Non-fiction

'Round the World' (Stage 1)
'Modern Adventures' (Stage 2)
'Strange but True' (Stage 3)
35p each

'Spare Time' (Stage 4)
'Flight' (Stage 5)
'People at Work' (Stage 6)
40p each

Wave 2

Fiction

'It's in the Bag' (Stage 1)
'A Week by the Sea' (Stage 3)
38p each

(Others to follow, including Teacher's Book and Key.) The books are graded in the same way as 'Longman Structural Readers'. (For details, see the main entry in Section 4.1.) There are two titles at each of the six stages, one fiction and one non-fiction. Books in the first three stages are illustrated. The new series provides structurally graded material which combines comprehension and composition work. Each book consists of two-page units: one contains a passage of 50 to 350 words - depending on the stage - followed by short guided-composition exercises; and the second (facing) page includes multiple-choice questions on comprehension of the content of the text or structural words and lexical items, with a short exercise in sentence structure included. Wave 2 is a continuation of the series. The second collection will also consist of twelve titles, two at each stage, as well as a Teacher's Book and Key. So far, fourteen titles have appeared. The two-page unit is retained, but various refinements have been made: the presentation of the texts is more vivid; the non-fiction texts include dialogue; the exercises vary more; there are fewer multiple-choice use-of-English exercises; and controlled composition as well as guided summary-writing is introduced from Stage 1.

Read for Meaning (FCE)
K Ferguson
Evans 1975
Secondary/adult; intermediate

£1.60

Each of these fifteen comprehension test-papers for students preparing for the Reading Comprehension Paper of the Cambridge First Certificate examination includes two passages of modern prose followed by two groups of exercises. The first group is devoted to multiple-choice questions (testing overall comprehension), and the second (larger) group tests vocabulary and usage.

Reading Comprehension Test Papers (PCE)
G Land
Oxford University Press 1975
Secondary/adult; intermediate

Book £1.20

Teacher's Key (free)

Each of the twelve tests, for students preparing for the Cambridge First Certificate examination, includes forty multiple-choice questions on vocabulary and usage and two reading passages with multiple-choice comprehension questions.

Reading English Objectively
L Stone
Macmillan Education 1969-
Secondary/adult; intermediate/advanced

Stage 1 55p

Stage 2 60p

Stage 3 75p

Three books of short contemporary passages are followed by exercises including multiple choice questions on: comprehension; lexis and structure; rewriting; summarising; and composition. (See the main entry in Section 4.5 for details.)

Reading for Adults
R Lewis
Longman 1971-
Adult; elementary/intermediate

Books 1-3 £1.20 each

Each book includes twenty short reading passages followed by exercises for comprehension and structure practice. A glossary is appended. Full-colour photographs illustrate each texts. The extracts are mostly informative, describing customs and sights from other countries, including some British traditions, or descriptive narrative, with accounts of exploration and discovery.

Understanding Ideas
M Swan
Cambridge University Press 1976
Secondary/adult; advanced

£1.40

This course in advanced reading comprehension provides a selection of texts from various sources, each followed by questions and exercises. (See Section 4.5 for the main entry of this material.)

Varieties of English
H L B Moody
Longman 1970
Senior secondary/adult; advanced

(See Section 4.3 for details of this advanced use-of English course.) Various reading passages for comprehension and appreciation make up the main part of the book.

What's in the News?
G Land
Longman 1976
Secondary/adult; intermediate/advanced

Book 87p

Key 67p

This selection of thrity newspaper extracts includes reports, reviews, advertisements and cartoons taken from British and American papers. The material is graded according to difficulty, each extract being accompanied by exercises for comprehension, composition, multiple-choice questions, precis-writing and crossword-puzzles. Guidance for the teacher on making the best use of the material is given in the introduction.

Written English Today
A Leslie
Macmillan Education 1971
Adult; advanced

£1.40

Each of the 32 units contains a number of comparative samples of modern English. Passages deal with subjects of topical interest and exemplify the kinds of written expression seen and used by adults in Britain (such as advertisements, official forms, reviews, promotion leaflets and government regulations). Comprehension, rewriting and summarising exercises are provided together with extensive notes on register and syntax.

SECTION 2.4: MULTI-PURPOSE BOOKS FOR GENERAL LANGUAGE PRACTICE, INCLUDING READING, WRITING AND ORAL SKILLS, REMEDIAL AND REVISION COURSES

Communication Practice in Written English (FCE)
F Chaplen
Oxford University Press 1977
Secondary/adult; intermediate

Students' Book £1.60

Teacher's Book £1.00

Although intended for students preparing for the Cambridge First Certificate examination, this course in reading comprehension and language practice concentrates on the teaching of comprehension and written communication rather than on the testing of it; the book is therefore suitable for any intermediate class. Part 1 contains ten units, each including a reading passage, comprehension questions, language exercises, composition topics, and guided summary exercise; Part 2 contains ten achievement tests; and Part 3 consists of passages for summary and further study. The Teacher's Book contains an introduction, guidance notes, a key to exercises, and model summaries. (See also the entry 'Communication Practice in Spoken English' in Section 5.2.)

Contrast (FCE)
G Green
Oxford University Press 1974
Secondary/adult; intermediate

Students' Book £1.30

Teacher's Book £1.20

The twenty illustrated reading texts include: dialogues; interviews; descriptive pieces; news reports; and magazine articles. The themes are of general and topical interest, enabling the student to connect the content with their own background, experience and reading. Besides multiple-choice comprehension and use-of-English exercises, there are 'Talk' and 'write' sections which provide guided and free discussion material, summary and composition practice. The texts are particularly suitable for students preparing for the Cambridge First Certificate examination; it also offers practice in comprehension and communication skills for any intermediate class.

Insight (FCE)
D Byrne and S Holden
Longman 1977
Secondary/adult; intermediate

£1.60

This multipurpose composition and language practice book is suitable for classes needing intensive oral and written practice, especially students preparing for Papers 1 and 3 (Oral) of the Cambridge First Certificate examination. Self-expression and communication skills are emphasised throught. Topics cover various interests and are intended to encourage students to see the connexion with their own experience and background. The twenty units include diverse illustrated material in the form of texts, dialogues, letters, advertisements, articles and extracts. Guided and free writing (in various styles), oral exercises and discussions constitute most of the practice work. Structure and the use of English forms are practised as they appear in the texts. The book's setting is an imaginary provincial town, providing background information about certain aspects of English life.

Interaction (FCE)
R O'Neill
Longman 1976
Secondary/adult; intermediate

Book £1.50

Tape £6.00

Cassette £4.00

This new practice book in communication, comprehension and writing skills is suitable both for students preparing for the Cambridge First Certificate examination in English and for intermediate classes needing intensive all-round practice and stimulation to consolidate previously learnt work. The book is divided into three sections, covering: stories and dialogues; interviews; and listening comprehension. Section 1 contains ten units, each consisting of an introductory picture and questions, followed by a text with linked comprehension-and-discussion questions and a recorded dialogue for reproduction, role-playing and dialogue-writing exercises. Guided composition work is also included. Section 2 contains five units, each with three short recorded interviews, followed by multiple-choice comprehension questions, language practice, and related oral work. Guided composition and summary-writing are also included. Section 3 contains ten units, each consisting of an introductory photograph and questions, followed by a recorded listening-comprehension text with multiple-choice comprehension and use-of-English exercises. A supplement (texts of the listening-comprehension passages) is provided with the book.

Practical Information
B J Thomas
E J Arnold 1977
Secondary/adult; intermediate

£1.25

This comprehension and composition book uses extracts from time-tables, guides, leaflets and the like to provide material for practice. Exercises include: speech-making; role-playing; discussion; composition; summary-writing and letter writing. Work can be done either in groups or individually. Much of the illustrated material appears in its original form. The thirty units (mostly double-page spread) cover various topics (London Taxis, The Sex Discrimination Act, Bringing Your Car to Britain, and Why I Should Stop Smoking).

To Start You Practising (FCE)
J F de Freitas
Macmillan Education 1974
Secondary/adult; intermediate

Book £1.10

Tape and cassette £4.00

This practice book contains ten units on such subjects of topical interest as: pollution; the Olympics; and women's liberation. Each unit is divided into four sections: listening; dialogue; reading and writing. The listening section contains a recorded comprehension passage followed by various comprehension and language exercises, a photograph with accompanying questions, and a vocabulary introducing the subject-matter of the comprehension passage. The dialogue section is similar: a photograph, questions and pronunciation practice are introduced. The main dialogue is recorded and provides practice in role-playing and dialogue-writing. The reading and writing section follows the same introductory pattern and includes a text for reading comprehension leading to comprehension exercises, language practice and guided-composition exercises. The book is intended for students preparing for the Cambridge First Certificate examination (all papers).

Topic English
J Harrison and others
Macmillan Education 1974
Secondary/adult; intermediate +

Teacher's Notes 25p

Recorded Drills: Transcript 45p

Tape and cassette: Dialogues £3.50

Tape and cassette: Drills £16.00

Tape Pack: Transcript with five cassettes £18.00

The fourteen illustrated units in this book provide remedial/revision work for intermediate classes. Each unit starts with a dialogue followed by various exercises giving practice in the structures and functions of the language included in the dialogue. Practice material is at three levels and

therefore dependent on the target skills of the group. The teacher can use the material either intensively or extensively. Numerous and written exercises are included.

SECTION 3: AIDS

Films, Filmstrips, Wallcharts, etc; Background to Britain Materials

Access to English (see Section 1)
M Coles and B Lord
Oxford University Press 1975-77
Secondary/adult

Filmstrips ('Starting Out') 1-10 £35.00 (set)

Filmstrips ('Starting Out') 11-20 £35.00 (set)

Filmstrips ('Getting On') 1-10 £45.00 (set)

Filmstrips ('GettingOn') 11-20 £45.00 (set)

These filmstrips relate the varied adventures of a young Englishman, his girl-friend and their families and friends; they constitute a stimulating visual aid for various forms of class-work, for example oral comprehension, composition, language practice and recall. The Teacher's Books accompanying the main course provide guidance to the storyline and dialogues as well as language practice suitable for use with the filmstrips. (For main entry see Section 1.)

Brighton Pictures
Mary Glasgow Publications 1971
Secondary; intermediate

Film (16-mm, colour, 14½ minutes; with Teacher's Notes)
£75.00

The story tells of the loss of a valuable picture from an antique-dealer's shop and the subsequent search for it. The principal characters are the antique-dealer, his schoolboy son and niece and two customers. The setting is Brighton, a resort on the south coast of England. Vocabulary and structures are controlled but do not detract from the natural everyday language of the script. The film may also be hired.

The Carters of Greenwood
L G Alexander
Longman 1966-7
Secondary

Loop Films 1-12 (8-mm, colour) £7.00 each

Sound Films 1-12 (8mm, with sound-track from tapes)

£15.00 each

Tapes (elementary level) 1-12 £2.40 each

Tapes (intermediate level) 1-12 £2.40 each

Elementary Workbook 75p

Intermediate Workbook 60p

Teacher's Handbook £3.00

Each film in these two series relates a short adventure of an everyday nature in the life of the Carter family, their friends and neighbours. Topics include: Going to Work, At the Zoo, and The Football Match. Each loop has two scripts recorded on tape for use at an elementary or intermediate level. The scripts are reproduced in the Workbooks and Teacher's Handbook. The sound-film is available only at the elementary level. The language used at the elementary level is mainly simple-sentence everyday English, including a number of idioms and colloquialisms. At the intermediate level the language is more sophisticated and idiomatic, the vacabulary is considerably extended and the structures have become more complex. The Teacher's Handbook includes extremely detailed advice and step-by-step instruction for oral drills and exercises at both levels. The Workbooks contain written exercises to follow the oral work. The aid has various uses for class-work. Used enthusiastically but sparingly, it offers considerable scope for oral work and training in listening skills. With maturer students it can be used for intensive aural/oral practice. The anecdotes are more appropriate for school learners than for adults.

Crossword Puzzle Books

L A Hill and P R Popkin
Oxford University Press 1968-
Secondary/adult

Books 1-4 70p each

These books are carefully graded according to vocabulary. Three types of clue are used: the picture; the definition; and the sentence to be completed.

Current

Mary Glasgow Publications
Senior secondary/adult; intermediate/advanced

This magazine on Britain is issued nine times during the school year. The sixteen pages are well illustrated and include a variety of background information about Britain. Regular features are reviews of books, plays and films and fashion notes. There are also interviews, cartoons and puzzles. The vocabulary and structure of each article are graded into: intermediate; advanced; and unrestricted. (For details of prices of individual and class sets, the publishers should be consulted. See also

'Mary Glasgow Magazines' in Section 4.4. Many issues covering the early levels provide information about Britain.)

Dialogues and Songs (see 'Bruton English Course', Section 1)
P Bostock
Nelson 1970
Secondary/adult

Book 75p

Cassette (Songs only) £3.50

Cassette (Dialogues and Songs) £3.50 each (set of two)

This collection of dialogues and songs can be used from quite an elementary level. The structures included are carefully controlled. Some of the songs are in the 'pop' and 'folk' style.

Goodbye Rainbow
K Wilson
Longman 1975
Secondary/adult; intermediate

Disc (LP, stereo) £2.60

Cassette (C60) £4.00

Tape £5.00

Teacher's Notes 75p

The themes of this third collection of songs, twelve in number, following 'Mister Monday' and 'Sunday Afternoons' (see below), are sometimes controversial - in the protest-song style - and provide interesting material for discussion. The structures practised include phrasal verb forms, comparatives, prepositional phrases, and conditionals.

Here and Now (series; see Section 4.2)
Mary Glasgow Publications 1972-74
Secondary (fourteen to sixteen years); intermediate/advanced

Students' Text/Readers: 'The Road to Luton'; 'A Week in Wells' and 'News from Newcastle' 32p each (set of three)

Filmstrips £2.25 each (set of three)

Tapes £3.50 each (set of three)

Teacher's Notes are included free of charge

The filmstrips show different photographs from those included in the text and provide additional background information. The tapes constitute a commentary on the filmstrips and dialogues (based on selected frames). The spoken English includes local (dialect) variations. The series' uses are various: it provides helpful material for background-to-Britain studies,

develops listening and speaking skills, motivates discussion, and gives interesting reading material in the form of a lively narrative. All components of the 'Here and Now' series are separately available from the publisher.

Jabberwocky: A Language Game
A Wakeman
Longman 1974

Complete game £4.50

The intention of the game, designed for two to six players, is to help students to master English structures and patterns. It is suitable for all age-groups, including adults, and can be played at three levels of language ability, starting at the post-elementary. Sets of complete words (nouns, verbs, adjectives and adverbs) and of affixes, word-form endings, punctuation and the like, by which the player can form complete sentences and supplement previous players' sentences, are provided. Further, statements can be turned into interrogatives - and to negative interrogatives (using long or short forms). Players are enabled to produce grammatically sound sentences, often quite advanced and complex ones. Useful language activity, demanding the student's total concentration on English, but enjoyable language practice nevertheless, is offered by the game.

Life in Modern Britain (CPE)
P Bromhead
Longman 1975; 4th edition
Secondary/adult; advanced

£1.66

This book provides an introductory discussion of British life and institutions, examining the political and economic structure. It is suitable for students preparing for the Cambridge Proficiency examination and other advanced examinations in English requiring some knowledge of Britain and her institutions.

Longman Background Books

Britain Today (CPE)
R Musman
Longman 1977; 2nd edition
Secondary/adult; advanced

Book £2.00

Tapes of dialogues £9.00 (set of two)

Cassette (C60) £5.00

This new edition examines some fundamental aspects of everyday life in Britain today. Topics include: the workings of democracy; the machinery

of the legal system; the organisation of the educational system; entry into the Common Market and the National Health Service. Controversial questions include: race and labour relations; student unrest; and the permissive society. These are highlighted and debated. The material is presented in two different ways: through short but factual accounts supported by lists, graphs, diagrams and statistics; and through imaginary characters representing various social backgrounds, income groups, generations, political and religious beliefs. There are many illustrations. The recorded dialogues provide advanced comprehension material. The book is suitable for students preparing the Life and Institutions Paper at the Cambridge Proficiency level.

Mister Monday, and Other Songs for the Teaching of English

K Wilson
Longman 1972
Secondary/adult; intermediate +

Disc (LP) £2.50

Cassette (C60) £3.50

Tape £5.00

Teacher's Notes 50p

The ten songs in this collection are in the 'pop' and 'folk' styles, carefully structured to give additional practice in the basic forms of English. The Teacher's Notes provide ideas for presenting and exploiting the material as well as the words of the songs. Tenses are particularly emphasised here.

Phonetic Symbols for English

R Kingdon (compiler)
Longman 1960

£1

This large wallchart displays the phonetic symbols for vowels and diphthongs in English.

Picture Sets and Practice Packs

B Abbs and others
Longman 1976
Secondary/adult; various levels

Set 1 £16.00

This pack consists of four large posters and forty cards as sources and stimulus for the learner. Its basis is problem-solving materials connected with visual materials, which are presented in four colours. The Teacher's Book offers suggestions for exercises and guidance on the use of the packs as well as on organising group-work and pair-work. A broad area of interest is covered, and use at various levels and with different age-groups is possible.

Q Cards (role-playing material)

M Menne (editor)
Paul Norbury Publications 1975 -
Secondary/adult; pre-intermediate +

Kit £4.25

Tape (obtainable from Tutor Tape) £3.00

The kit consists of: Briefing Cards (enough for a class of eighteen, which provide individual briefs and prompts for a role?playing exercise for groups; Student Sheets (also enough for a class of eighteen); intermediate-level exercises (preparation for the vocabulary structures and phonology to be used); the Teacher's Manual, giving practical suggestions as well as background information on the new system; Teaching Notes, providing, besides the notes themselves, a key to each title as well as suggestions for further preparation and follow-up; and the Picture Card, a visual stimulus in preparation for the situations and the language to meet them. The tape, an optional extra, gives aural preparation and phonological models for the text. 'The Parent/Teacher Meeting' (due for publication in 1977 or 1978), 'Lucky Escape', 'Press Conference', 'The TV Debate', 'The Detective' and 'Family Argument' are among the titles announced (conversational English). A new role-playing system for speaking English is offered here. After preparatory classwork with the teacher, the situations can be played out by the students in groups. Through the use of Briefing Cards on particular situations, the students are encouraged to question, comment, argue and discuss in a realistic manner.

Quiz and Puzzle Book

Mary Glasgow Publications 1972
Elementary (ten to fourteen years)

This book provides games and exercises in the form of crosswords, riddles and picture-puzzles. The vocabulary is restricted to the beginner/elementary level.

Read All about It

R Musman
Longman 1971
Secondary/adult; intermediate

Book 72p

Tapes 1 £18.50 (set of five)

Tapes 2 £17.50 (set of four)

Tapescript 78p

This book transmits information about life, work and leisure in Britain through lively and humorous situations in 28 short dialogues and linked passages. Exercises, photographs and a glossary are included.

Singlish

D Case and J Milne (with music by M Klein)
BBC English by Radio and TV 1976
Secondary/adult; elementary/intermediate

Booklet 75p

Cassettes £6.00 (set of two)

This new collection of fifty graded English-teaching songs is suitable for reinforcement at the elementary level. Each song offers practice in one basic structure or function of English. Three or four songs are included for revision practice of the structures included in earlier songs. The collection is also suitable for revision practice at an intermediate level as well as for private study.

Situational English Language Picture series

Commonwealth Office of Education, Sydney, Australia
Longman 1965-
Secondary/adult; beginners/elementary +

Set of spiral-bound wallpictures £2.50

Each of these twenty black-and-white pictures of such daily activities as work in the kitchen, doing the laundry, watching television, and shopping, indicates the time of day at which the activity occurs. Use with Situational English (see Appendix 1) is intended, but the pictures can be used independently of the course for supplementing oral practice at the beginners' and elementary level. Teaching notes on the structures and vocabulary accompany the wallpictures.

Songs Alive

Barry Tomalin
BBC English by Radio & TV 1977

Films or video cassettes 16mm 10 x 15 minutes £80.00 each

Handbook £2.00

Cassette 1 C-60 £5.00

Eleven traditional songs from the English speaking world including 'Greensleeves', 'Waltzing Matilda', 'Auld Lang Syne' etc recorded on audio cassette and on film/video cassette. The illustrated handbook contains the words and music of the songs with simplified guitar arrangements and brief background information.

Songs and Rhymes for the Teaching of English

J Dakin
Longman 1967-8
Lower secondary; elementary +

Disc (LP) £2.50

Tape £3.80

Teacher's Book 83p

Pupils' Book 56p

The large number of titles in this collection of 135 traditional children's songs and rhymes covers a great variety both in style and in length. Very simple six-line rhymes offer practice material for beginners, whereas longer rhymes, such as 'There Was an Old Woman' and 'The House That Jack Built' are suitable for elementary and pre-intermediate classes. Detailed notes on classroom presentation, language and vocabulary work, together with a pronunciation guide, including intonation patterns, and to be found in the Teacher's Book.

Structural Crossword Puzzles
C J Jones
Longman 1975-
Secondary/adult; elementary/intermediate

This series of crossword puzzles is graded in the same way as Longman Structural Readers. The clues practise vocabulary and structure patterns.

Sunday Afternoons
R Kingsbury and P O'Shea
Longman 1974
Secondary/adult; intermediate +

Disc (LP, stereo) £2.60

Cassette (C60) £3.50

Tape £5.00

Teacher's Notes 56p

The ten modern songs in this second collection, following 'Mister Monday' (see above), provide lively practice material in the 'pop' and 'folk' styles. Structures are comparatively complex and include: gerunds; passive forms; and reported speech.

This Is GB (see Section 4.1)
Mary Glasgow Publications 1970-71
Secondary (twelve to fifteen years); intermediate

Filmstrips (with Teacher's Notes)
£2.25 each (set of ten)

(all ten titles are available at £18.00)

Tape £2.60

Teacher's Book 15p

The tape provides a commentary for the colour-filmstrip for use with the the ten 'This is GB' readers. The series gives much factual and useful information about British life. Practical suggestions for class-work are to be found in the Teacher's Notes. All parts of this multimedia kit are separately available from the publisher.

Two to Hampstead
Mary Glasgow Publications 1971
Secondary; intermediate

Colour film (16mm; 12 minutes; with Teacher's Notes) £65.00

This story concerns two schoolchildren's adventures during a visit to Hampstead as part of a school project to find out about the local history and traditions. (Hampstead is one of London's residential areas.) The vocabulary and structure of the dialogues are controlled, but the language remains natural and fairly colloquial. The film may also be hired.

Viewpoints: Interviews for Listening Comprehension
R O'Neill and R Scott
Longman 1974
Secondary/adult; intermediate

The material in this introduction to modern Britain consists of authentic interviews with men and women from different walks of life. Different accents, attitudes and professions are represented. (For details of this book and the accompanying recorded material, see the entry in Section 5.3.)

Wall Pictures for Language Practice
D Byrne and D Hall
Longman 1976
Secondary/adult

Wall Charts (585mm x 840mm) £8.75 (set of ten)

Teacher's Book £2.00

Students' Book 75p

Overhead Transparencies £10.00

The large full-colour charts are designed for various contextualised language activities. Contents are: 'A Film Set'; 'On the Beach' (A and B); 'Animal Fantasy'; 'Street Accident' (A and B); 'Juggernaut'; 'Hostel Fire' (A and B); and 'A Building Site' (A and B). The clear and relatively uncluttered drawings offer plenty of scope for free oral expression. The scenes are up to date and provide a good stimulus for use at various levels and ages. The Teacher's Book, particularly helpful to the less experienced teacher, setting out various uses for wall picture work, gives detailed instruction for aural comprehension (including dictation), structural and communicative exercises, language games and practice in free expression,

dialogues and guided composition. Suggestions are also given for group activities and free composition. The Students' Book contains exercises for guided oral and written work, including the text of the dialogues in the Teacher's Book.

Wall Pictures for Guided Composition
G Fleming and Fougasse
Hodder and Stoughton 1959
Secondary/adult

Charts (with notes for teachers)
£5.00 (set of sixteen)

Book 50p

Each large (82cm x 62cm) wall picture presents a Fougasse cartoon in a four-picture sequence. The illustrations are black pen-sketches depicting amusing scenes and some well-known fables. Experienced teachers will find that this useful classroom aid in stimulating oral or written composition is suitable for language practice with structures and tenses. Composition exercises at three levels are provided.

What Do You Think? (FCE)
D Byrne and A Wright
Longman 1974-75
Intermediate

Students' Book 1 67p

Teacher's Book 1 £1.00

Students' Book 2 86p

Teacher's Book 2 £1.00

These books entirely consist of pictures (mainly black-and-white drawings and photographs). The material is designed for use at an intermediate level and is intended to encourage oral expression. The comprehensive Teacher's Books give detailed guidance to each set of pictures and offer various suggestions for oral practice in the form of short drills, dialogues, discussions, games, role-playing exercises, pair-work and group-work. The books would be useful for students preparing for the Cambridge First Certificate in English.

Young Britain
S G S Associates (Education) (with D Betteridge and N McIver)
Longman 1977
Secondary/young adult; intermediate

Each of the ten magazine-style booklets in this new series deals with an aspect of British life seen through the eyes of young people. The booklets include interviews, opinions, charts, photographs, picture-strips, maps and

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letters, offering various uses for class-, group-, pair- or individual work as well as for out-of-class reading. Various activities are suggested, and the Teacher's Notes provide further guidance on the use of the material. The complete pack of ten titles will be available by December 1977; the first two have already been published (June 1977).

SECTION 4: READING

4.1 Readers Series

4.2 Individual Readers and Reading for Pleasure

4.3 Anthologies, Including Prose and Poetry, Literature and Literature Reference Texts

4.4 Magazines

4.5 Reading Skills, Faster Reading and Reading Laboratories

SECTION 4.1: READERS SERIES

Bridge series
J A Bright (general editor)
Longman
Secondary/adult; intermediate

Novels of the nineteenth and twentieth centuries, collections of short stories, plays and factual books are among the 22 titles, which are suitable for students whose basic vocabulary is 3000 words, though the texts will expose them to up to 7000 words. The original authors' syntax is retained.

Books in Easy English
L Jones (general editor)
Longman
Secondary/adult; elementary/pre-intermediate

The vocabulary for these graded readers extends from 500 words at Stage 1 to 1500 words at Stage 4. There are between six and ten titles for each level. Both fiction and non-fiction are included. A guide to the series is available from the publisher. Forthcoming titles include: 'Is Anybody There?'; 'UFOS'; and 'Submarine Disaster'; the first two in Stage 2, the last in Stage 3.

Dodd's Supplementary Readers
Macmillan Education
Lower secondary; elementary/intermediate

These graded readers extend to seven levels. A vocabulary of 350 words at Stage 1 rises to 2000 at Stage 7. There are nine titles in the 350-700 range, and six fables and folk-tales, two adaptations of classics and two examples of non-fiction at the 1000-2000 range.

English as a Second Language Readers
Collier Macmillan
Adult; pre-intermediate/higher intermediate

This series of ten readers (at three levels) opens with a vocabulary of 1500 words, rising finally to 3000. Five of the titles are at the first level, four at the second, and one is at the 3000-word level. The emphasis is mostly on fiction (ghost stories, detective stories and science fiction), but some of the titles are more informative in content. Each text is accompanied by some exercises, with a key.

Evans Graded Reading
R Ridout (general editor)
Evans
Secondary/adult; beginners/advanced

This graded reading material, at five levels, is mostly non-fiction, of general interest and informative. There are from five to eight titles at each level. At the fifth level more background information is introduced, and in it British culture and attitudes are reflected. Each book is well illustrated.

Heinemann Guided Readers
J Milne (series editor)
Heinemann
Secondary/adult; beginners/upper intermediate

This new series in four stages uses a carefully controlled vocabulary, with the structures to correspond. The levels are: Beginner; Elementary; Intermediate; and Upper, the texts for the last two including glossaries. The titles include rewritten versions of some modern classics at the higher stages. Ten titles are due to be published in 1977. The Guided Readers Handbook is available to teachers.

Here and Now
Mary Glasgow Publications
Secondary; intermediate/advanced

This series of three short readers presents the story in photographs at the top of the page, the text in the middle, and background information with photographs at the bottom. Exercises and Teacher's Notes are provided and with each reader. Filmstrips and tapes (see Section 3) are available. 'Road to Luton' tells of a seventeen-year-old boy who hitchhikes to Luton, an industrial town north of London; 'A Week in Wells' relates the adventures of a fifteen-year-old boy in a rural cathedral city; and 'News from Newcastle' is set in a great industrial city in the north of England and concerns a young boy and a local gang. Three very different aspects of English life are illustrated and background information about English towns other than London is supplied.

Heritage of Literature
E W Parker (founder/editor)
Longman
Upper secondary; advanced

This series includes novels, short stories, plays and anthologies. Titles cover English literature from the eighteenth century to the present. A commentary and notes for more detailed study of the text is included in most of the books. There are over forty titles.

Inswingers
R Ward and G T Gregory
Hulton Education Publications
Secondary/adult; elementary/pre-intermediate

The vocabulary of the six graded readers is restricted, building up progressively from book to book. The style is modern and colloquial, intended for students in their teens. Professional football is the subject-matter.

Longman Imprint Books
M Marland (general editor)
Longman
Upper secondary/adult; post-intermediate/advanced

Modern authors in this new series include Bill Naughton, Stan Barstow and Margaret Drabble. Some of the volumes are drawn from popular television scripts. There are over thirty titles; in many cases illustrations appear. Some of the stories are available on cassette. (See Section 5.3.)

Longman Simplified English
A G Eyre (general editor)
Longman
Upper secondary/adult; intermediate

These abridged and simplified readers are for intermediate-level use. The vocabulary's basis is 2000 words, with glossary and footnotes to explain additions. Short stories, plays and novels of the nineteenth and twentieth centuries are among the titles. The series consists of over fifty titles.

Longman Structural Readers
W S Allen (general editor)
Longman
Adolescent/adult

Handbook to Longman Structural Readers 35p

The vocabulary of these six-stage graded readers begins at 300 words (Stage 1), passing on to 1800 (Stage 6). There are from twelve to 21 titles to each level (beginners to intermediate), mostly fiction, but some non-

fiction, plays, and poetry. Some titles are recorded. (See Section 5.3.) The books are well illustrated, many of them at Stages 1 and 2 using comic strips in full colour. A Handbook to the series is available to teachers.

Macmillan's Student series
C A Bitter (general editor)
Macmillan Education
Upper secondary/adult; upper intermediate/advanced

This series of readers consists of twentieth-century novels and short stories. The language of the originals has not been altered, but the novels have been abridged. Notes and a glossary are included in each text. There are twenty titles.

Modern English Language Texts
Heinemann
Upper secondary/adult; upper intermediate/advanced

Books in this series are either complete or abridged. Annotated editions are also available.

Modern English Library
J Parry (editor)
Hodder and Stoughton
Secondary; elementary/intermediate +

These graded readers are for use in secondary schools (Grade X, Y and Z corresponding to the lower, middle and upper forms). Grade Z is intended for pupils in their fourth or fifth year of English, or when they are expected to read standard texts. There are twelve titles in the series (fiction, including a few simplified legends) which is most suitable for students in Africa, Asia and the Caribbean.

Nelson English Readers
L A Hill (editor)
Nelson
Secondary/adult; elementary/intermediate

Elementary titles in this series are written at a 1000-word level, intermediate at a 1500-word level. The stories are in the main modern, as are the themes. A series of more advanced readers (with a 2000-word vocabulary) is envisaged for 1978.

New Method Supplementary Readers
D K Swan (general editor)
Secondary + ; adult

These graded readers in seven stages begin with a vocabulary of 450 words at Stage 1, rising to 2500 at Stage 7. From fourteen to eighteen of the titles are at the pre-intermediate/intermediate level, from six to ten at the

elementary level, and a few at higher levels. The series consists in the early stages mostly of simplified legends and folktales as well as (abridged) simplified classics (from Stage 3). A guide to the series is available from the publisher.

New Oxford Supplementary Readers
Oxford University Press
Secondary; pre-intermediate

There are regional settings (West and Central Africa, Europe and the West Indies) for the books in this series.

Oxford Graded Readers
Oxford University Press
Secondary; pre-elementary/pre-intermediate

These graded readers range in vocabulary from 500 to 1500 headwords. There are four stages whose content is mostly fairy tales at the first stage, with some adapted classics at the second and third stages.

Oxford Progressive English Readers
Oxford University Press
Secondary/adult; intermediate/advanced

The vocabulary of these three-stage graded readers rises from 1900 to 3500 headwords. Most of the titles are retold classics, but the list includes simplified modern writing and some original stories.

Pattern Readers
G Broughton and D W Clarke (general editors)
Macmillan Education
Secondary/adult; beginners/higher intermediate

These graded readers cover the beginners', intermediate and higher intermediate levels; five of the titles are at the beginners' level, nine at the intermediate, and seven at the higher intermediate. Both fiction and non-fiction are included (among other books, three thrillers and two plays) and there are two adaptations of classics.

Popswingers
R Ward and G T Gregory (editors)
Hulton Educational Publications

This companion set to 'Inswingers' (see an earlier entry) consists of six graded readers intended for teenagers. The titles concern a popgroup and their successes and setbacks.

Rangers
Macmillan Education
Secondary/adult; elementary/intermediate +

The vocabulary of this new series of six-level series ranges from 450 to 2200 headwords. The illustrations are used for telling the stories at the elementary level, though they appear (as black-and-white drawings as well as photographs) in the complete series. The books are mostly thrillers, with two science-fiction titles, and non-fiction providing background information about Britain, America and exploration in general. There are nearly thirty titles. A book concerned with structural and lexical control (Guide to Rangers) is available to teachers.

Stories to Remember and **Modern Stories to Remember**
Macmillan Education
Secondary/adult; elementary/intermediate

This illustrated series consists of simplified classics of the nineteenth and twentieth centuries at two levels of interest (junior and senior). There are over forty titles in the series.

Storypacks
Cambridge University Press
Upper secondary/adult; elementary

This new series of readers is planned for seven levels (elementary to advanced). 18 books have already appeared at Level 5, one at Level 6, and one at Level 7, will shortly be available, while beyond Level 7 five titles are already available. The texts are simplified modern novels in booklet form with background notes, a glossary, comprehension questions, and topics for discussion. Cassette recordings at Level 5 (see Section 5.3) are also available.

Streamline Books
Nelson
Upper secondary/adult; intermediate

This is a new series of classics retold within a 2000-word vocabulary. Illustrations are included.

Structural English Readers
G P McCullum (general editor)
Collier Macmillan
Adult; elementary/intermediate

This series of six graded readers of original short stories uses a vocabulary ranging from 500 to 2000 words. Illustrations are included.

This is GB
Mary Glasgow Publications
Secondary; intermediate

The booklets in this series of ten short readers about life in Britain are well illustrated with photographs, diagrams, maps and cartoons. The text

includes interviews, descriptions and information. Teachers' Notes are also available. For the filmstrips and tapes accompanying each reader, see Section 3.

SECTION 4.2: INDIVIDUAL READERS AND READING FOR PLEASURE

The Adventures of Simon
Mary Glasgow Publications 1970
Ten to thirteen years; elementary

25p

Each of the fourteen episodes of this strip previously appeared in 'Crown' magazine; it is followed by two sets of questions on vocabulary and structure.

The British Scene
Mary Glasgow Publications 1975
Upper secondary; advanced

Three readers 85p

This series, on cultural background, is intended to introduce students to aspects of British life. Photographs and reproduced documents illustrate the readers, which should encourage active group discussion. Questions are provided. The titles are: 'Public and Private Britain' (topics including the Queen, the Houses of Parliament and the trade unions), 'Sport' (discussing sponsorship, amateur and professional status, gambling, soccer and cricket) and 'Educating the British' (covering pre-school and primary education as well as public and private schooling).

From the Press
Mary Glasgow Publications 1974
Upper secondary/adult; advanced

50p

Follow-up is suggested on these extracts from British newspapers and magazines.

From the US Press
Mary Glasgow Publications 1974
Upper secondary/adult; advanced

60p

This book is similar in form to 'From the Press' and consists of extracts from American newspapers and magazines.

The Motts
Mary Glasgow Publications 1974
Upper secondary; intermediate

30p

Each of the nineteen episodes of this strip previously appeared in 'Catch' magazine; it is followed by two sets of questions.

North American Short Stories
R Stevenson and J Stevenson
Nelson 1976

Books 1-2 95p each

Washington Irving and Stephen Crane are among the authors of the short stories in these two collections. Biographical notes, comprehension exercises, and material to arouse discussion and stimulate writing are provided.

Password
G Broughton (general editor) and V Mendes (editor)
Penguin Books

This new series of magazine-style reading books is suitable for elementary and pre-intermediate learners. There will eventually be twelve books; three are already available (60p each). Each book contains 32 pages of illustrated material, including poems, short stories, interviews, feature articles, exercises, crosswords and other puzzles.

The Penguin English Reader
A Levine (editor)
Penguin International 1971
Adult; advanced

40p

This collection of passages from various sources (books, newspapers, advertisements, company records, instructional handbooks and record-sleeves) first appeared in 1971. The passages purport to illustrate the language English people absorb from the signs, notices and instructions they see all round them, apart from their reading for pleasure. The book is suitable for individual reading or classroom use and discussion.

Speaking of America
Mary Glasgow Publications 1973
Upper secondary/adult; advanced

60p

The topics in this collection of ten essays on aspects of the American scene include: civil rights, the space programme; and women's liberation. A glossary is appended.

Surprise Endings
Mary Glasgow Publications 1974
Secondary; intermediate

35p

This collection encourages discussion on possible endings for the four stories.

Twenty-Two Tales
Mary Glasgow Publications 1974
Secondary; intermediate

40p

This collection of short stories provides simple prose passages for quick reading. Useful vocabulary is included together with talking points for classroom discussion.

Words
A Maley and A Duff
Cambridge University Press 1976
Upper secondary/adult; upper intermediate

95p

This collection presents various English styles (headlines, slogans, advertisements, news reports, cartoons, instructions, warnings, weather reports and many other types) according to theme; in this way different treatment of particular subjects may be compared.

SECTION 4.3: ANTHOLOGIES, INCLUDING PROSE AND POETRY, LITERATURE AND LITERATURE REFERENCE TEXTS

The Alexander Shakespeare
R B Kennedy (general editor)
Collins 1972-
Upper secondary/adult; advanced

50p

This series of Shakespeare's plays is intended for examination classes. Each book contains: general introductory notes on the theatre in Shakespeare's day and his life and times; an introduction to the play; the full text (printed on the right hand page, with detailed notes covering vocabulary and theatrical production on the left hand page); a summary of the play; a theme index; and a guide to further reading.

Books in Focus
Heinemann for the BBC and British Council on behalf of the Ministry of Overseas Development 1974–
Secondary; advanced

Twelfth Night (William Shakespeare)
75p (pack of five)
£2.50 (cassette)

Julius Caesar (W Shakespeare)
75p (pack of five)
£2.50 (cassette)

Macbeth (W Shakespeare)
75p (pack of five)
£2.50 (cassette)

Lord of the Flies (W Golding)
75p (pack of five)

Things Fall Apart (C Achebe)
75p (pack of five)

Prologue to The Canterbury Tales (W Shakespeare)
75p (pack of five)

The Taming of the Shrew (W Shakespeare)
£1.10 (pack of five)
£2.50 (cassette)

Henry the Fourth, Part One (W Shakespeare)
£1.10 (pack of five)
£2.50 (cassette)

Henry the Fifth (W Shakespeare)
£1.10 (pack of five)
£2.50 (cassette)

Arms and the Man (G B Shaw)
£1.10 (pack of five)

Youth and **The Heart of Darkness** (J Conrad)
£1.10 (pack of five)

The Lion and the Jewel (W Soyinka)
£1.10 (pack of five)

Taking the Literature Examination (R Hindmarsh)
£1.10 (pack of five)
£2.50 (cassette)

The booklets in this series of guides, often studied for Overseas School Certificate examinations, accompany BBC English by Radio programmes and are intended to help students and teachers to study works in detail and

comment on the readings in the programmes. The six Shakespeare guides and 'Taking the Literature Examination' are also available on cassette.

An Introduction to Critical Appreciation for Foreign Learners
H Monfries
Macmillan Education 1970
Senior secondary/adult; advanced

70p

This book contains twenty prose passages and twenty poems and sets out to help the higher-intermediate and advanced student to respond to the creative use of English. Through searching questions on the language of the texts and suggested answers and summaries, the author familiarises the student with various writing styles and points to the many ways in which writers achieve their effects. The book is particularly suitable for students of English literature who may be preparing for examinations which include, as one element, a critical appreciation of literature.

Literary Appreciation
H L B Moody
Longman 1968
Senior secondary; advanced

95p

This book, intended principally for overseas students preparing for advanced English literature examinations, provides guidance and practice in the comprehension and appreciation of passages of prose and verse.

Literature in Perspective
K Grose (general editor)
Evans 1967
Upper secondary; adult

These 38 critical studies of English literature and writers aims at straightforwardness both in language and in content. Subjects range from Chaucer, Shakespeare and Old English literature to Byron, Shaw and Orwell.

Longman English series
M Hussey (general editor)
Longman 1967-
Upper secondary/adult; advanced

This series includes both period anthologies and selections from the work of particular authors. Each text includes a detailed introduction and notes. A cassette is promised for 'Poetry 1900 to 1965'.

Modern Prose
M Thorpe
Oxford University Press 1968

£1.30

The authors of the fifteen short stories and essays in this collection include E M Forster, Virginia Woolf and Lawrence Durrell. Notes and a bibliography are included.

A New Introduction to English Literature
D J May and L A Hill
Longman 1969-73
Secondary/adult; upper intermediate/advanced

Books 1-5 £1.00 each

Grading in order of increasing difficulty is applied here, each passage being preceded by an introduction and followed by notes on difficult words and phrases as well as questions on comprehension, style and expression. About thirty extracts from plays, novels and essays appear in each book. Short stories and poetry are also included. The range extends from 'Beowulf' to the modern English novel. Each of the five books can be used on its own.

New Swan Shakespeare
B Lott (general editor)
Longman 1969
Secondary; upper intermediate/advanced

80p each

These editions of Shakespeare contain the full text of each play. The editor's introduction deals in some detail with: the theatre of Shakespeare's day; the story and its sources; the historical, social and philosophical background to the play; the characters; language; and imagery. The glossary and notes provided, together with the introduction, are written within a 3000-word vocabulary. The texts are suitable for classes studying for the Cambridge Overseas School Certificate and similar examinations.

New Swan Shakespeare Advanced series
B Lott (general editor)
Longman 1974
Upper secondary/university; advanced

From 84p to £1.65 each

This series is designed for students preparing for Higher School Certificate and 'A' level examinations. The editions provide a much more detailed treatment of text than the 'New Swan Shakespeare', which is intended for use at a lower level. (See preceding entry.)

Understanding Unseens
M J Murphy
Allen and Unwin 1972
Upper secondary/adult; upper intermediate/advanced

£1.30

This introduction to English poetry and the English novel is primarily intended for students preparing for the Cambridge examinations, the West African School Certificate, or other examinations requiring some knowledge of English literature. The book is divided into two sections - poetry and prose. Most of the poetry section concerns appreciation in the use of comparison, sound, symbolism and the like. Various styles are exemplified and explained, and a section on rhyme and rhythm is included. The prose section deals with: the variety, plot and setting of a novel; ways of telling a story; characters in a novel; language devices; symbolism; and meaning. Follow-up exercises are included in both sections.

Varieties of English
H L B Moody
Longman 1970
Senior secondary/adult; advanced

£1.10

This collection of literary and non-literary texts is arranged to show some of the various styles and functions of the language. The introduction explains methods of literary appreciation and critical analysis. Each text precedes exercises in interpretation, analysis and usage. The book is useful for advanced and university-level students of English literature.

Writers and Their Work
Prepared by the British Council
Longman

40p each

There are over 200 titles in this series of pamphlets, in which a present-day writer or critic gives a short account of the life of a figure in English literature and an assessment of his work together with an up-to-date bibliography for further reading. A full list of titles is available from the publisher.

SECTION 4.4: MAGAZINES

BBC Modern English
Modern English Publications

This illustrated magazine, sponsored by International House and BBC English by Radio is published ten times a year. It is suitable for elementary and advanced learners. The material consists of articles, interviews, news items, dialogues, serials, language exercises and crossword puzzles. Selected BBC English by Radio tests and dialogues are included together with the times and wavelengths of broadcasts. Listed contents indicate the articles' language levels (Grade 1: elementary; Grade 2: intermediate; Fluent English: advanced). At the foot of each article, vocabulary notes appear in phonetic transcription. A year's subscription runs to ten issues; special rates are available for multiple subscriptions. The publishers should be consulted for up-to-date details as to price.

Chips Magazines
M Buckby and A Wright
Longman

This new series is designed for learners between the ages of ten and thirteen. Each sixteen-page magazine provides controlled language practice in the form of games, puzzles, picture-strips, stories, and language activities. An accompanying teacher's book offers suggestions for exploiting the material. The first two magazines at the elementary level are due to be published in July 1977. For further details, the publisher should be consulted.

Mary Glasgow Magazines
Mary Glasgow Publications

Click (9-12 years)
Beginners

Crown (10-13 years)
Pre-elementary. Crown Book

Clockwork (11-14 years)
Elementary +

Catch (13-15 years)
Intermediate

Club (15-18 years)
Intermediate +

Current
Senior secondary/adult; intermediate/advanced

Campus
Senior secondary/adult; advanced

These magazines are issued nine times during the school year. The first five titles, for use in secondary schools, are available with teachers' editions. Each magazine includes eight pages of cartoons, short stories, topics for discussion,language practice activities, games and puzzles. The vocabulary and structure are carefully graded.

Password
G Broughton (general editor and V Mendes (editor)
Penguin Books

For details, see the main entry in Section 4.2.

Young Britain
S G S Associates (Education) (with D Betteridge and N McIver)
Longman

(For details of this new series of ten magazine-style booklets at the intermediate level, see the main entry in Section 3.) The first two titles have already been published.

SECTION 4.5: READING SKILLS, FASTER READING AND READING LABORATORIES

Beyond Words (FCE)
A Maley and A Duff
Cambridge University Press 1976
Secondary/adult; upper intermediate

For details of this course in reading and listening comprehension, see the main entry in Section 5.3.

Language Centre 2
R G Drake and P W Howard
Drake Educational Associates 1973

The kit consists of: Teacher's Handbook; Pupils Logbook; Reading Cards; Skills Cards; Reading Key Cards; Skill Key Cards; Teacher's Introductory Cassette; and Listening Skill Cassette. This reading-laboratory material is designed for use in British upper primary schools and has been found increasingly useful in encouraging individual reading skills among foreign-language learners of English at the lower secondary level. The material is usable at five or six different levels. (For full details of range, content and price, the publisher should be consulted.)

Inside Meaning (CPE)
M Swan
Cambridge University Press 1975
Senior secondary/adult; advanced

£1.60

This proficiency reading comprehension course encourages reading skills. The material includes guidance in reading a text, guessing unknown words, understanding complex sentences, and extracting main ideas. There is a section on summary writing. The texts cover various topics; some are included for use as progress tests or for examination practice. The course is particularly suitable for students preparing for the Reading Comprehension Paper of the Cambridge Proficiency examination.

Practical Faster Reading
G Mosback; V Mosback
Cambridge University Press 1976
Secondary/adult; intermediate

£1.50

This reading-improvement course includes thirty passages dealing with topics of general interest. Content varies, but the vocabulary and structure is controlled and passages restricted to the single length of 500 words so that the students' progress in speed and comprehension may be assessed. Each text includes comprehension exercises.

Read and Think
J Munby
Longman 1968
Secondary; lower intermediate

60p

Although originally intended for use in secondary schools in Africa and other areas where students are beginning an English-medium education, this book provides valuable guidance to teachers who need to concentrate on improving their students' reading skills. There is an African background to two-thirds of the 27 passages provided. Multiple-choice and free-response questions are used for developing the ability to investigate data from the text and to use one's own knowledge and experience to begin summary-writing.

Read English
P Plowright
Heinemann 1973
Secondary/adult; elementary

Book 55p

Tape £6.00

Cassette £5.00

This book is intended to teach reading skills at an early level. The vocabulary is restricted to 700 words, and sentence structure is carefully controlled. The book consists of eight mystery episodes, each with an incomplete ending. Various clues to the ending are provided (to alert the student before reading and offer him comprehension objectives). Comprehension questions occur at certain points in each episode, testing meaning and anticipating what is to follow. Follow-up oral and written work give suggestions. The episodes are recorded.

Reading English Objectively

Macmillan Education 1969
Secondary/adult; intermediate/advanced

Stage 1 (L Stone) 55p

Stage 2 (R L Malone) 60p

Stage 3 (M Lancaster and C Ttofi) 75p

These three books contain short topical passages followed by exercises (Multiple-choice questions oncomprehension, lexis and structure, rewriting, summarising and composition). Stages 1 and 2, for use at intermediate and upper-intermediate levels, include narrative, descriptive, expository and discursive passages. Stage 3 provides intensive language work for advanced classes (based on prose passages, dialogues, newspaper reports, travel brochures and simple statistics).

Read, Think and Do

N Grant
Longman 1970

Secondary; intermediate

55p

This text continues the 'Read and Think' process of training in intensive reading skills. Also like 'Read and Think', it was originally intended for use in Africa and other areas where English is the medium of instruction in the secondary school. The thirty passages include guided composition work and library reference projects. (See the entry 'Read and Think' in this Section.)

The Reading Laboratory

Centre for British Teachers/English Language Teaching Development Unit of the Oxford University Press 1973

This is a box of 311 graded reading cards for secondary and young adult learners. The material is most suitable for intermediate classes.

SRA International Reading Laboratory IIIA
D Parker and D Mills
Science Research Associates 1972

The kit consists of: Teacher's Manual; Students' Record Book; Reading Speed Cards; Reading Comprehension Booklets; and crayons.

This international version of the SRA reading-laboratory provides material which can be used from post-elementary to senior advanced levels. The cards carry narrative, descriptive, informative and technical reading texts. Topics are various at each of the ten levels. Pupils can progress at their own pace. (For full details of this material and prices, the publisher should be consulted. There are various SRA reading-laboratories, but the international versions are those best suited for non-American learners of English.)

SRA Multi-Read 2
Science Research Associates 1973

The kit consists of: Teacher's Guide; Students' Book; Reading Cards; Posters; and crayons. The material is suitable for secondary-school and young adult learners from the post-elementary level onwards. The reading texts are in the main narrative and fictional. The kit is usable at six levels or thereabouts to encourage individual reading skills; but a smaller range is covered than by 'SRA International Reading Laboratory IIIA' and there is less choice of title at each level. (For full details of content and price, the publisher should be consulted.)

Understanding Ideas
M Swan
Cambridge University Press 1976
Secondary/adult; advanced

£1.40

This is a course in advanced reading skills and comprehension which provides a selection of texts from a wide range of sources, each followed by questions and exercises. It sets out to teach in a systematic way the reading techniques students at this level need to master. The level is pitched somewhere between the Cambridge First Certificate and Cambridge Proficiency levels. It can be followed by 'Inside Meaning' (see above) to provide a comprehensive course in reading comprehension and related skills for advanced language work leading to the Cambridge Proficiency examination.

SECTION 5: SPEAKING AND LISTENING

5.1 Phonology

5.2 Spoken English: Conversation/Discussion Skills

5.3 Listening Comprehension: Recorded Texts, Reading Passages and Stories, Novels, Poetry and Plays, Lectures and Note-Taking Practice and Listening Comprehension Tests.

SECTION 5.1: PHONOLOGY

Active Intonation (FCE)
V Cook
Longman 1968
Secondary/adult; intermediate

Book £1.10

Package (Book with five tapes) £20.00

This graded intonation course consists of twenty situational lessons. A series of six drills is included in each lesson. The opening drill is of the listen-and-repeat type and practises the intonational patterns to be used. Three conversational drills follow, concluding with a test and revision drill. Various styles and emotional registers are practised. The course is suitable for the language laboratory or the classroom and constitutes useful practice material for students preparing for the Cambridge First Certificate examination.

Better English Pronunciation
J D O'Connor
Cambridge University Press 1967
Secondary/adult; intermediate/advanced

Hardback £4.50

Paper back £1.50

(Tapes and cassettes are available in sets of two.) This systematic introduction to pronunciation begins with the analysis of English speech sounds and includes a thorough treatment of stress and intonation in normal speech. A detailed description is given of the way the organs of speech work (with the help of diagrams). Practice material is provided and passages are presented in phonetic transcription. Various foreign learners' particular difficulties are described and remedial exercises are provided. The practice material is recorded.

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Better Spoken English
G Barnard
Macmillan Education 1959
Senior secondary and adult; intermediate/advanced

Book 55p

Although marked as intermediate work, this is more advanced than 'Practice in Spoken English'. (See the entry in this Section.) Practice is given in all the vowels and consonants of the language as well as in rhythm and intonation, with lengthening exercises and the like. Four sets of material illustrate the sounds: short sentences, verse passages, long sentences, and prose passages. Notes are provided.

Communication Practice in Spoken English
Oxford University Press 1975
Secondary/adult; intermediate

(For details, see the main entry in Section 5.2.) The text and recorded material include replacement drills practising structures, stress and intonation.

A Course in Spoken English: Intonation
M A K Halliday
Oxford University Press 1970
Secondary/adult; intermediate

Book £1.50

Tapes £5.00 each (set of five)

Plenty of practice in recognition and production (recorded on the tapes) is given in this complete study of English intonation. Numerous examples are provided. The five main sections deal with: the basic sound-patterns; the tones; the meaning of the tones; and the meaning of tonic prominence. (See also 'A Course in Spoken English: Texts, Drills and Tests' in Section 5.2.)

Elements of Pronunciation (series)
C Mortimer
Cambridge University Press 1976-77
Adult; upper intermediate/advanced

Each of the five illustrated books in this new series deals with a single feature of pronunciation. The dialogues, fifty to each book, are short and are intended to provide entertaining practice for students who wish to improve and perfect their spoken English. A cassette containing the dialogues accompanies each book. The series is equally suitable for private study or the classroom. 1. 'Stress Time' (Rhythm in Conversation). The main rhythmic patterns are introduced, at first individually, then in pairs, and finally in larger combinations. 2. 'Link-Up' deals with linking

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words together. The short dialogues give graded, systematic and cumulative practice in linking words ending with a consonant to words beginning with a vowel - as well as with linking vowel to vowel and so on. Both specified links and a combination of links are practised. 3. 'Contractions'. The main contractions appear - at first individually and then in combination - in the dialogues. The phonetic transcription for the pronunciation of each contracted form is also given. 4. 'Clusters'. The aim here is to help the student to pronounce such consonant clusters as 'screw' and 'wasps'. Common clusters are at first practised individually and then in various combinations. (To be published in mid 1977.) 5. 'Weak Forms'. (To be published late in 1977. Further details are available from the publisher.)

English Pronunciation Illustrated

J Trim
Drawings by P Kneebone
Cambridge University Press 1975; 2nd edition
Secondary/adult; intermediate/advanced

Book £1.00

(Tapes and cassettes available in sets of two.) The material is arranged according to the phonemes of English. The words and sentences are illustrated. Both conventional orthography and phonetic transcription are used. The appendices provide additional practice material. Recordings of all the practice material in the book together with instructions on their use accompany the course, which is suitable either for private study or for the classroom.

English Sounds

G Barnard
Macmillan Education 1966
Secondary/adult; beginners

Book 21p

Tape £2.00

These exercises in pronunciation for the beginner may be used by way of introduction to 'Practice in Spoken English' or 'Better Spoken English' by the same author. (See the separate entries in this Section.) The exercises, for practising the sounds of English speech, are illustrated. Each two-page unit deals with a different sound.

Exercising Spoken English

M H Combe Martin
Macmillan Education 1970

Book 55p

Tapes and cassettes £7.00

This collection of short remedial exercises covers the broad area of English phonetics and phonology in the drills and practice exercises, progressing from minimal sound-discrimination and production of stress and tone to sustained speech. Drills for vowels and diphthongs, verse for rhythm (to illustrate stress patterns), drills from consonants, and conversations from tunes (to illustrate intonation) are among the subjects presented.

Intonation of Colloquial English

J D O'Connor and G F Arnold
Longman 1973
Adult; intermediate/advanced +

Book £1.90

Tapes £10.00 (set of two)

The intonation of English is analysed, using a system of ten tone-groups, each, with its function, described in detail. Each tone-group is accompanied by extensive practice drills, followed by drills of tone-group sequences. This analysis is suitable for advanced students as well as for students of phonetics in their first year at university. The tapes record a selection of the drills.

Listening Comprehension (FCE)

D Byrne
Longman 1975
Senior secondary/adult; intermediate/advanced

Students' Workbook 1 62p

Teacher's Book 1 £2.10

Teacher's Books 2-3 90p each

Tapes for Book 1 £16.50 (set of three)

Tape for Book 2 £5.50

Tape for Book 3 £6.50

Cassette (C60) for Book 2 £4.00

Cassette (C90) for Book 3 £5.00

This course, designed for pupils at the intermediate level, is intended to improve and test the comprehension of spoken English and to develop oral ability. Book 1 introduces the principal aspects of pronunciation practice, with exercises in sound-contrast, stress, rhythm, and intonation patterns. There are numerous pre- and post-unit tests as well as cumulative tests. Phonetic transcription is not used. An appendix includes a theory of phonetics, and there is a bibliography. Book 2 practises the aural comprehension of short pieces of spoken English. Book 3 presents short lectures for developing higher-level comprehension skills. The note-taking and reproduction exercises of Book 3 require extensive listening (as opposed

to the intensive listening of Book 2). The tapes convey a clearly measured and regular delivery of spoken prose narrative. Books 1 and 2 are intended for intermediate students, especially for those preparing for the Cambridge First Certificate examination. Each of the three parts of the course is separately available.

Oral Drills in Sentence Patterns
H Monfries
Macmillan Education 1972
Adult; intermediate

Book 40p

This structure-based sequence of exercises in conversational English emphasises patterns of stress and intonation. Each structure (or set of structures) precedes an exercise consisting of thirty to fifty remarks to be made by the teacher, each calculated to stimulate student responses. The material is intended for use in the language laboratory.

Phonetics Charts
W R Lee and A W J Barron
Oxford University Press 1964

Set £15.00

Handsets 15p

The set, consisting of five charts, is intended for teaching phonetics and pronunciation. Handsets for students are also available.

A Practical Course of English Pronunciation: A Perceptual Approach
A C Gimson
Arnold 1975
Secondary/adult; intermediate

Book (clothbound) £2.75

Paper £1.25

Tape £6.00

Cassettes £6.00

The intention of this course is to train the learner to distinguish between correct and incorrect sounds in the language before pronunciation skills are developed. The material is divided into four sections: vowels; consonants; accentuation and rhythm; and intonation. Each section introduces the pronunciation features to be practised and provides a series of graded drills.

Practice in Spoken English
G Barnard and P S McKay
Macmillan Education 1963
Secondary/adult; intermediate

Book 50p

This illustrated textbook is designed for short, intensive period of remedial practice in pronunciation and intonation. The generally light-hearted examples provide useful drills (in-filling work) between periods or classes. (See also the entries 'English Sounds' and 'Better Spoken English' in this Section.)

Say It with Rhythm
G F Arnold and O M Tooley
Longman 1972
Secondary (young people between twelve and sixteen); elementary/advanced

Reader 1 68p

Tapes for Reader 1 £9.00 (set of two)

Reader 2 84p

Tape for Reader 2 £5.00

Reader 3 96p

Tape for Reader 3 £5.00

This series gives practice work in phonetic transcription, pronunciation, stress and intonation. The transcription appears opposite the orthographic material. Reader 1 is aimed at elementary pupils between twelve and fourteen. The emphasis is on sentence rhythm and practice in reading and writing the transcription. Reader 2 is intended for intermediate students and lays greater emphasis on intonation. Reader 3, for senior secondary advanced pupils, uses more colloquial language (indicated by full intonation marks).

Ship or Sheep: Introducing English Pronunciation
A Baker
Cambridge University Press 1977
Secondary/adult; elementary/intermediate

(A cassette is available.) Over 800 drawings illustrate this new course in pronunciation. The book includes the pronunciation and discrimination of sounds, introducing stress and intonation. The teaching units are presented as complete lessons, each with a diagram of the vocal cords and a description of how the sound is made followed by minimal-pair practice and a discrimination test. Additional practice takes the form of: a dialogue; stress-and-intonation exercises; games; and guided conversation practice. The book includes an outline of notable pronunciation difficulties likely to

be experienced by various foreign learners and a diagnostic test to pinpoint the problems. All the practice material is recorded.

Sound Right
C Mortimer
Longman 1975
Secondary/adult; upper elementary/intermediate

Book 73p

Tape £6.00

Cassette (C60) £4.50

Over a hundred short and lively dialogues practise particular sounds in connected speech. Phonetic symbols indicate the sound practised, and stress is indicated. Single and contrasted sounds are practised.

SECTION 5.2: SPOKEN ENGLISH: CONVERSATION/DISCUSSION SKILLS

Asking Questions
A B Kench
Macmillan Education 1970
Secondary/adult; post-elementary

Book 45p

Tape and cassette £5.00

This textbook offers post-elementary practice with interrogative forms and other examples of dialogue to increase comprehension of spoken English. The first part explains 'how to form a question' (organised in terms of question-types). The twenty teaching units in Part 2 consist of an introductory prose text, questions, and a dialogue, situationally based, which expresses the theme conversationally. The student has an incomplete version of the dialogue in his book, requiring his active construction of the question-form being practised.

Between You and Me (FCE)
A Maley and R Newberry
Nelson 1974
Secondary/adult; intermediate

Book 90p

Cassette £3.50

This collection of structural dialogues for practising spoken English and conversational usage consists of lessons whose contents are ten dialogues of similar structure. The first is intended to create a situation in the classroom which supports the enactment, in personal variations, of the

dialogue pattern. Illustrations accompany Conversations 2 and 3. Dialogues 4 to 10 can be completed from substitutions provided in the text. 'Further Work' exercises present variations on the original pattern. Conversation patterns were chosen for their high frequency. The optional substitutions contribute lexical breadth to the course. The cassette is produced by Tutor Tape Company.

Choosing Your English
T S Creed and J Haycraft
BBC Publications 1973
Adult; advanced

(For details, see the main entry in Section 1.) This forty-lesson course is intended to help the advanced learner to extend his range of expression. Style, idiom and intonation appropriate to various moods, situations and relationships are shown, with dialogues and drills recorded.

Colloquial English
M Coles and B Lord
Oxford University Press 1970
Adult; intermediate to advanced

Workbook £1.20

Tapes £40.00 (set of 10)

The purpose of the course is to help intermediate or advanced students to achieve greater fluency as well as understanding of the native speaker's rapid and idiomatic conversation. Each of the ten units contains a main dialogue, supplementary dialogues and drills. The main dialogues consist of social situations involving a central character, a European businessman, from his arrival in London onwards. The supplementary dialogues cover such situations as: arrival at the customs; a bank; a restaurant; and giving a lecture. The course is suitable either for private study or for the classroom.

Communication Practice in Spoken English (FCE)
F Chaplen
Oxford University Press 1975
Secondary/adult; intermediate

Students' Book 60p

Teacher's Book £1.20

Tapes £10.00 (set of two)

Cassettes £8.00 (set of two)

This book focusses particularly on oral/aural skills required in the Listening Comprehension and Interview Papers for the Cambridge First Certificate in English. Each of the ten units includes: passages with multiple-choice or

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open questions; dialogues to memorise and repeat; replacement drills practising structure, stress and intonation; communication situations in which the students' responses are appropriate; and a photograph, accompanied by questions, to encourage discussion. The tapes and cassettes contain listening passages, dialogues, drills and suggested responses for the communication situations. Although designed for the Cambridge examination, the comprehensive practice material for oral/aural skills is suitable for any intermediate class. (See also the entry 'Communication Practice in Written English' in Section 2.4.)

Conversation Exercises in Everyday English
M F Jerrom and L L Szkutnik
Longman 1965
Secondary/adult; elementary/intermediate

Book 1: Elementary 60p

Book 2: Intermediate 60p

Tapes for Book 1 £9.00 (set of two)

Tapes for Book 2 £9.00 (set of two)

These books provide a large number of short conversations covering almost all the spoken structures in English. Each exercise includes two set dialogues showing a particular construction as well as a dialogue-frame with substitution tables. The books are amusingly illustrated. One of the set dialogues for each exercise is recorded twice on tape: the first time straight through; then repeated with pauses after each line to allow for repetition by the class or individual student.

A Course in Spoken English: Texts, Drills and Tests
R Mackin
Oxford University Press 1967
Adult; intermediate/remedial

Tapes £2.00 each (set of ten)

Book £1.20

These ten units containing texts of spoken English in registers and styles ranging from the formal to very informal, are intended for those who have studied English at school without mastering the spoken language. The units also include drills (to practise particular structures and patterns) and tests. Oral proficiency and the English verb are emphasised. To provide intensive practice in conversation and pattern drills. (See also 'A Course in Spoken English: Intonation' in Section 5.1.)

English Conversation Practice
K Methold
Longman 1975
Secondary/adult; post-elementary

Book 82p

Tape £5.50

Cassette (C60) £4.50

The book and tape bridge the gap between controlled and free conversation. They provide detailed guidance on what to say in typical situations. Section 1 gives practice in various forms used for: asking the way; shopping; and the telephone. An example dialogue is followed by fluency drills and further conversation practice, using the introductory pattern. Section 2 consists of eleven units, each containing a master dialogue, fluency drills, and various suggestions for conversations on a similar theme. Situations include: introductions; making complaints; and the telephone.

English for International Cooperation
BBC Publications 1976
Adult; advanced

Book (P Roe) £2.00

Cassettes (R Owen and J Tulks) £9.00 (set of three)

The intention of this recorded material is to show the real language used in many international contexts where effective communication is essential (for example: an international arts festival; a news incident; a scientific conference). The course demonstrates English in use in all parts of the world, 25 nationalities in all. The book analyses the language of the recorded dialogues and teaches important idioms and vocabulary; it is suitable either for private study or for the classroom.

English Teaching Theatre
BBC Publications 1974
Secondary/adult; elementary/intermediate

Text and three cassettes £10.50

This lively series of sketches and musical items from the repertoire of the English Teaching Theatre, International House, London, uses theatrical techniques to demonstrate and practise multifarious teaching points.

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English Topics (FCE)
V Cook
Oxford University Press 1974
Secondary/adult; intermediate

Book £1.20

Tape £6.00

Cassette £4.50

The ten topics cover conversational subjects of interest to adolescents and young adults. Fashion, 'pop' music, accents, food and the supernatural are among the topics chosen. Each unit consists of: background material, including the vocabulary, on the topic; short dialogues for listening and role-playing practice; activities, including case-studies and photographs for discussion; and listening comprehension passages with multiple-choice questions. The dialogues and comprehension passages are recorded. The units are particularly suitable for students preparing for the Cambridge First Certificate in English, though they are intended also for intermediate-level students who wish to improve their fluency and listening skills.

First Certificate Interviews (FCE)
J C Templer and K Nettle
Heinemann 1974
Secondary/adult; intermediate

Students' Book 55p

Teacher's Book £1.00

Tape £5.00

Cassette £5.00

The Students' Book provides practice in preparing for the Interview Paper in the Cambridge First Certificate examination; the Teacher's Book includes suggested sets of questions and discussion topics on the photographs, specimen responses to the social situations, and guidance on role-playing and reading aloud for the dialogues. The tape contains interviews based on the photographs, dialogues and situations in the Students' Book.

For and against
L G Alexander
Longman 1968
Upper secondary/adult; advanced

Book 68p

Tapes £12.00 (set of three)

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The aim here is to develop skills in discussion and serious debate on various subjects. Each lesson takes the form of an argument on a controversial topic, followed by a summary and notes for use in the counter-argument.

George and Elvira
J Haycraft and B Haycraft
Evans 1972
Secondary/adult; intermediate +

Book £1.40

Tape £10.00

Life in London is discussed in these conversations in English between a native speaker and a visitor to Britain. A guide to stress and intonation, with notes on vocabulary, pronunciation and speech-flow, accompanies each of the dialogues, which cover, for example, finding somewhere to live, and taking the tube.

Guided Conversations for Learners of English
T S Creed and R Ridout
Macmillan Education 1970
Secondary/adult; beginners/elementary

Stage 1 40p

Stage 2 30p

Tape and cassette for Stage 1 £2.50

Tape and cassette for Stage 2 £4.00

Each book contains sets of dialogues which provide practice in fundamental problems and basic vocabulary, including idioms. The patterns are practical (listening and comprehension, imitation, substitution, and free-response situations presented pictorially). The dialogues and practice drills are recorded.

A Higher Course of English Study: 1 and 2
R Mackin and D Carver
Oxford University Press 1968-

Books 1-2 £1.25 each

Tapes £4.00 each (set of seven)

For further details, see the main entry in Section 2.3.

How to Say It
P Binham
Longman 1968
Secondary/adult; elementary +

Book 55p

Tapes £8.00 (set of two)

Cassettes £6.50 (set of two)

The aim here is to teach students simple conversation patterns and formulae needed to hold everyday conversations, whether formal, informal or colloquial. Chapters on intonation, stress and pronunciation are included.

Interaction (FCE)
R O'Neill
Longman 1976
Secondary/adult; intermediate

Book £1.50

Tape £6.00

Cassette £4.00

This is a practice book in communication, comprehension, and other skills. (See the main entry in Section 2.4.)

Intermediate Oral Skills (FCE)
J C Templer and K Nettle
Heinemann 1977
Secondary/adult; pre-intermediate +

Students' Book 65p

Teacher's Book £1.75

Tape £5.00

Cassette £5.00

A short course in oral skills is provided. Each of the fifteen units deals with a particular situation and concentrates on one or more of the main language features. The theme linking the units is that of a young visitor spending a few months in Britain. Dialogues and social situation responses predominate. The course can be used as preparatory work for the Cambridge First Certificate examination, but at a lower level. (See 'First Certificate Interviews' in this section.)

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Kernel Lessons Plus
R O'Neill and others
Longman 1973-74
Upper secondary/adult; post-intermediate

Students' Book £1.25

Teacher's Book £1.50

Students' Tests 50p

Teacher's Tests 48p

Tapes 1 £8.50 (set of two)

Cassettes 1 £6.00 (set of two)

Tapes 2 £24.00 (set of five)

Cassettes 2 £16.00 (set of three)

Laboratory Drills and Tapescript 75p

The recorded material consists of fifteen intensive listening interviews and fifteen dialogues whose theme - three radio-reporters and their secretary - provides useful supplementary material for upper-intermediate or advanced students.

Keys to English
M Knight
Evans 1976
Secondary/adult; intermediate

Book £1.40

Teacher's Book 95p

The aim here is to improve or revise the vocabulary, grammar and pronunciation of students in conversation classes. Each chapter begins with a short passage from a novel or about life in Britain which is intended to encourage students to talk about the topic and put forward their point of view. Questions and incomplete dialogues, providing practice in intonation, tense usage and the like, are included in the extensive exercises. Study notes are also provided. The Teacher's Book gives practical advice on the use of the material for stimulating conversation.

Listening Comprehension (FCE)
D Byrne
Longman 1975
Senior secondary/adult; intermediate/advanced

(For details, see the main entry in Section 5.1.) Book 2 provides intensive comprehension practice with short pieces of spoken English at the intermediate level, and Book 3 provides practice in extensive listening

skills. The material consists of short lectures and note-taking for reproduction exercises and is intended for the more advanced student.

Listen to This
M Underwood
Oxford University Press 1975

(For details, see the main entry in Section 5.3.) The material consists of twenty short interviews with a great variety of people. It is intended for students practising extensive listening.

Make Your Point
L G Alexander and M C Vincent
Longman 1975
Secondary; pre-intermediate +

Book 73p

Tape £4.50

This parallel version of 'For and against (see the entry in this Section) is intended for the pre-intermediate student in the secondary school and designed to develop discussion skills by presenting various topics of interest to adolescents. (A cassette is forthcoming.)

More Varieties of Spoken English (CPE)
V Whiteson and R Mackin
Oxford University Press (to be published Autumn 1977)
Adult; advanced

Ordinary edition £1.20

Edition with key and transcription £2.50

Tapes £40.00 (set)

Cassettes £36.00 (set)

This course is intended to train students to understand fluent spoken English. The twelve units cover various topics, including: a lecture; a weight-watchers' group; and an interview with the Chairman of the Noise Abatement Society. The accents of the various speakers include Scottish, South African and Australian. The comprehension and exercise material follows the same pattern as in 'Varieties of Spoken English' (see the entry in this section), but the topics have been selected and exploited to give greater scope for free discussion. Useful practice material for students preparing for the Cambridge Proficiency Examination is provided here.

On Stage
Mary Glasgow Publications 1970
Upper secondary; intermediate

Book 25p

From two to seven actors can perform the ten short plays (from four to ten minutes in duration) in this selection. The plays are suitable for the classroom.

Oral Drills in Sentence Patterns
H Monfries
Macmillan Education 1972

For details of this material, see the main entry in Section 5.1.

OPEAC Oral Drills
R Mackin and others
Oxford University Press 1968-73
Secondary/adult; elementary/intermediate

Workbooks A, B and C £2.20 each

Tapescripts A, B and C £2.00 each

Tapes A £4.50 each (set of four)

Tapes B £5.00 (set of five)

Tapes C £5.50 (set of four)

This series of drills gives intensive audiovisual practice in the patterns of spoken English. The drills are graded and usable with any general English course. The material's flexibility enables the teacher with a specific teaching point in mind to select an appropriate drill. The drills are in three-phase recordings for use in the language laboratory or classroom. Sets of pictures accompanying the drills are included in the workbooks. There are two example texts of the drills. The complete texts of the drills and a detailed index of their structures and vocabulary are included in the tapescripts.

Oral English Proficiency Tests (CPE)
J C Templer and K Nettle
Heinemann 1975
Secondary/adult; advanced

(For details, see the main entry in Section 5.3.) Part 2 is intended for students preparing for the Interview Paper in the Cambridge Proficiency examination; at the same time it provides useful oral work for advanced classes.

People Overheard (FCE)

J J O'Keefe and others
Macmillan Education 1975
Secondary/adult; intermediate

Students' Book 70p

Teacher's Book £1.30

Listening Texts 27p

Tape and cassette £6.00

This selection of fifteen scripted conversations, each about five minutes long, gives lively examples of modern English. The situations include a main-line railway station and a public house. The course offers practice in extensive listening; the intention is to improve aural comprehension and stimulate classroom discussion. Multiple-choice questions and follow-up are included. The texts are illustrated with photographs. The Teacher's Book contains the text of the tape. Listening texts are separately available. The conversations are particularly useful for students preparing for the Cambridge First Certificate examination. (See also 'Points Overheard' in this Section.)

People Talking

BBC Publications 1976
Secondary/adult; advanced

Book (R Owen) £2.00

Recording (three cassettes) £7.00

'People Talking' was an English by Radio course. This series of 23 excerpts from the unscripted and unrehearsed interviews covers social, occupational and educational areas. The book accompanying the recorded material includes: comprehension tests; notes; comments; and exercises (structures and idioms). The interviews are intended for students already fluent in English but who wish to acquire the native speaker's turn of phrase.

Phrasal Verbs in Conversation

C Mortimer
Longman 1972
Secondary/adult; intermediate

Book 82p

Tapes £12.00 (set of three)

In this conversational practice book, whose emphasis is on two-part phrasal verbs, over four hundred of the commoner phrasal verbs are practised in the context of short, lively dialogues. Drills follow each conversation - for reinforcing the idioms as well as for practice in pronunciation. Alphabetical listing of the verbs makes the book useful for remedial revision practice.

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The Play's the Thing
BBC Publications 1973

Book £1.25

Cassettes £9.00 (set of three)

The seventeen original ten-minute plays - mostly on modern themes - are specifically written for English-teaching purposes. They are intended to improve the learner's grasp of colloquial English and recent idioms. Annotated scripts for class-performance of the plays are included in the textbook.

Points Overheard (CPE)
M Bennett
Macmillan Education 1974
Secondary/adult; advanced

Students' Book 75p

Teacher's Book £1.40

Listening Texts 20p

Tape and cassette £6.00

The selection of fifteen spontaneous discussions on controversial and other topics includes pollution, travel and warfare. The course, which is similar to 'People Overheard', (see the entry in this Section), provides extensive listening comprehension practice for advanced-level students. The discussions are followed by multiple-choice questions and follow-up (oral and written). The recordings cover various accents and speech mannerisms, including natural pauses, hesitations, repetitions and interruptions. The discussions are particularly useful for students preparing for the Cambridge Proficiency examination.

Situational Dialogues
M Ockenden
Longman 1972
Adult; intermediate +

Book 70p

Tapes £17.00 (set of four)

Cassette (C60, twin-track) £5.00

Forty-four situations, each in the form of four short dialogues, are so arranged that they can build 256 permutations. Additional structure practice is given in the form of drills. The situations covered include: transport; food and drink; hotels and shopping; telephoning; health; greetings; and various conversational openings most likely to be encountered by a foreign visitor. Background information of a practical nature is also included. All the conversations have been recorded on the accompanying tapes. Only the dialogues are available on the cassette.

Sounds Interesting
A Maley and A Duff
Cambridge University Press 1975
Secondary/adult; elementary/advanced

Teacher's Book 95p

Cassette £5.00

Tape £7.50

The recording offers a new approach to oral expression. The sounds are introduced in three stages - first in isolated sounds, then in sound-groups, and finally as sequences. The student listens, for example, to the sound of typing, the telephone ringing, and footsteps; and then he provides his own interpretation of the sequence. The material, being flexible, can be used in various ways and at various levels as well as with individuals, pairs or groups of students. It can also provide a stimulating source for written commentary.

Speak Up: A Guide to International Communication in English
P Binham and J Murray
Evans 1975
Adult; intermediate/advanced

Book £1.50

Tapescript 65p

Cassettes £7.50 (set of two)

This informal course encourages oral fluency using group-work, case-studies, role-playing, debating and games. Each chapter is topic-based: for example, applying for a job, ordering at a restaurant, radio-interviewing and reporting. The chapters begin with a dialogue which provides discussion material, including information on attitudes, moods and opinions. Follow-up and project exercises reinforce and exploit the dialogues. The Teacher's Book provides instructions and suggestions for handling the material. The dialogues are recorded with additional exercises.

Speaking English
C E Lobb
Longman 1969
Secondary/adult; intermediate

Book 78p

Tapes £35.00 (set of nine)

This book presents 35 short realistic dialogues in natural conversational English, each of which is followed by drills designed to give practice in using the structures. Both the dialogues and the drills are recorded with pauses for repetition and response. The book with its tapes is suitable either for the language laboratory or the classroom.

Spoken English for Overseas Students
J D Bentley
Hulton Educational 1965
Secondary/adult; intermediate

Book 70p

This book is on the same pattern as 'Talking English' (see entry in this Section). It includes passages for reading aloud, themes for discussion, and dialogues involving up to six characters.

Talk English
T C Jupp and others
Heinemann 1970
Upper secondary/adult; intermediate/advanced

Book 75p

Teacher's and Private Student's Book £1.25

Tape £5.00

Disc £3.00

Cassette £5.00

Teacher's and Private Student's Kit
(Books and recorded material) £3.50

The contents of this book is built up round twelve short plays about basic human situations, and these in turn are divided into four dialogues or scenes. Many examples of colloquial English in various contexts are given: for example, asking for help, permission, refusal, disagreement and persuasion. The main language item of each section is explained alongside an introductory exercise. The dialogues, which can be practised morally either in pairs or individually, precede various exercises which provide material from which the students can make up their own dialogues. Many sound-effects accompany the conversations. This course in oral English is useful for students preparing for examinations in the spoken language as well as for advanced students on refresher-courses or private students who need to be able to speak and understand English in its oral form.

Talking English
J D Bentley
Hulton Educational 1969
Secondary/adult; pre-intermediate

Book 62p

The aim with these dialogues and passages for reading aloud and for aural comprehension and discussion has been to encourage competence in oral expression and to start the students thinking in English. Plenty of practice is given in relating sounds to words as well as help with pronunciation,

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intonation and emphasis. (See also 'Spoken English for Overseas Students' in this Section.)

Topic English
J Harrison and others
Macmillan Education 1974
Secondary/adult; intermediate

The recorded dialogues appear on tapes and cassettes. (See Section 2.4 for the main entry of this remedial/revision course.)

To Start You Practising (FCE)
J F de Freitas
Macmillan Education 1974
Secondary/adult; intermediate

(For details of this practice material, see the main entry in Section 2.4.) Each of the ten lessons includes a dialogue and reading passage available on tape or cassette.

To Start You Talking (FCE)
J F de Freitas
Macmillan Education 1970
Secondary/adult; intermediate +

Book 90p

Tapes and cassettes £10.00

The ten illustrated units cover various topics of conversation: for example, family life, hobbies, sport, education, newspapers and magazines. Each unit presents three dialogues graded in length and difficulty, with exercises designed to practise the pronunciation and structural items frequent in everyday speech. These exercises are graded in the same way, proceeding from listen-and-repeat drills to free-response questions.

Two Plays for Foreign Students of English
Arnold 1974
Upper secondary/adult; intermediate

Book £1.10

Tapes £9.00 (set of two)

Cassettes £9.00 (set of two)

The first of these three-act plays, 'The Royal Melford Hotel', deals with a struggle to prevent the hotel from being taken over by an international consortium; the second, 'The New Broom', describes what happens when the sales manager of a big paint manufacturing company retires and is succeeded by an overkeen marketing manager. The plays are intended to encourage conversation and discussion. There are questions in each scene

for students to answer and comment on as well as statements for discussion. The plays' settings are the reception-hall of an hotel, a restaurant, and an office. The idiomatic expressions are diverse, the more difficult being explained. There are 32 practice exercises.

Varieties of Spoken English (CPE)
L Dickinson and R Mackin
Oxford University Press 1969
Adult; advanced

Workbook £1.80

Tapes £56.00 (set of fourteen)

This course is intended to train students to understand and respond to many varieties of the language. Each of the fourteen units consists of intensive-listening and general comprehension work followed by various exercises dealing with such aspects as: stress in compound words; question-tags; and the distinction between questions and statements in affirmative constructions on the basis of rising and falling tones. The recorded texts are largely spontaneous and range from light-hearted conversations to seminar discussions. The Workbook includes advanced comprehension exercises. (See 'More Varieties of Spoken English' in this Section.) The course provides useful practice material for students preparing for the Cambridge Proficiency examination.

What to Say
V Huggins
BBC Publications 1971
Adult; intermediate

Book £1.50

Discs £6.00 (set of five)

Cassettes £6.00 (set of two)

The 24 dialogues illustrate situations in which a visitor to Britain is likely to find himself: making hotel reservations; travelling; asking the way; and shopping. Notes on the dialogues, phrases and practice sentences appear in the illustrated book.

What Would You Say? (FCE)
L A Hill
Evans 1975
Secondary/adult; intermediate

Book £1.10

This varied material for oral practice, subtitled 'A First Certificate Practice Book', is particularly suitable for students preparing for the Interview Paper of the Cambridge First Certificate examination. Each

unit is based on a topic and subdivided into four sections: a photograph with discussion questions; a dialogue for repetition and role-playing; a one-sided dialogue for students to complete; and a set of social situations requiring a response.

SECTION 5.3: LISTENING COMPREHENSION: Recorded Texts, Reading Passages and Stories, Novels Poetry and Plays, Lectures and Note-Taking Practice and Listening Comprehension Tests

Advanced Listening Comprehension
C Black
Evans 1976
Secondary/adult; advanced

Book 95p

Cassette £5.95

These ten recorded passages, of increasing difficulty for intensive listening practice, are most useful for students who need to improve their comprehension of the spoken language. The book, containing transcripts, comprehension questions and word-lists, is suitable for private study, the classroom or the language laboratory.

Advanced Listening Comprehension Practice in English (CPE)
K Brittan
Hamish Hamilton and St George's Press 1977; 2nd impression
Adult; advanced

Book 90p

This practice book is intended for students preparing for the Cambridge Proficiency examination.

Aural Tests: Listening Comprehension Papers (FCE)
M Russell
Evans 1973
Secondary/adult; intermediate

Students' Book 90p

Teacher's Book £1.50

The twenty test papers, designed to assess the student's ability to understand spoken English, offer suitable preparation for the Listening Comprehension Paper of the Cambridge First Certificate examination. The Students' Book contains multiple-choice question papers on pronunciation and stress as well as short stories; and the Teacher's Book contains the full texts of the twenty passages to be read, together with the answers and a specimen examination paper.

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Beyond Words (FCE)
A Maley and A Duff
Cambridge University Press 1976
Secondary/adult; upper intermediate

Students' Book £1.40

Teacher's Book £2.10

Cassettes 1-2 £5.00 each

Tapes 1-2 £6.00 each

This course in reading and listening comprehension is designed to help the student in his approach to and understanding of unfamiliar texts. The twenty reading texts and twenty listening comprehension texts are linked thematically and introduce vocabulary in the reading which will be used in the listening text. The range of style and topics is wide. Exercises encourage active language practice, oral discussion and vocabulary extension. The Teacher's Book provides answers to the student exercises and reproduces the listening texts; it also contains additional exercises and open-ended questions to exploit the texts and promote oral and written work. The recordings of the listening comprehension texts appear in two versions: one read normally and the other read with brief pauses to enable the teacher to stop the tape for more detailed textual work. 'Beyond Words' prepares the student for the Reading and Listening Comprehension Papers of the Cambridge First Certificate examination, though the approach to reading and listening skills would be useful in any upper intermediate or advanced English course.

Colloquial English
M Coles and B Lord
Oxford University Press 1970

For details, see the main entry in Section 5.2.

Communication Practice in Spoken English (FCE)
F Chaplen
Oxford University Press 1975

(For details, see the main entry in Section 5.2.) The recorded material contains listening passages followed by multiple-choice or open questions.

English Topics (FCE)
V Cook
Oxford University Press 1974

(For details, see the main entry in Section 5.2.) There are ten listening comprehension passages followed by multiple-choice questions.

The English We Use
R A Close (compiler)
Longman 1971; 2nd edition
Adult; intermediate/advanced

Book 95p

Key 35p

Tapes (twin-track) £20.00 (set of three)

Tapes Handbook 50p

The 51 recorded passages in this collection were taken from 'The Listener' and originally broadcast by the BBC. (For full details, see the main entry in Section 2.3.)

First Certificate English (FCE)
W S Fowler
Nelson 1973-5
Secondary/adult; intermediate

(See Section 2.1 for the main entry.) In Book 2, on reading comprehension, practice is given in identifying the correct word in individual sentences and in comprehension passages from modern authors. In Book 4, on listening comprehension, recorded passages in prose from modern authors, with multiple-choice questions, are presented. Tapes and cassettes are available.

Further Listening Comprehension Tests (FCE)
J C Templer
Heinemann 1972
Secondary/adult; intermediate

Students' Book 50p

Teacher's Book 70p

This second set - twenty tests on the same lines as 'Listening Comprehension Tests' (see entry in this Section) - tests more various items with more difficult material.

Graded Dictation Exercises
L Stone
Macmillan Education 1962
Secondary/adult; intermediate

Sixty such exercises have been included. (For details, see entry in Section 2.1.)

Interaction (FCE)
R O'Neill
Longman 1976

These ten passages are designed for listening comprehension. (See Section 2.4 for details of this intermediate practice material.)

Listen and Choose: Oral/Aural Tests (FCE)
K Ferguson
Evans 1973
Secondary/adult; intermediate

Book £1.05

Tape £9.00

Answer Book 60p

These 35 short passages, taken from the works of modern authors, are followed by multiple-choice comprehension questions. They are particularly suitable for the Listening Comprehension Paper of the Cambridge First Certificate examination. The cassette contains recordings of the passages. The Answer Book is combined with the 'Think and Decide' answer book. (See Section 2.1.)

Listen to This (FCE)
M Underwood
Oxford University Press 1975 '2nd edition'
Adult; intermediate/advanced

Students' Book £1.20

Teacher's Book £1.80

Tapes £4.00 each (set of four)

Cassettes £4.00 each (set of two)

This new edition contains twenty units of short recorded interviews with people who provide various services to the community: for example, a bank-manager, a district nurse, a vicar and taxi-driver. The primary aim is to train the student to listen extensively and to grasp the main information content of the conversations. Multiple-choice questions, descriptive paragraphs about the people interviewed, open-ended comprehension questions and illustrations are included in each unit. Although not

primarily intended for examination classes, the course can be used by students preparing for the Cambridge First Certificate examination.

Listening and Comprehending: Audial Comprehension Tests Oral and Written (FCE)
M H Combe Martin
Macmillan Education 1970
Secondary/adult; intermediate

Book 45p

Tapes and cassettes £8.00 (two of each)

This collection of 46 anecdotal, descriptive, narrative, discursive and expository texts for intensive listening includes multiple-choice and free-response questions. Stress and intonation patterns are emphasised. The test material is useful for students preparing for the Cambridge First Certificate examination.

Listening Comprehension Practice in English (FCE)
A Ravensdale
Hamish Hamilton and St George's Press 1975; 2nd impression
Secondary/adult; intermediate

Book 65p

This practice book contains passages with objective listening tests and multiple-choice questions intended for students preparing for the Cambridge First Certificate examination.

Listening Comprehension Tests (FCE)
J C Templer
Heinemann 1974
Secondary/adult; intermediate

Students' Book 50p

Teacher's Book 90p

Tape of selected tests £5.00

The tests provide extensive practice for the Cambridge First Certificate examination and can also be used for general oral work. Sounds, stress and intonation are differentiated, and listening comprehension passages appear with multiple-choice questions. (See 'Further Listening Comprehension Tests' in this Section.)

Longman Background Books

Britain Today
R Musman
Longman 1973
Secondary/adult; advanced

Book £2.00

Tapes £9.00 (set of two)

Cassette (C60) £5.00

The recorded dialogues provide advanced material for stimulating discussion as well as listening practice.

Longman English series
M Hussey (general editor)
Longman 1967-
Upper secondary/adult; advanced

Poetry 1900 to 1965
G MacBeth (editor)

For details of this series, see the main entry in Section 4.3.

Longman Imprint Books
M Marland (general editor)
Longman 1968-
Upper secondary/adult; advanced

See also the entry in Section 4.1.

Longman Structural Readers
Longman 1963-
Secondary/adult; beginners/intermediate

Tapes

Car Thieves and Detectives from Scotland Yard (Stage 1) £4.50

April Fool's Day (Stage 2) £4.50

My Dear Aunt and A Morning in London (Stage 2) £5.00

Worth a Fortune (Stage 2) £4.50

Inspector Thackeray Calls (Stage 3) £6.50

Police (Stage 3) £13.00 (set of three)

Seven One-Act Plays (Stage 3) £5.00

Loyalty (Stage 4) £6.50

Three Mystery Plays (Stage 4) £4.50

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Inspector Thackeray Investigates (Stage 5) £10.00 (set of two)

I'll Tell You a Tale (Stage 6) £6.50

Cassettes

The House Near the Sea, Green Island, The Flying Spy and The Prisoners (Stage 1) £4.00

Operation Janus, Car Thieves, Detectives from Scotland Yard and Mr Punch (Stage 1) £4.00

Have You Got Your Ticket? and **Pop Festival** (Stage 2) £4.00

K's First Case (Stage 2) £4.00

Professor Boffin's Umbrella, April Fool's Day and **Worth a Fortune** (Stage 2) £4.00

Further details of these readers will be found in Section 4.1.

Modern Short Stories for Students of English
P J W Taylor (editor)
Oxford University Press 1968
Upper secondary/adult; intermediate

Book 60p

Tapes (A-C) £3.80

Cassettes (A-C) £3.50 each

The ten stories in this book have been recorded by Tutor Tape Company. A set of questions for discussion (not recorded) follows each story. The work of Conrad, Greene, Maugham and Forster is included.

More Varieties of Spoken English
V Whiteson and R Mackin
Oxford University Press (to be published Autumn 1977)

(For details, see the main entry in Section 5.2.) The material provides intensive training in listening skills at an advanced level. The twelve units include lectures and interviews covering various subjects and in various accents.

Note-Taking Practice
L A Hill
Oxford University Press 1968
Secondary/adult; advanced

Book 50p

Tapes £4.50 each (set of three)

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The material is designed to be presented orally and gives practice in understanding and reproducing in note form. It consists of sixteen lectures, each of approximately 1800 words, some of them with diagrams to be reproduced by the teacher on the blackboard. The lectures cover a variety of subjects; only a few technical words are used. Readings of the lectures appear on the tapes at different speeds. Among the subjects are: helicopters and hovercraft; trade unions; and heredity.

Oral English Proficiency Tests (CPE)
J C Templer and K Nettle
Heinemann 1975
Secondary/adult; advanced

Students' Book 75p

Teacher's Book £1.50

Tape £5.00

Cassette £5.00

This material, intended for students preparing for the Listening Comprehension Paper and the Interview Paper in the Cambridge Proficiency examination, is also useful for general oral work with advanced classes. Part 1 includes multiple-choice questions for listening comprehension, with recorded passages and a key to the answers in the Teacher's Book; and Part 2 includes photographs, dialogues and social situations on the same lines as 'First Certificate Interviews'. (See the entry in Section 5.2.)

People Overheard (FCE)
J J O'Keefe and others
Macmillan Education 1975

(For details of this course, see the main entry in Section 5.2.) The material provides practice in extensive listening and is intended to improve aural comprehension at an intermediate level. (See also 'Points Overheard' in Section 5.2.)

The Play's the Thing
BBC Publications 1973
Secondary/adult; intermediate +

The seventeen ten-minute plays included here were written specifically for English-teaching purposes. (For details, see Section 5.2.)

Question and Answer (FCE)
L G Alexander
Longman 1967
Secondary/adult; elementary/intermediate

Book 62p

Tapes £21.00 (set of five)

The book is divided into six chapters, each containing ten passages followed by oral exercises (graded questions and answers). Each chapter is preceded by a summary of the question forms that can be used. There is a detailed introduction on suggested procedures. The material is designed to bring students up to the level of the Cambridge First Certificate in English oral examination. The passages and sets of questions are recorded on tape.

Read English
P Plowright
Heinemann 1973
Secondary/adult; elementary

(See Section 4.5 for the main entry.) The tape presents eight dramatised episodes based on a mystery with an incomplete ending which the student is guided to complete through comprehension questions. The vocabulary consists of 700 words.

Right-Hand Court
Times Publishing Company and Tutor Tape Company 1965
Adult; advanced

Textbook 70p

Tapes £3.50 each (set of six)

Over forty anonymous correspondents to 'The Times' contribute to this collection of 48 stories recorded by six lecturers and broadcasters. The stories are recommended for students of advanced English for comprehension and intonation.

Stories for Reproduction
L A Hill
Oxford University Press 1965-69
Secondary/adult; elementary/advanced

Elementary Stories 60p

Tape £4.50

Cassette £4.00

Intermediate Stories 60p

Tape £4.50

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Stories for Reproduction (Continued)
Cassette £4.00

Advanced Stories 60p

Tapes £3.00 each (set of two)

Cassettes £4.00 each (set of two)

This graded series of anecdotes for oral or written retelling consists of three books, each illustrated and provided with a wordlist. The vocabulary levels are 1000 words, 1500 words and over 2000 words respectively. The tapes carry straight readings of the text.

Storypacks
Cambridge University Press
Secondary/adult; intermediate

(For details, see the main entry in Section 4.1.) Eleven titles at Stage 5 are available on cassette.

Streamline Books
Nelson
Secondary/adult; intermediate

'Tales of Mystery and Imagination'
'Dr Jekyll and Mr Hyde'
'Twenty Thousand Leagues under the Sea'
'Journey to the Centre of the Earth'
'Tom Sawyer'
'Old Yeller'
45p each

(See the main entry in Section 4.1.) Tapes or cassettes (recorded by Tutor Tape Company) are available.

Sussex Tapes
Sussex Tapes
Adult; advanced

Tapes (with notes containing summary, bibliography and points for discussion) £3.10 each

The subjects of these taped talks vary, but the main categories are Shakespeare, approaches to criticism, and history. Of the last, History Series 3 is most likely to be useful for the purposes of general discussion. A catalogue is available from the publisher.

To Start You Practising (FCE)
J F de Freitas
Macmillan Education 1974
Secondary/adult; intermediate

(For details of this practice material, see the main entry in Section 2.4.) The ten reading passages and dialogues are available on tape and cassette.

Two Plays for Foreign Students of English
A B Kench
Arnold 1974
Upper secondary/adult; intermediate

For details of this material, see the main entry in Section 5.2.

Varieties of Spoken English
L Dickinson and R Mackin
Oxford University Press 1969

(For details, see the main entry in Section 5.2.) The material provides intensive training in listening skills. The dialogues and interviews are followed by comprehension exercises in addition to the oral exercises.

Viewpoints
R O'Neill and R Scott
Longman 1974
Secondary/adult; intermediate

Book £1.30

Tape £6.50

Cassette £5.50 (C90 twin-track)

This collection of ungraded interviews designed for students on intensive language courses presents unscripted conversations spoken at the normal speed. The accompanying pre- and post-listening textual material is intended to generate discussion and free conversation arising from the themes of the course (broadly concerned with aspects of life in Britain and constituting good background for the mature student). Each taped interview is divided into 1½-minute units accompanied by lexical explanations, comprehension questions and discussion points. The material and exercises are designed primarily for developing listening comprehension skills, but an active understanding of the topic is promoted through pattern exercises and additional topic data (often presented in diagrammatical or statistical form).

What a Story! (FCE)
M Underwood
Oxford University Press 1975
Secondary/adult; intermediate/advanced

Students' Book £1.70

Teacher's Book £2.50

Tapes £12.00 (set of two)

Cassettes £10.00 (set of two)

This course in aural comprehension consists of twenty stories, ranging from

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the 'moral' and 'horrifying' to the 'silly' and 'amusing', each recorded spontaneously by those who were involved in the original incidents. The exercises include multiple-choice questions, aural discrimination, vocabulary extension, structure and usage, and guided composition. The material is suitable for students preparing for the Cambridge First Certificate examination.

SECTION 6: DICTIONARIES AND REFERENCE BOOKS, INCLUDING GRAMMARS

Beyond the Dictionary in English
V Kay and P Strevens
Cassell 1974
Secondary/adult; advanced

Book £1.25

This slim handbook of present-day colloquial usage is divided into three sections: general (explaining recent vocabulary, for example: aerosol, au pair, disc-jockey, zombie); pitfalls of pronunciation (emphasising the importance of word-stress and intonation, with examples of spelling conventions and word-endings); and special vocabularies (space, computers, roads, transport, somewhere to live, swearing and bad language).

Collins English Learner's Dictionary
D J Carver and others
Collins 1974
Secondary/adult; intermediate/advanced

Book £1.25

Phonetic transcripts accompany the 25,000 headwords together with parts-of-speech classifications (n for noun, adj for adjective, etc), definitions, and some sample sentences and phrases to show word or idiom in use. Appendices include: irregular verbs; weights and measures; a pronunciation guide to geographical and personal names; abbreviations; and illustrated vocabularies (clothing, a street-scene, parts of a car, parts of a bicycle, and parts of a house).

Current English Idioms
L Stone
Evans 1974
Secondary/adult; intermediate +

Book £1.25

This book follows the same style as 'Modern English Idioms (see below). The eight sections include: music (for example, 'to be out of tune'); theatre and ballet ('to be in the limelight'); and the kitchen ('to cup one's hands'). Exercises accompany each section.

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A Dictionary of English Phrasal Verbs and Their Idioms
T McArthur and B Atkins
Collins 1974
Secondary/adult; intermediate/advanced

Book £1.25

This collection of over 3000 phrasal verbs, with associated idioms and derived words, gives clear guidance as to usage. Definitions and sample sentences go to make up each entry. A companion workbook, 'Using Phrasal Verbs', is published in the 'Patterns of English' series.

English as a Foreign Language
Allen and Unwin 1977; 2nd edition
Secondary/adult; advanced +

Hardback £5.95

Paperback £2.95

This standard work of reference on the meaning of English grammatical forms was first published in 1962. The new edition contains eleven chapters on: Rules in English Grammar; Approach to the Problems; Articles; Aspects of Quantitity; Tenses; Auxiliary and Modal Verbs; Verb and Adjective Patterns; Infinitive or '-ing'; Prepositions, Adverb Particles, Phrasal Verbs; Adverbials; When to Use 'That', 'What', 'Who', 'Which', 'Whether'. Clear explanations are illustrated with numerous examples and diagrams. The book is suitable for advanced and university-level students of English as well as for teachers.

English Idioms for Foreign Students
A J Worrall
Longman 1975; edition revised by D G Sawyer

This collection of colloquial, literary and proverbial idioms is designed for carrying in the pocket. Multiple-choice exercises explain and exemplify the idioms, and there are ten categories with such entries as: clothes ('to keep one's shirt on'); and parts of the body ('to pull someone's leg').

An English-Reader's Dictionary
A S Hornby and E C Parnwell
Oxford University Press 1969
Secondary/adult; intermediate advanced

£1.25 (ELBS edition: 75p)

Each of the 25,000 headwords is syllabified, the phonetic transcription given, and the relevant part of speech indicated (n for noun, adj for adjective, etc). Appendices cover irregular verbs, weights and measures, and the spelling and pronunciation of certain geographical names. There are a very few illustrations. The book is designed for carrying in the pocket.

The Longman Companion to English Literature
C Gillie
Longman 1972
Adult; advanced
(Forthcoming)

The first part of the book consists of seven essays presenting English literature as a developing unit inseparable from society and culture. Most of the book is taken up by a reference section containing entries on subjects, writers and works which have attracted the greatest interest in the past fifty years of scholarly and critical study. Each entry on a writer includes biographical facts, an outline of the content of his work, and a brief bibliography. Many cross-references are included.

The Longman Companion to Twentieth-Century Literature
A C Ward
Longman; 2nd edition 1974

Book £6.00

Revised biographical details and outstanding books appearing between 1970 and 1974. A number of writers who have come to prominence since the first edition are included and existing entries have been revised.

The Longman First English Dictionary
A W Frisby
Longman 1968
Secondary; elementary

Cased £1.00

Paper 80p

A strictly controlled vocabulary governs all the definitions. Simple examples of correct usage are given. Structural and other words are carefully explained and special attention is paid to the formation of the simple past and past participles of verbs and plurals for nouns. Bold red type marks out the headwords. The book is well illustrated.

The Longman Junior English Dictionary
A W Frisby
Longman 1965

Book 85p

The 5500 headwords are explained and simple examples of correct usage given. Special attention is paid to: structural words; words with different meanings; and the parts of speech. The print is large and clear. There are 800 illustrations. A book of 'Junior Dictionary Exercises', by K Methold, published at 47p, based on the dictionary, is available.

Modern English Idioms
L Stone
Evans 1972
Secondary/adult; intermediate +

Book 90p

Answer Book 30p

This up-to-date collection of idioms offers guidance as to meaning and correct usage. The book is divided into ten sections: animals (for example: 'to make a pig of oneself'); clothes ('to keep it under your hat'); and weather ('they weathered the storm'). Various exercises include multiple-choice questions, giving practice in meaning and usage.

More English Idioms for Foreign Students
A J Worrall
Longman 1975; edition revised by D G Sawyer

Book 55p

This book follows the same style as 'English Idioms for Foreign Students' (see the entry in this Section) but handles phrasal verbs and their idiomatic usage. Entries appear under the main verb: 'Ask' (ask someone out), 'Close (close down); 'Ring' (ring up); 'Step' (step down). Multiple-choice exercises are included.

The new Pergamon Oxford dictionary of perfect spelling
C Maxwell
Pergamon Press 1977

Hardback £3.20

Paperback £1.80

A dictionary designed for children and students, to encourage them to use a dictionary and giving them a greater chance of locating the correct spelling of the required word. To do this it uses common mis-spellings alongside the correct spellings. Over 20,000 words are listed, including an extensive Science and Technology vocabulary. There are also useful collections of scientific tables, tables of weights and measures, maps of the world and the British Isles, some spelling rules and a list of Christian names, some abbreviations in general use. A booklet of related exercises written specially for use with this dictionary titled 'Practise your Spelling' is also available.

An Outline of English Literature
G C Thornley
Longman 1968
Secondary/adult; intermediate

Book 76p

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This book outlines the main developments in English literature from Anglo-Saxon poetry to the twentieth-century novel. Comments on the rhythm and metre of medieval poetry, some analysis of Elizabethan drama, and brief biographical details of prominent literary figures are included. Each of the eighteen chapters is illustrated with photographs, reproductions of manuscripts, and drawings. The text is written within a 2000-word vocabulary.

Overseas Students' Companion to English Studies
J B Heaton and J P Stocks
Longman 1966
Secondary/adult; intermediate/advanced

Book £1.02

This practical reference book deals with constructions and words which are recognised as a constant source of difficulty. Abbreviations, figures of speech, essay-writing, letter-writing, telephoning, and American English are among the subjects covered. The entries appear in alphabetical order.

The Oxford Advanced Learner's Dictionary of Current English
A S Hornby
Oxford University Press 1974; 3rd edition
Secondary/adult; advanced

Book £4.00

ELBS edition £2.20

This practical reference book for the student and teacher of the language is intended to help the learner to select vocabulary for particular contexts and put words together in sensible sentence patterns. The dictionary gives detailed guidance to style and syntax. The British and American vocabulary is comprehensive. Special attention is paid to the selection and explanation of numerous idiomatic expressions. English in specialised situations (commerce, medicine and science, for example). The body of the work contains 50,000 headwords and derivations, 11,000 idiomatic expressions, 100,000 items with phonetics, 50,000 illustrative phrases and sentences, and 1000 illustrations (including drawings and photographs); and there are ten appendices, including prefixes and suffixes, adjectival and personal forms, geographical names, and American and metric variants. A User's Guide in the form of a workbook provides practical help in getting the best out of the dictionary; it is available free of charge (June 1977 onwards).

The Oxford Dictionary of Current Idiomatic English
A P Cowie and R Mackin
Oxford University Press 1977
Secondary/adult; advanced

Volume 1: Verbs with Prepositions and Particles £5.00

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(Volume 2, General Expressions, is due for publication in 1978.) When this new dictionary is completed, it will provide a description of 20,000 idiomatic expression. Volume 1, already available, concentrates on explaining expressions containing a verb, a preposition and/or an adverbial particle. Each entry is supported by illustrative sentences. Stylistic values are indicated and unusual grammatical features explained. Cross-referencing connects expressions having the same or related meanings. An index of nouns, adjectives and adverbs used in head-phrases is included.

The Oxford English Picture Dictionary
E C Parnwell
Oxford University Press 1977
Secondary/adult; beginner/elementary

Hardback £1.75

Paperback 80p

There are full-colour illustrations for 2000 of the most frequent and useful words. Topics covered include: the world; space; travel; fire and medical services; occupations and professions; shopping and leisure. A short illustrated grammar is included together with listed weights, measures, times and numbers. A comprehensive index deals with all the vocabulary (with phonetic transcription) at the end of the book. A practice book is in preparation.

The Oxford Progressive English Dictionary
A S Hornby and E C Parnwell
Oxford University Press 1973
Secondary/adult; elementary

Hardback £2.00

Paperback £1.20

There are 16,000 headwords and derivations. Stresses and parts of speech are indicated (n for nouns, adj for adjectives, etc). Simple definitions are provided, and there are many sample phrases and sentences. The book is profusely illustrated. The intention is to introduce meanings, structures and usage at an elementary level.

The Pictorial English Wordbook
E C Parnwell
Oxford University Press 1966
Secondary; elementary

Book 60p

The commoner meanings of 4000 words are conveyed by pictures, illustrative examples, para phrases, words of related or contrary meaning, and -very occasionally - definitions. The book is divided into two parts: Part 1, the glossary, includes all the words (with cross-references, where applicable, to Part 2, which introduces the pictures). Some 1600 common

words are illustrated under such categories as: space; religion; machines; apparatus; recreations; and the human body.

The Progressive English Dictionary
A S Hornby and E C Parnwell
Oxford University Press 1972; 2nd edition
Secondary/adult; elementary

Book 45p

There are 9000 entries (with 8000 derivations and idioms). The emphasis is on general conversation and reading (with colloquialisms and modern phraseology included). Stresses and parts of speech are indicated, and as well as definitions there are illustrative phrases and sentences. Pictures are occasionally used. Appendices cover: irregular verbs; number and roman numerals; coinage; weights and mesures; geographical names; and a set of exercises in the use of the dictionary. The book is designed for carrying in the pocket.

A Reference Book of English
R Ridout and D W Clarke
Macmillan Education 1970
Secondary/adult; upper intermediate/advanced

Book 80p

This general guide supports the linguistic and literary facts of the language with examples and explanations. There are 1000 cross-referenced entries, including: grammar; general language items; literary terms; derivations; overworked words; registers; pronunciation; punctuation; American English; and many other subjects.

A Short History of English Literature (CPE)
W Clarke
Evans 1976
Secondary/adult; advanced

Book £1.60

This broad survey of the development of English literature covers in some detail the work of important dramatists and novelists. Biographical information about individuals as well as of groups who have influenced literature is provided. The aim here is to stimulate students preparing for such examinations as the Cambridge Proficiency and the Cambridge Diploma in English Studies examinations.

APPENDIX 1: ENGLISH FOR SPECIAL REGIONS AND LANGUAGE GROUPS

Access (for Hong Kong)
Active Course for Certificate English in Secondary Schools
D H Howe
Oxford University Press

A new course in five books.

Access (for Singapore)
Active Course for Certificate English in Secondary Schools
D H Howe
Oxford University Press

This new course in four books leads up to the Cambridge Overseas School Certificate.

Active English for Indonesia
D H Howe and others
Oxford University Press

This course in three books has been adapted from 'Active English for Hong Kong' and is designed for lower secondary schools.

All Right
Mary Glasgow Publications

This kit of records and lesson-cards is intended for private study by French children between eleven and fourteen years old at the elementary level.

Basic Junior Active Context English
E Brinton and others
Macmillan Education

The pace of this course in three books is slower than that of 'Junior Active Context English'. It is intended for Spanish speakers and is available in Mexico.

Bridge Intensive Course for Indian Students of English
B J Carroll
Oxford University Press; 2nd edition

This is a two- and three-week refresher course.

Calling All Beginners
D Hicks
BBC Publications

This textbook is available in Arabic, Bengali, Chinese, Danish, Dutch, Finnish, French, German, Greek, Hebrew, Hungarian, Italian, Malay, Norwegian, Portuguese, Sinhala, Spanish, Tamil, Thai, Turkish and

Vietnamese editions. Dialogues are available on twelve records, four tapes and four cassettes, drills and oral exercises, with tapescript, on eight records/cassettes, and the language-laboratory version on twelve tapes, with tapescript.

Cambridge English Course for African Secondary Schools
R X Hindmarsh
Cambridge University Press

This complete preparation course for the West African School Certificate is in four stages.

Contact
S C Murison-Bowie
Oxford University Press

This course for secondary schools in Ethiopia is in four books.

Cours Intensif d'Anglais Oral (CRAPEC)
Longman

This book, with its eleven tapes, constitutes an intensive oral course for intermediate French students.

English Conversation for Foreign Students
J O Judd
Harrap

Intermediate oral English on tape/cassette. The textbook is available in French, German, Italian and Spanish editions.

English Direct
S Mouzo and D Ball-Kiernan
Longman

This course for secondary schools in Latin America is in three parts. Audiovisual aids to accompany the course books are published in Argentina.

English for First Examinations
J O A Herrington
Heinemann

This course for the School Certificate and pre-School Certificate classes is in two books, the first of which is widely used in Nigeria, Ghana and Sierra Leone. The two books together are used by schools in East Africa and Zambia.

English for Libya
M Gusbi
Hodder and Stoughton

English Language Course for Colleges
L A Hill and others
Oxford University Press

These three books are designed for students at Indian universities who have to take examinations in English.

English Language for the East African Certificate
K M Lillio
Hodder and Stoughton

Further English for Libya
M Gusbi and R John
Longman

The revised version of this course for secondary schools in Libya will be available late in 1977 and consists of two coursebooks, wall-pictures, workbooks and cassettes.

Getting On in English
J Barnett and J Haycraft
BBC Publications

(See the entry in Section 1.) This textbook is available in English, Arabic, Chinese, French, German, Hebrew, Italian, Spanish and Vietnamese editions.

Guided English for Hong Kong: A Course for Secondary Schools
D H Howe
Oxford University Press

This course in five books leads up to the Hong Kong School Certificate.

Guided English for India
D H Howe
Oxford University Press

This course consists of six main books as well as supplementary material.

Guided English for Japan
D H Howe and K Takiguchi
Oxford University Press

Newly adapted for students at school and college in Japan.

Guided English for the Philippines
D H Howe; adapted by P Santos and L Targao
Oxford University Press

This course consists of three books.

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Harrap-Didier Audio-Visual English Course
L Webster
Harrap

This complete course includes records and film-strips. It was originally designed for speakers of French.

Heinemann Secondary Readers
African Writer Series and Caribbean Writer Series
Heinemann

Hugophone series Hugo's Language Books

The book of this course, also on disc and cassette, is available in French, German, Italian and Spanish editions. For self-instruction.

Intercom: English for All the Family
I Dunlop
Macmillan Education

This audiovisual course, designed for self-instruction, is intended for speakers of Spanish.

Junior Active Context English
E Brinton and others
Macmillan Education

This intensive audiovisual course is in three books, with wall-pictures, cassettes, readers, and workbooks; for use in Spanish-speaking secondary schools.

Keep Up Your English
W Stannard Allen
BBC Publications

Dialogues appear on eight records and three cassettes. The textbook is available in English, Chinese, French, Italian and Spanish editions.

Let's Speak English
D Case and J Milne; produced by T O'Neill
BBC Publications
Adult; elementary

This textbook is available in Arabic, Chinese, Finnish, German, Indonesian and Thai editions.

Linguaphone English Course
Linguaphone Institute
Secondary/adult; elementary/intermediate

This handbook for self-instruction is available in Danish, Dutch, Finnish, French, German, Greek, Italian, Japanese, Norwegian and Portuguese editions.

Living English Secondary Course for the Arab World
W Stannard Allen
Longman

This four-year course consists of four books and is intended as a continuation of 'Progressive Living English for the Arab World' (see below).

Longman Graded Structural Readers in the Arab World
G C Thornley (editor)
Longman

These readers in six stages are for specific use in the Arab world. (See the entry 'Longman Structural Readers' in Section 4.1.)

Mr West's Family
A S Hornby and others
Oxford University Press

A special adaptation for Japan of OPEAC, Book A.

New Certificate Language
D St J Parsons
Hodder and Stoughton

For West African students.

New Concept English
L G Alexander
Longman

(See the main entry in Section 1.) Special editions are available for Colombia, Germany and Holland.

New Guided English
D H Howe
Oxford University Press

This course for intermediate/advanced students in Malaysia is in five books.

New Oxford Secondary English Course
D C Millar and others
Oxford University Press

This course for Nigerian secondary schools is in five books.

New Secondary School English
J O A Herrington
Heinemann

These two books are designed for secondary and higher education in Nigeria.

Oral English for West Africa
J O Abolade and M H Combe Martin
Macmillan Education

A cassette accompanies this coursebook designed for students preparing for the West African School Certificate.

Oxford Library for Eastern Africa
Oxford University Press

This series of readers consists of fourteen books.

Oxford English Picture Dictionary
Oxford University Press

This dictionary is available in the following Asian editions: English/Tamil, Telegu, . . . Kannada and . . . Malayalam; in other editions: English/Latin American Spanish, . . . Castilian Spanish, . . . Brazilian Portuguese, . . . French, . . . German, . . . Dutch, . . . Greek and . . . Romanised Greek. In the Autumn of 1977 the following editions are to be added: English/Swedish, . . . Arabic, . . . Japanese, . . . Hebrew and . . . Farsi.

Oxford Progressive English for South East Asia
R Willis
Oxford University Press

This regional adaptation of Hornby and Mackin's OPEAC is in two books.

Oxford Progressive English Students: Texts
Oxford University Press

A series of readers for Japan.

Present-Day English for Latin American Students
C F Candlin
Hodder and Stoughton

Progressive Living English for the Arab World
W Stannard Allen and A McLean
Longman

This revised edition of 'Living English for the Arab World' constitutes a four-year course for secondary schools beginning English; with flashcards, wallcharts, handwriting books, picture books and tapes. Four-year material will be available late in 1977.

See, Hear and Speak
D Sutherland
Oxford

This course is intended for adult immigrants to Asutralia.

Situation and Action
C Reyes Orozco
Nelson

This course in two books includes cassettes and wallcharts for intermediate Spanish students.

Situational English for Newcomers to Australia
Adapted by the Department of Education and Science, Australia, for the Department of Immigration, from 'Situational English'
Longman 1969

This course for adult immigrants to Australia is in three parts.

Slim John
BBC/British Council

The film commentary is available in English, Arabic, German and Spanish. There is an international version of 'Slim John' to which a commentary must be added. The two textbooks are available in English, Arabic, Danish, Finnish, French, German, Italian, Japanese, Norwegian, Serbo-Croat and Spanish editions.

APPENDIX 2: BOOKS AND COURSES FOR SELF-STUDY

Advanced English Course
Linguaphone Institute 1971
Adult; advanced

The kit includes discs/cassettes and illustrated text. (For details of the special language editions, the publishers should be consulted.)

All Right
Mary Glasgow Publications 1973

The kit, for private study, includes records and lesson-cards for French children.

Colloquial English
M Coles and B Lord
Oxford University Press 1975
Adult; intermediate/advanced

For details of this course, see the main entry in Section 5.2.

Linguaphone English Course
Linguaphone Institute 1970
Secondary/adult; elementary/intermediate

The kit includes discs/cassettes and illustrated text. (See Appendix 1 for special language editions.)

Stillitron English
M Cunningham
Stillit Books 1976
Secondary/adult; elementary

The kit includes a cassette recorder with a headset, cassettes, workbooks, test-papers and teaching aid.

Studying in English: A Practical Approach to Study Skills in English as a Second Language
J B Heaton
Longman 1975

Book £1.25

Tapes £12.00 (set of two)

Worldwide English
R Ridout
Macmillan Education 1965-67
Secondary/adult; beginner/intermediate

Introductory Book 50p

Book 1 75p

Book 2 85p

Book 3 90p

Book 4 £1.10

Notes for Teachers 30p

Worldwide Readers
R Ridout
Macmillan

Introductory Reader A 14p

Introductory Reader B 15p

Reader 1A 15p

Reader 1B 12p

Reader 2A 20p

Reader 3A 14p

Reader 4A 14p

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APPENDIX 3: Specialised Bibliographies Obtainable from the English Teaching Information Centre, British Council

These are revised on a regular basis. It should be noted that where prices are shown on the bibliographies, these are liable to change.

Linguistics

A1 Pidgin and Creole languages, with particular reference to the West Indies. March 1976.

A2 Bilingualism and multilingualism, with a section on bilingual education. February 1976.

A3 Semantics. November 1973.

A4 Discourse analysis and grammar above the sentence. October 1973.

A5. American and British English compared. August 1975.

A6. Systemics. January 1976.

A7 Transformational grammar. September 1973.

A8 Basic English. October 1973.

A9 First-language acquisition, including the classroom situation. July 1974.

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SECTION 1: COURSES

Approaches

K Johnson & K Morrow
Cambridge University Press 1979

Designed for students with a basic knowledge of English who are spending a short time in England studying the language, this 20-Unit course covers language specially selected to be useful to students visiting Britain. Units are in three parts: one deals with a particular functional area, e.g. introducing yourself or apologising; the second part practises finding out about various areas of British life; and the third part gives the students the opportunity to use the language they have learnt in role-play exercises. Exercises are specifically designed to be communicative rather than mechanical.

Challenges

Longman 1978

Student's Book £1.73

Teacher's Guide

Viewer's Handbook

Set of 6 Cassettes £30.00

Set of 6 Tapes £45.00

Set of 72 slide £25.00

Set of 6 films £750.00

2 Video Cassettes £450.00

The aim of this multi-media project is to stimulate students into greater social and self awareness. The material presented in each of the media is specifically tailored to the particular medium used. Each offering different linguistic activity and demanding different skills from the student. The project covers 6 themes - Someone to Love, Somewhere to Live, Something to Say, Something to Do, Somewhere to Go and Somewhere to Work - which explore the challenges and problems facing individuals or groups in society. The 6 themes are exploited in all the media.

Communicate

K Morrow & K Johnson
Cambridge University Press 1979

This is a 15 Unit course designed for adult students from lower-intermediate level. Each main Unit is in two parts: one of these is functional, teaching the students how to use the language for a variety of purposes, e.g. to invite, to complain, to apologise; the second part of the Unit is situational, i.e. it teaches the students the language they will need in a range of places (e.g. in a shop, at the station) or to talk about a number of topics (e.g. food, weather, travelling). There are 2 coursebooks, a teacher's book, and one cassette which is integral to the course.

Compact English

J Lugton
Nelson 1977

Book 1 75p

Book 2 75p

Two books which encourage the use of the spoken language by presenting situations with which the student will be familiar. The situations are written in such a way as to ensure progressive coverage of all essential structures, and many notions and functions. Each book contains 30 or more units, on such subjects as cooking, shopping, travel, drawing and painting. Ideal for younger students.

Encounters

T C Jupp, J Milne, P Prose and J Garton-Springer
Heinemann 1978

Student's Book

Teacher's Book

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Recorded Material

The 10 Units of this course are: talking about yourself; understanding factual information; enquiring and asking; talking about likes and dislikes; describing things and places; requesting and insisting; personal histories and future plans; discussing and planning activities; suggesting, accepting and refusing; revision. There is a Language Study section at the end of each unit and emphasis is placed on individualised learning.

English by Objectives

N Ferguson and M O'Reilly
Evans 1978

Student's Books

Teacher's Books

Recorded Material

This is a functional course orientated towards performance objectives. It includes self instructional materials to enable students to work at their own pace and it offers a variety of aids to learning: audio visual presentation, case studies and role simulation games. The course requires no supplementary materials.

English Examined

A Cox, N Grant and H O'Neill
Nelson 1977

Book £1.30

Book Cassettes £7.50

This is a book of exercises, mainly intended for revision, for the student preparing for the O Level or School Certificate Examination in English. There are Units on grammar, Comprehension, Summary, Composition, and Oral English, those on Comprehension, Summary and Composition approximate to those found in the examinations. There are answers to many of the exercises at the back of the book, and the Oral Section has an accompanying cassette which is an essential part of it. The book was written to accompany a series of programmes produced by the BBC but it can be used as a separate course.

English in Situations Alternative Edition

R O'Neill
Oxford University Press 1979

This edition is designed for use with 'false beginners' and pre-intermediate students. Fifteen basic concepts of English are treated at two levels of difficulty. Material for homework and study has been added and each part is clearly labelled according to its use - in class or as homework, as oral work or as written work. The books are illustrated with numerous line drawings.

Family Relationships

A Dorset
Centre for British Teachers Ltd

Student's Book £1.10

Teacher's Book £1.50

A 6-Unit Course which presents various aspects of family life and the relationships between individuals within the family structure. Each unit contains literary extracts to illustrate the theme, and there are supporting non-fictional texts. Unit titles include The Family, Past and Present, Husbands and Wives, Mothers and Children, Fathers and Children, Breaking Away, Alternatives to the Family.

Feelings

A Duff and C Jones
Cambridge University Press 1979

This is a course which aims to teach students who already have a grasp of the structures of English how to express feelings, to talk about feelings and to understand feelings expressed by others. The course gives students extensive practice in many different language functions, such as telling stories, interpreting, agreeing and disagreeing, complaining, accusing, complimenting, etc.

Friendship

N Scallon
Centre for British Teachers Ltd

Student's Book £1.20

Teacher's Book £1.75

A 6-Unit Course which examines the way in which friendships are made, kept and broken in the freer society we live in today. These are illustrated in both fictional and non-fictional extracts. Unit titles include: Qualities of Friendship, Making Friends, Rituals of Friendship, The Need for Friendship, Strange Friendships, Breaking Friendships.

Functions of English

A Duff and C Jones
Cambridge University Press 1977

Book £1.95

Cassette £5.00

This book introduces the major functions of language in oral communication, and provides stimulating and amusing presentation and practice material. Through paired practice and groupwork involving role-playing, students learn to use the appropriate language forms to help them with real-life communication outside the classroom.

Holiday English
G Martin, C Magness, Cathy Gude
Mary Glasgow Press 1978

A short holiday course for junior students attending vacation study centres in the UK. Produced in magazine form, this intensive course aims to develop communication skills, to provide interesting, discussion provoking material which can be easily assimilated and used during a short stay in the UK.

The Individual in Society
A Phillips
Centre for British Teachers Ltd

Student's Book £1.15

Teacher's Book £1.55

A 6-Unit Course, which examines the nature and structure of society in general and the relationship of individuals to their society and each other. Unit titles include: The Meaning of Society, The Faces of a Society, The Limits to Freedom, Lord of the Flies, An Ideal Society.

Language Training Pack 1 - North Sea Challenge
Linguistics Systems Engineering
BP Educational 1977

Multi-media pack £102.00

This multi-media material is based on simulations materials pioneered by Bath University and BP Educational Service. The emphasis is on the practical application of language as it is used in presenting and resolving decision making situations. There are 2 components: a) the decisions component - a common core of material, already in use in British schools and universities; b) the Language Training Component - a direct application of the decisions component to the language learning situation. Stress is laid on the importance of the skills required to retrieve and interpret data presented in diverse forms as well as the skills needed to manipulate that information effectively.

Meanings into words
K Mitchell
Cambridge University Press 1979

This course is for the upper-intermediate student still in need of a good deal of remedial practice. It concentrates on meaning in English and teaches how to express it, how to use the language effectively in communication. Units are built around topics such as 'Describing people', 'Talking about Past Experience', 'Recent Achievements' and are organised according to function so that each unit brings together the language needed to express these ideas.

Minorities
N Scallon
Centre for British Teachers Ltd

Student's Book £1.00

Teacher's Book £1.50

A 6-Unit Course, which presents the situation and problems of certain minority groups in Britain today, and the attitudes of society in general to them. Unit titles include: A Caring Community, Homes and the Homeless, Old People, Down and Out, The Gypsies, a Language for life.

Newspapers and the Press
R Burton and P Treacher
Centre for British Teachers Ltd

Student's Book £1.15

Teacher's Book £1.45

A 9-Unit Course, which analyses and compares the styles and attitudes of the British Press. The extracts are mainly in their original format. There is extensive study of the language of journalism. Unit titles include: Survey of the British Press, Development of a News Story, Humour, Leaders, Letters, Headlines, The British Press, Present and Future.

Over to you
Roy Boardman
Cambridge University Press 1978

An advanced oral/aural course in which the recorded dialogues simulate authentic speech and illustrate features which cause particular listening difficulties. They contextualise language functions which students then practise by working through a series of 'communication drills' and role-playing exercises.

Proficiency English for F C E
W S Fowler
Nelson 1978

Book 3 Use of English £1.30

Teachers book £1.10

This book is the third in the series. It contains exercises following the pattern of the Cambridge examination, based on passages from a variety of sources, and students are trained in such skills as summary, writing formal letters, making speeches and reports.

Regions of Britain

D Hiborne-Clark
Centre for British Teachers Ltd

Student's Book £1.65

Teacher's Book £2.05

Cassette £2.40

A 15-Unit Course which analyses geographical, cultural and linguistic differences between various parts of the British Isles, and raises current regional issues, such as nationalism. Regional Language variations are studied and the writings of regional authors examined. The cassette contains various regional recordings, designed for listening comprehension. Unit titles include: Living in London, Scotland, National Parks, Village Life.

Settings and Scenes

N Scallon
Centre for British Teachers Ltd

Student's Book £1.10

Teacher's Book £1.60

A 6-Unit Course, which analyses the literary effects achieved by authors in their descriptions of urban and rural settings, and how these are related to plot and characterisation. Unit titles include Describing the Scene, Mood and Setting, Character and Setting.

Starting Strategies

B Abbs and I Freebairn
Longman 1977-78

Student's Book £1.55

Teacher's Book £2.05

Set of 4 tapes £35.00

Set of 4 cassettes £25.00

Set of 2 cassettes £10.00

Wall pictures

This is a beginners course for students aged 14 or over or 'false' beginners. Its first priority is basic communication needs. The material shows the student the immediate relevance and practical application of the skills he acquires. Emphasis is placed on authenticity in the spoken and written exercises and in the recorded material.

Streamline English
P Viney and Hartley
Oxford University Press 1978

Teachers Book and Students Book

Tape/Cassette

Information on this new course was not available at the time of publication.

Stress
A Dorset
Centre for British Teachers Ltd

Student's Book £1.10

Teacher's Book £1.60

A 6-Unit Course which examines the causes and effects of stress on individuals in modern society, as exemplified in both literary and non-fiction texts. Unit titles include: Stress in Modern Life, Children Under Stress, Stress at Work, Stress from Authority, Coping with the Unexpected.

Vital English
L L Morgan and J J Percil
Macmillan 1977

Based on the 'notional' concept of language teaching, this book is designed for students at the beginners' to lower-intermediate levels. Each Notion (Time, Quantity, Design etc) is illustrated, providing interest and diversity of approach.

Work and Play
M Carrier and P Treacher
Centre for British Teachers Ltd

Student's Book £1.20

Teacher's Book £1.75

A 6-Unit Course, which examines attitudes towards work and the use of leisure time in modern Western societies, and the relationship between the two. Current issues, such as unemployment, are analysed. Unit titles include: Finding a Job, People at Work, Time to Yourself, At a Loose End, On the Dole, The Future of Work. The cassette contains recordings of people talking about their work and leisure.

SECTION 2.1: LANGUAGE PRACTICE

English in Style
E F Candlin
Hodder and Stoughton 1978

Student's Book £1.35

Teacher's Book £1.95

This book has the following aims: to widen active and passive command of a more extensive English lexis and usage, through exposure to a wide variety of styles and registers taken from published sources; to revise, and build on previous knowledge of some of the more difficult English structures and idioms; to stimulate a critical awareness of the effects on language of a writer's medium, attitude, background, subject matter and target audience.

English in use
G M Spankie
Nelson 1977

Pupil's Book £1.35

Teacher's Book

A practical book containing original and clear explanations of confusing grammatical points and providing well-tested exercise material at three levels of difficulty to enable students to practise and use English structures. The book can be used to provide supplementary practice material for all standard courses.

English Language Units (36-39)
Editor: C E Nuttall
Longman 1978
(see p. 36)

New units in this series are:

Unit 36: Will and the Future
Mike Chandler
3 tapes, Student's book, Teacher's book

Unit 37: Modifying Adverbs 1
K Morrow, D Johnson
3 tapes, Student's book, Teacher's book

Unit 38: Modifying Adverbs 2
K Morrow, D Johnson
3 tapes, Student's book, Teacher's book

Unit 39: Mid position Adverbs and Sentence Modifiers
C and A Brumfit
3 tapes, Student's book, Teacher's book.

Longman Integrated Comprehension and composition series
General Editor: L G Alexander
Longman 1977-79

For notes see p 55. The following new titles have been published.

Stage 1: All in a Year

Stage 2: The Egyptian Cat

Stage 3: A week by the sea
Energy

Stage 4: Nobody sings like Ted
Food Matters

Stage 5: Cities

Stage 6: Gold for the Taking

Meaning and Form
H Tuyn
Hodder and Stoughton 1978

£4.50

This book attempts to define the variety of semantic content that the English verb is capable of conveying in its diverse syntactical formulations. It is concerned mainly with the passive voice, the progressive form, and tense, and concentrates on three important factors in syntax that are worthy of semantic development: the unconscious use of language and the patterns this brings about that defy purely syntactical analysis; the fact that verbal forms, especially in our use of the passive and the progressive, are often conditioned by what can be seen and by what cannot be seen; and the distinction that can be drawn between subjective and objective statements in our use of tense and aspect.

Practice in the Conditional
M Berman
Hodder and Stoughton 1978

£1.35

Features of this book are: a wide coverage (over 60 separate sentence patterns) of the three types of conditional, plus the most common uses of the subjunctive in everyday English; the inclusion of many colloquial and idiomatic phrases, very common in spoken English, but often ignored in textbooks; a large number of short comprehension passages, practice dialogues, exercises and drills that rehearse thoroughly the appropriate use of each pattern, thereby teaching their communicative and functional aspects; clear guidance on appropriate register, formality and context.

Tense Time

P Ahrens
Longman 1977

Book: 1 £1.20

Set 1. 3 tapes £20.00

Book: 2 £1.00

Set 2. 3 tapes £20.00

Book: 3 £1.00

Set 3. 3 tapes £20.00

This is a set of tape based materials for advanced language practice. Each section is contextualised within a developing storyline, with each drill, dialogue or other exercise internally contextualised within that section. The first part of each book is for the student containing grammar references and other exercises; the second part is for the teacher and contains the text of each tape and notes for the teacher.

SECTION 2.2: STUDY SKILLS

Basic Skills You Need

H M Dobinson
Nelson 1977

£1.25

This book supplies practical information often missing in formal language courses such as how to use the phone, fill in forms, handle interviews, deal with sales literature etc. Extensively illustrated with photographs and linedrawings.

First Certificate Skills (FCE)

C Johnson
Evans 1978

Student's Book £1.40

Answer Book 20p

This practice book has been designed to prepare students for the Cambridge First Certificate examination and contains a comprehensive range of exercises to cover Papers 1-3 in reading Comprehension, Use of English and Composition. The exercises use a variety of material based on newspapers, letters, interviews, instructions, statistics, advertisements and exerpts from the work of modern authors.

A Handbook for English Language Assistants
R R Jordan and R Mackay
Collins 1977

£1.60

This book is intended primarily for TEFL teachers who are in posts in countries strange to them. The first part describes the preparations and the likely problems of such a post. The second part is a practical guide for ideas, examples and references after arriving at the school.

Letter Writing in English
B Deakin
BBC Publications 1971

The aim of this book is to help anyone who needs to correspond in English, whether for business or personal reasons. The fourteen chapters are each illustrated by many examples and include exercises.

Practice in Proficiency English (CPE)
S Kanelli
Evans 1978

Designed to cover papers 1-3 of Cambridge Proficiency examidnation, this book will provide students with essential practice in Composition, Reading Comprehension and Use of English. It will be particularly useful for teaching students how to formulate their answers and improve their examination technique. The written passages have been taken from well known authors or previous papers and give practice in precis-writing and analysis of mood and style. Test questions, multiple choice questions on comprehension and revision exercises are included.

Situational Lesson Plans
P Davies, J Roberts, R Rossner
Macmillan Education 1977

A source book for teachers who want to supplement their main textbook with additional materials, or who find that their syllabus and/or textbook does not supply ideas for situational presentation and practice. Lesson plans are provided for most of the main structures; in each, difficulties of the structure are discussed, appropriate situations and models (with procedures for presenting them) are suggested, and proposals for writing and further practice are given.

Study Skills in English
M Wallace
Cambridge University Press 1979

This is a complete course in study skills, specifically written for foreign students attending further and higher education institutions in Britain. The

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course consists of eight units: Unit 1: How to organise your studies; Unit 2: How to improve your reading efficiency; Unit 3: How to take notes: Unit 4: How to take part in seminars; Unit 5: How to research an assignment or dissertation; Unit 6: How to present an assig ment; Unit 7: How to organise an assignment; Unit 8: How to prepare for an examination. There is a Tutor's book and an accompanying cassette.

SECTION 2.3: WRITING SKILLS

Advanced Writing Skills
J Arnold and J Harper
Longman 1978

Intended for teaching writing skills at advanced level this material is suitable for intensive and non-intensive courses and special provision is made for private study by the student. Language is treated under the three headings of 'functions', 'topic notions' and 'grammar', with the aim of training the student to express himself in writing clearly and accurately. A resource file at the back of the book provides stimulating material for further practice and revision.

Assignments in Punctuation and spelling for reinforcement and revision
E Williams
Edward Arnold 1978

£1.95

This book is designed to help students reinforce their understanding of basic patterns of punctuation and spelling. There is a comprehensive Spelling Checklist.

English in Brief: A course in summary writing
A Proud
Edward Arnold 1978

£1.10

Emphasis in this book is placed on various forms of selective summarising eg. tabular material, in addition to simple condensation.

Practical Punctuation
Ian Gordon
Heinemann 1978

95p

This book provides a flexible course in punctuation and a useful reference book. The sections cover capitals, hyphens, full stops, question marks, exclamation marks, commas, apostrophes, dashes, colons, semi-colons,

brackets, and quotation marks. The book should be particularly useful in second language situations.

Writing for a Purpose
L A Hill
Oxford University Press 1978

An intermediate picture composition book, which concentrates on practice in writing about topics which students most frequently need to cover: describing people and places, composing biographies, etc. Each topic is fully illustrated with photographs, maps, charts or line-drawings which the student can use as a basis for his composition, along with the appropriate exercises.

SECTION 3: AIDS

Challenges
BBC Publications 1977

Six twenty minute colour films for advanced learners, made as documentaries, showing how some young people in Britain face the challenges of adult life and the language they use in doing it. The films are accompanied by a teaching package.

Cloudsongs
B Abbs and T Jones
Longman 1977

L P Record £3.00

Tape £5.75

Cassette £3.50

A collection of modern songs for beginners.

Double Act
Mary Glasgow Press 1978

Film and supplementary material.

Drama Techniques in Language Learning
A Maley and A Duff
Cambridge University Press 1977

£1.95

This book consists of a selection of activities which involve the whole personality of the learner and which will place him in situations where he needs or wants to express himself. The book gives priority to the activity

from which the language is then derived - usually the reverse is true, i.e. language is taught than activities are invented by the teacher to practise it.

English Crosswords
Mary Glasgow Press 1977

Books 1 - 3

Each book has 28 crosswords constructed along thematic levels and graded according to difficulty. From each master the teacher can duplicate up to 250 copies.

English Sign Language
A Mountfield
Harrap 1977

This book exposes students to the kind of reading matter which would inevitably face them in England, but which tends to be neglected in school. It deals with the multitude of signs in streets, shops, and on all forms of packaging. The book contains some 120 photographs of actual signs and notices and covers thirteen themes: entering and leaving Britain; travel on trains, cars and buses; food and drink; accommodation; towns; shops; countryside; seaside; places of interest; communication; leisure; danger; medical. Each picture has beside it a brief explanation together with questions to help the student understand the particular sign.

English Tea (Active Context English)
J Harmer
Macmillan Educational 1977

A long playing record of songs for learning English, in a modern folk-rock idiom. Each song exemplifies a common surface structure pattern. A song sheet is provided.

Farm in City
Mary Glasgow Press 1978

Film and supporting material.

Games for Language Learning
A Wright, M Buckby and D Betteridge
Cambridge University Press 1979

A book suggesting a variety of games for language learning. Some are familiar and some are original but all have been classroom tested. There is information on the level, aim, time required, procedure and materials needed for each game.

Get up and do it!
J Dixey and M Rinvolucri
Longman 1978

Student's Book

Teacher's Book

This book provides material to encourage and develop the use of mime and drama in English language teaching. This is a carefully constructed work, describing and exemplifying how drama can be used in a controlled context in class. The Teacher's Book contains general instructions and advice on exploitation and the Students' Book contains actors' materials and exercises.

The Great Game of Britain
Hi Toys

A board game in which players simulate rail-travel around Great Britain, with the object of visiting a number of places of interest.

Happy Families
OXFAM

This set of cards is a variant on the traditional 'Happy Families' pack showing families from all parts of the world.

Housing Wallcharts
OXFAM Education Department

8p each

10 wallcharts showing different types of housing all over the world. Subjects range from new houses in Nairobi to a Dayak longhouse, including Tanzania, Ghana, Hong Kong, Guyana, Colombia, Tibet and China.

It's Your Choice
M Lynch
Edward Arnold 1978

£5.00

Six role-playing exercises provided by sets of 8 cards. The object is to suggest topics for discussion and free expression to the students. The topics for discussion include: the route of a proposed new motorway, the site for a pop festival, an oil pollution threat to a fishing village, violence in a seaside resort, the choice of amenities for a new school building, redevelopment of an industrial town centre.

My Word!
G Land
Longman 1977

£1.50

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A group game which uses bingo (lotto) techniques to practise and test the past tense forms of over 70 irregular (strong) English verbs. Learners participate by completing cards, using aural and/or visual clues. Players have to match the stem form with the irregular past, which they hear pronounced or see in print, or both. The design of the game ensures active participation, sustaining interest and suspense. Verb Bingo can be used with up to 20 students.

Outlines

H Cameron, V Hermann and J Melia
Centre for British Teachers Ltd

Teacher's Book £2.15

20 pictures 75p

A series of 20 picture situations, sutiable for second to fourth year of English. Each picture presents a dramatic scene, enabling the teacher to practise specific vocabulary and structures. The comprehensive teachers' notes contain details on how the pictures can be developed as OHP folios. Scenes include The Cafe, The Second-Hand Car, Up, Up and Away,

Puzzles for English Practice

Longman 1978

These 32-page books are primarily for use by students working on their own in class or at home. The puzzles are fun to do but at the same time students use their English to find the solutions (comprehension) and/or write them down (composition).

Reading Laboratory

Centre for British Teachers Ltd

£15.00

A box containing 140 individualised reading cards, for use in intermediate level classes. The material was developed for Further Education college students, so that individual students in mixed ability groups could obtain self-study reading comprehension materials. The cards are organised into six grades of difficulty, and cover a range of 2 to 5 years of English. Each card contains a study text on one side, and exercises on the other; answer cards for the exercises are provided in the box. (There are 2 copies of each card, to allow maximum use of the set at any one time). The kit also contains Teachers' notes on how to make the best use of the Laboratory.

Seasons & People Songbook

R Kingsbury and P O'Shea
Oxford University Press 1978

Book 75p

Cassette £3.50

The cassette contains recordings of the twelve pop songs, and is accompanied by an illustrated songbook which includes both the words and music. Exercise and activity material are also included to provide practice in the vocabulary and structure. The key at the end makes this a useful self-study book.

Skyhigh
B Abbs and N York
Longman 1977

LP Record £3.00

Tape £6.00

Cassette £4.75

These songs have been written to provide support materials for students of English. They present a wide range of contemporary topics and situations, and introduce and practise specific language items which can be exploited in full in the classroom. The songs have been designed to be used effectively on their own, or within any programme of English studies.

Song Book
M Dibb and P Dibb
Centre for British Teachers Ltd

£1.50

A collection of traditional and modern folk songs, which include chords for guitar accompaniment. Songs have been selected mainly for their thematic interest and their usefulness as a lead-in to comprehension and discussion, but they also provide an opportunity for structure or vocabulary practice. Most importantly they increase the students' motivation in studying English as a living language.

Songs, Rhymes and Poems for Students of English
M Knight and R Ridout
Evans 1977-78

Books 1 - 5

Teacher's Guides

Cassettes

The aim of this series is to present an anthology of songs, rhymes and poems which offers students pleasure as well as language practice. The verses, ranging from traditional to modern, have been graded to help students consolidate the structures already acquired. Every page is illustrated and difficult words are explained.

Sounds Right!
J and M Trim
Cambridge University Press 1978

Book £0.00

A game of phonetic bingo for six players, using a board and a special pack of illustrated cards.

Tell Me
Spears Games Ltd

A roulette-type wheel with letters instead of numbers around its edge is spun to determine an initial letter, and players compete to find a word or phrase beginning with that letter. A pack of question cards determines what type of word should be called out, eg the name of a river or a famous actor. It is a simple matter to supplement these question cards with ones that will be suitable for a group of students with special interests.

Think Links
E de Bono
Direct Education Services

A set of picture-cards with a handbook giving instructions for many different ways in which they may be used. The materials are intended for use in concept and language-training with young children and this is reflected in the content of the cards, but the principles in the handbook can be applied to all levels and ages of students.

Verb Bingo
N Hajnal
Longman 1978

A group game which uses bingo (lotto) techniques to practise and test the past tense forms of over 70 irregular (strong) English verbs. Learners participate by completing cards, using aural and/or visual clues. Players have to match the stem form with the irregular past, which they hear pronounced or see in print, or both. The design of the game ensures active participation, sustaining interest and suspense. Verb Bingo can be used with up to 20 students.

SECTION 4.1: READING

Britain in Focus
P J Davies
Hodder and Stoughton 1978

Student's Book £1.50

Cassette £6.50 + VAT

Tape £9.50 + VAT

This book has been specially written for students who are preparing for the Cambridge First Certificate. It practises all the skills required for the examination, including the oral interview, and at the same time entertains and informs about many aspects of contemporary British culture and society. Each of the book's 18 units begins with a prose or dialogue passage, followed by multiple choice, completion, vocabulary and composition exercises. More than half of the units conclude with a photograph and interview questions, while other units contain illustrations to reinforce the passage and stimulate discussion.

Collins English Library

Editors: K Cripwell and L Jones
Collins 1978

The graded readers in this new series aim first and foremost to provide learners of English with a pleasurable reading experience. To achieve this aim, they are written in carefully graded English that does not demand constant stoppages to look up strange words or check unknown structures. The language base of the project provides students with books tailored to their linguistic competence. There is a teachers' guide for the series and five specially written Reading Comprehension books.

Developing Reading Skills

L Hirasawa and L R Markstein
European Schoolbooks Ltd 1974

£3.50

A collection of articles intended to develop reading skills at the advanced level for students of English. It assumes a fairly wide knowledge of vocabulary and grammar. The ideas in the articles can be used in any country and students are encouraged to apply them to their own country.

English Idiom Stories

Peter Curran
Stanley Thornes (Publishers) Ltd 1977

Tape £3.50

Book £0.95

Sixteen short stories, each introducing a range of common use idioms. The idioms are graded in two categories, one of common idioms used in everyday conversation and the other of idioms less likely to be met in everyday conversation, but which should be recognised. The book also has a set of tests based on the stories.

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English Literature (An Introduction for Foreign Readers)
R J Rees
Macmillan 1973

A detailed account of the development of English Literature from early to modern times, combining literary history with critical analysis.

English Structure Stories
P Curran
Stanley Thornes (Publishers) Ltd 1975

Book with answers £0.95

Book without answers £0.90

Each of the stories in this book introduces in various contexts a particular point of language structure. Each is followed by brief grammar notes, which in turn are followed by exercises on the structure concerned.

Expanding Reading Skills
L Markstein and L Hirasawa
European School Books Ltd

£3.50

12 articles about "real world" concerns and activities to help college and adult ESL learners progress faster towards mastery of magazines, newspapers, and non- text books than they normally can with conventional "readers".

Horizons
A C McLean
Longman 1978

This book provides practice in reading comprehension and composition for students in their last year at school or first year at university, and will be of particular interest to students in all parts of the Middle East. There are 10 units covering topics such as family life, women, education, economics and the Muslim past; each unit contains two contrasting passages of literature or journalism, followed by exercises in comprehension and language practice. All passages have been simplified, and there is a glossary of technical terms.

Kaleidoscope
M Swan
Cambridge University Press 1978

£2.25

A varieties of English reader for more advanced students containing a wide selection of authentic texts, many reproduced in facsimile. A book for students and others who wish to read for pleasure and to expand their

experience of contemporary English in all its variety and mood. Glosses and notes ensure that the texts can be read without constant reference to a dictionary or teacher.

Project G B
Mary Glasgow Press 1978

Nine readers, each accompanied by a C30 cassette and a 35mm colour film strip, provide simple, highly illustrated and informative material about several aspects of contemporary British life. Each reader has comprehension tests, suggestions for activity work and a glossary.

NB: This series replaces the series "This is GB". See p. 69,77.

Reading Comprehension Passages
R John
Collins 1977

Books 1- 5

This series of five books are made up of specially written texts written within the language restrictions of "Collins English Library" readers (q.v.). Passages cover a range of topics (fiction, non-fiction, drama) in order to present a range of language contexts. The exercises use a variety of methods of testing comprehension.

Reasons for Reading
E Davies and N Whitney
Heinemann 1978

Student's Book 96p

Teacher's Book 32p

Cassette

This three level reading comprehension course aims to help students to come to grips with reading comprehension. It is not concerned with testing comprehension through text and questions, but with contextualising what is read, and with building an increased awareness of the different features of written English discourse. It gives students the opportunity to transfer their study skills to the realia and literature of the new language.

Spectrum
M Swan
Cambridge University Press 1978

£2.25

A varieties reader specially designed for advanced students. It provides a wide selection of authentic 'language in use', bringing together fiction and non-fiction, advertisements, notices, instructions, slogans, news reports,

cartoons - in fact a wide spectrum of contemporary written English in all its variety and mood. Many texts are reproduced in facsimile.

That's Life!
A Duff
Cambridge University Press 1978

£1.35

This is a varieties of English reader for upper-intermediate students of English; the book is designed for students reading on their own and the choice of texts and careful glossing ensures that students do not have to refer frequently to a dictionary. 'That's Life!' includes advertisements, cartoons, photographs, newspaper reports and extracts from books and brochures from all over the English speaking world.

Understanding Ideas
M Swan
Cambridge University Press 1978

Student's Book £1.85

Teacher's Book

Cassette

A course in reading skills and comprehension for advanced students, which provides a selection of interesting texts from a wide range of sources, each followed by questions and exercises. The book offers more than just texts and exercises, because the author sets out to teach in a systematic and progressive way the reading techniques students at this level need to master.

SECTION 4.2: MAGAZINES

Forum
Editor: M Carrier
Centres for British TEachers Ltd

£2.00

A magazine of teaching ideas and supplementary materials for teachers of English at all levels. The magazine appears twice a year and contains contributions from serving teachers who have developed ideas and materials for their classes' specific needs.

Press Cuttings
Mary Glasgow Press 1978

An advanced random selection of press cuttings. 3 issues per year.

Quest
Mary Glasgow Press 1978

Issued 6 times a year this simplified English magazine deals largely with special subjects. It comes with a full set of teacher's notes for each issue.

SECTION 5.1: ORAL SKILLS

Advanced Oral Skills
J Arnold and J Harper
Longman 1978

Book

Tape

Cassette

This may be used independently or with 'Advanced Writing Skills'. The aim is to ensure effective oral communication and the focus throughout is on 'functions' and 'attitude'. In most sections language presentation and controlled practice are followed by situational transfer; there are also role simulation and extensive listening exercises. An appendix contains notes on stress and intonation. The accompanying tape or cassette contains model conversations, answers to the manipulation drills, extensive listening and stress and intonation exercises.

Effective Techniques
J M Dobson
European Schoolbooks Ltd

£2.50

This is a practical guide to launch students from rote drill into natural English conversation. It contains a collection of classroom tested techniques for stimulating conversation.

Face to Face
M Long
Evans 1978

Book £1.00

Cassette

This collection of forty short dialogues, graded from elementary to intermediate level, introduces students to the concept of paralanguage and provides them with models of everyday English to adapt to new situations. The aim of the book is to provide material which will bridge the gap between acquiring and using the skills of a foreign language.

Learning to Pronounce English
L Thompson
Evans 1977

The teacher's book covers all the problems of pronunciation that are likely to arise: each section provides a detailed guide to the particular sound, followed by basic and intermediate level drills. There is special emphasis on recognising the difficulties encountered by speakers of different languages and helpful advice on finding solutions. The final section deals with stress, intonation and juncture. The students' drill book provides intensive practice of the sounds taught and helps the students to reproduce natural speech rapidly and accurately.

A Matter of Opinion
M Carter
Centre for British Teachers Ltd

Student's Book £1.25

Teacher's Book £1.10

A collection of discussion texts on 12 themes of contemporary interest, suitable for fifth and sixth year of English. Each topic is introduced by a simple text which explains the main new vocabulary and basic facts associated with the theme; a two-page stimulus unit including photos, cartoons, etc., develops the theme and discussion points. At the end of each Unit is an optional extension section, which develops a related theme for further discussion. Themes include: Censorship, Devolution, The Music Business, The Responsibility of Science. The Teachers' Book contains notes on how to develop the themes and organise discussion and follow-up work.

People Speaking
J Windsor Lewis
Oxford University Press 1978

Book £1.90

Cassette £5.00

A collection of many examples of living speech, in style broadly within modern educated colloquial British English. The content covers a wide range of subjects and situations. The text is presented in three ways: first in phonetic script, stress-marked; second, in ordinary spelling with simple intonation marks; thirdly, both in phonetic script and bearing more detailed intonation marking with additional information on rhythm and pauses.

Play Your Part
G Ramsey
Longman 1978

This is a practice book for the conversation class, based on role-playing. A series of problems is presented, and the participants invited to take part in discussions based on the character and views of some of the protagonists.

Points of View
G W Pifer and N W Mutch
European Schoolbooks Ltd

£2.50

15 reading-and-discussion case studies for students of English as a Second Language, based on topics highly relevant to the lives of contemporary immigrants and foreign students. The discussion guides require that, rather than merely reporting back facts, the students develop and express their personal points of view about things of immediate concern to them.

Pronunciation Practice
D Byrne and G Walsh
Longman 1977

Student's Book 70p

Teacher's Book £2.75

3 tapes £22.00

3 cassettes £14.00

The Students' Workbook contains 19 units of exercises which are to be used in conjunction with the Teacher's Book. The exercises deal with sound (phoneme) contrasts, stress and rhythem and intonation patterns. The Teacher's Book gives a practical introduction to the main features of pronunciation practice, and includes the exercises in the Students' Workbook.

Say What You Think
D Byrne and A Wright
Longman 1977

Student's Book 80p

Teacher's Book 90p

This is a junior version of "What Do You Think?" (p.71), designed for students aged 10 years or over. The Student's Book consists entirely of pictures to stimulate self expression, and the accompanying Teacher's Book gives guidance in exploiting the material. "Say What You Think" has a larger format than "What Do YOu Think?" and contains material specially suited to the interests of the young learner.

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Sounds Intriguing
A Maley and A Duff
Cambridge University Press 1979

This course uses the same methods as "Sounds Interesting" (q.v.). A set of sound sequences without words is played and the student has to use his imagination to interpret them. The cassette is accompanied by a book giving suggestions to the teacher and exercise material to the students.

Starting Points
J Arnold and R Scott
Longman 1978

Student's Book

Book

Tape

Cassette

This is supplementary material suitable for use with any beginners' course. It provides listening and conversation practice based on everyday situations. The material is divided into three parts. Parts A and B concentrate on a functional area and present a series of interactions demonstrating the language of the function in a relevant topic. Part C recycles material in extended listening for self-study if necessary. Four revision units are provided for consolidation.

Teaching Pronunciation
P MacCarthy
Cambridge University Press 1978

£2.25

A book describing the importance of teaching correct pronunciation. The author presents an argument for the reinstating of pronunciation teaching as a vital component of the spoken language syllabus.

Techniques of Discussion
L A Hill
Evans 1978

Designed for use in post-intermediate classes, this book offers a wide range of controversial material for discussion. Topics include women's liberation, the influence of the mass media, the voting age for children and violence in society. Each topic consists of a dialogue putting both sides of the argument, a passage expanding the arguments, exercises on selecting the salient points and questions for further discussion.

Using Intonation
V J Cook
Longman 1978

Book

Cassette

This book provides a variety of practice in the sound and intonation patterns of English. It employs a combination of teaching techniques to cover repetition, comprehension, production and reading aloud. The book provides a comprehensive yet flexible body of material that the teacher can adapt to the needs of his class.

Variations on a Theme
A Maley and A Duff
Cambridge University Press 1977

Book £2.10

Cassette £5.00

An advanced oral/aural course consisting of a set of short dialogues built around a common theme. They are often ambiguous. The students are asked to interpret the dialogues, thus encouraging them to understand and use linguistic features which they might otherwise avoid.

SECTION 5.2: LISTENING SKILLS

Listening Links
M Geddes and G Sturtridge
Heinemann 1978

Student's Book

Teacher's Book

Recorded Material

The 15 units of this book juxtapose listening with discussion skills. Taped extracts are played to groups of students, they complete tasks in their books which direct them to select what is relevant and omit what is not. They then exchange information about what they have heard and when the information from all the groups is fitted together a complete picture is formed.

Listening to spoken English
G Brown
Longman 1978

This book is designed to help students distinguish the 'informal' English speech from the 'slow colloquial' style. It describes and translates the 'auditory signals' which may enter into mother tongue speech. The book is intended for advanced students.

Longman Listening Series
Editor: L Keane
Longman 1978

This series is designed to give training in listening comprehension at different levels of achievement and which contains examples of 'authentic' English speech. Each of the Units consists of a cassette or tape, a guide (for teachers and self-study students) and a workbook.

Note-taking Practice
Longman 1978

Student's Book

Teacher's Book

Tape

Cassette

The main purpose of this book is to develop the skill of understanding a long piece of spoken English (e.g. a story or a short lecture) so that students learn to take notes in a logical and concise way. It will be of use to students who will have to listen to talks and lectures in English as part of their studies.

Variations on a Theme
A Maley and A Duff
Cambridge University Press 1978

Book £2.10

Cassette £5.00

This book offers for upper-intermediate and more advanced listening comprehension: a set of short dialogues built around a common theme (generally a language function) and often intentionally ambiguous. Students listen and provide interpretations of the dialogues e.g. who the speakers are, what kind of relationship exists between them, where they are, who or what they are talking about and so on.

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SECTION 6: DICTIONARIES, REFERENCE BOOKS AND BACKGROUND

Chamber's Essential English Dictionary
Editor: A M Macdonald
Pan Books Ltd

£1.25

A dictionary of words essential to daily life, with clear, precise and informative definitions, giving derivations and illustrative examples of usage and idiomatic expressions.

English Proverbs Explained
R Ridout and C Witting
Pan Books Ltd

£0.60

An alphabetical list of eight hundred proverbs, with brief illustrations and, where appropriate, sources and cross references. There is also an index to the proverbs.

The Facts of English
R Ridout and C Witting
Pan Books Ltd

£1.00

A reference book giving the linguistic and literary facts of the English language from adverbs to zeugma. There are over 1000 references, cross-referenced, explained and illustrated.

Nelson Contemporary English Dictionary
Editor: W T Cunningham
Nelson 1978

£1.40

Idioms, colloquialisms and slang are included in this dictionary, and the new words and meanings which have entered the language during this generation are well represented. It is illustrated with photographs, line drawings and diagrams.

New Basic Dictionary
F Pollman and C Scott
Macmillan 1977

An illustrated dictionary covering a vocabulary of 4,700 headwords. The examples and definitions are all in language appropriate to the intermediate-level student, and fall within a realistic frame reference. A phonetic transcription of headwords and irregular derivatives is also provided.

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Oxford Student Dictionary of Current English
A S Hornby
Oxford University Press 1978

Soft £1.95

This dictionary contains information on every aspect of written and spoken English. Features are written English including: examples of usage, notes on alternatives, opposites and negatives, where to divide words; Spoken English including phonetic transcriptions; English Grammar including notes on sentence structure and irregular verbs and plurals; English Style including idioms, slang and specialist vocabularies.

The Regions of Britain: London
Anne Mountfield
George G Harrap Ltd 1977

This book describes London from a point of view different to that of the tourist guide. It is written from the point of view of someone actually living in London. It gives the student opinions of such things as high rise housing, London pubs, and London shops. There are chapters on historical and ceremonial London, on London's parks and London's communications. Also, there are chapters on the government of London and the central government of Whitehall. The book ends with a set of project exercises designed to improve the students knowledge of London and English customs in addition to his English.

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OTHER ETIC PUBLICATIONS

ETIC Occasional Paper English for Academic Study (1975)

ETIC Occasional Paper The Foreign Language Learning Process (1977)

ETIC Occasional Paper Pre-Sessional English Courses for Overseas Students (1978)

Information Guide No 1
English for Young Beginners (1976)

Information Guide No 2
English for Specific Purposes (1976)

Information Guide No 3
Materials for Teaching English to Speakers of Other Languages (1977)

Information Guide No 4
Aids to English Language Teaching (1976)

Information Guide No 5
Methodology of Teaching English to Speakers of Other Languages (1977)

Information Guide No 6
Examinations and Tests in English for Speakers of Other Languages (1976)

Index to 25 years of English Language Teaching

Index to English Language Teaching 1972–1977 (Annotated)

Theses and Dissertations related to TESOL deposited with British Universities 1961–1975

Available by post from Printing and Publishing Department, The British Council, 65 Davies Street, London W1Y 2AA (01-499 8011). Personal callers may obtain them from the Language Teaching Library, 20 Carlton House Terrace, London SW1A 2BN.

LANGUAGE TEACHING LIBRARY
20 Carlton House Terrace
London
SW1A 2BN

This is a specialist library maintained jointly by ETIC and CILT. It has a unique collection of 24,000 books dealing with the teaching and learning of English as a foreign language and also allied subjects such as general linguistics, psycholinguistics, sociolinguistics and the teaching of foreign languages in Britain. There are also 380 periodicals currently received and filed. The library houses a collection of dissertations on linguistic topics. ETIC Specialised Bibliographies are available free of charge.

The Audio-Visual section contains over 700 different courses and sets of teaching materials. There are over 2,000 tapes, 700 discs, 1000 slides and numerous wallcharts, posters and other non-book materials.

ETIC Archives contains a large collection of unpublished documents relating to the teaching of English overseas and files on English language teaching in all countries. With the help of the British Council's English Language Officers, overseas English Language Teaching Profiles, for over 60 countries have been produced and it is hoped to extend the coverage globally.

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